

**MINUTES
CITY OF HELOTES
PLANNING AND ZONING COMMISSION**

The City of Helotes Planning and Zoning Commission met for a regular meeting on October 5, 2021, at 7:00 p.m. in City Hall Council Chambers, 12951 Bandera Road, Helotes, Texas. This was an open meeting subject to the current open meeting laws of the State of Texas.

Commission Members

Present: Gregg Michel, Chair
Jason Wightman, Vice Chair
Ron Hozza, Secretary
Anne Carraway
Alex Blue
Jeff Wade
Richard Hawk

Absent: Mario Rios

Staff Present: Marian Mendoza, City Administrator
Celina Perez, City Secretary
Michael Gallardo, Development Services Coordinator

1. Call to order.

Chair Michel called the meeting to order at 7:00 p.m.

2. Roll call.

Commissioner Hozza called roll. See above for members present.

OPEN SESSION:

3. Citizens to be heard.

No one signed up to speak on this item.

ITEMS FOR INDIVIDUAL CONSIDERATION:

4. Discussion of and action on the minutes of the Regular Meeting of the Planning and Zoning Commission dated September 7, 2021. (Approval Item; Staff)

Motion was made by Commissioner Hozza, second by Commissioner Wightman, to approve the minutes as submitted.

Motion to approve carried unanimously.

5. **Discussion of and action on a request by Image 360 for approval of two (2) wall signs pursuant to Municipal Code of Ordinances Chapter 98 Zoning, Section 98-72 Old Town Helotes Special District, Subparagraph (g)(6)(b)(2) Commercial Signs – Projecting, Wall, Hanging, or In/On Windows, for The Lotus Aesthetics and Wellness located at 14743 Old Bandera Road, Building 7, Helotes, Texas 78023, more particularly identified as BCAD Property ID No. 1154308. (Recommendation Item; Applicant)**

The applicant is proposing to install two (2) wall signs, one wall sign located at the front entrance facing the interior pedestrian way, and the second wall sign located at the rear of the building facing the exterior pedestrian way.

Motion was made by Commissioner Wightman, second by Commissioner Carraway, to recommend approval of this item as presented.

Motion to recommend approval carried unanimously by those present.

6. **Discussion of and action on a preliminary and final amending plat, pursuant to Municipal Code of Ordinances Chapter 78 Subdivisions, Section 78-75 Amending a Plat, establishing Bricewood Subdivision Unit 3-C, Lot 9, Block 16, and amending Bricewood Subdivision Unit 3, recorded in Volume 20001, Pgs. 1364 – 1365, of the Official Public Records of Bexar County, Texas. (Recommendation Item; Applicant)**

The requested plat amendment will correct a clerical error and establish Bricewood Subdivision Unit 3-C, Lot 9, Block 16.

Motion was made by Commissioner Wade, second by Commissioner Wightman, to recommend approval of this item as presented.

Motion to recommend approval carried unanimously by those present.

Adjourn.

With no more business to come before the Commission, Chair Michel adjourned the meeting at 7:11 pm.

Respectfully submitted,



Gregg Michel, Chair

ATTEST:


Celina Perez, City Secretary