

**MINUTES
CITY OF HELOTES
PLANNING AND ZONING COMMISSION**

The City of Helotes Planning and Zoning Commission met for a regular meeting on September 7, 2021 at 7:00 p.m. in City Hall Council Chambers, 12951 Bandera Road, Helotes, Texas. This was an open meeting subject to the current open meeting laws of the State of Texas.

Commission Members

Present: Gregg Michel, Chair
Jason Wightman, Vice Chair
Ron Hozza, Secretary
Anne Carraway
Alex Blue
Jeff Wade
Mario Rios

Absent: Richard Hawk

Staff Present: Marian Mendoza, City Administrator
Michael Gallardo, Development Services Coordinator
Linda Salazar, Council Liaison

1. Call to order.

Chair Michel called the meeting to order at 7:00 p.m.

2. Roll call.

Commissioner Hozza called roll. See above for members present.

OPEN SESSION:

3. Citizens to be heard.

No one signed up to speak on this item.

ITEMS FOR INDIVIDUAL CONSIDERATION:

4. Discussion of and action on the minutes of the Regular Meeting of the Planning and Zoning Commission dated July 6, 2021. (Approval Item; Staff)

Motion was made by Commissioner Wade, second by Commissioner Hozza, to approve the minutes as submitted.

Motion to approve carried unanimously.

5. **Discussion of and action on a request by SignTek Inc., for approval of signage for PNC Bank (formerly doing business as BBVA Compass Bank) located at 12590 Bandera Road, Helotes, Texas 78023, more particularly identified as BCAD Property ID No. 1273907, and including the following:**
- a. **Monument Signage, pursuant to Municipal Code of Ordinances Chapter 66 Signs, Section 66-49 Commercial Signs: Single-Business Use Monument Type; and**
 - b. **Wall Signage, pursuant to Municipal Code of Ordinances Chapter 66 Signs, Section 66-51 Commercial Signs: subparagraph (b) Wall Signs. (Recommendation Item; Applicant)**

Chair Michel noted this item had two parts. When it came time to a recommendation, the two parts could be combined into one motion, if appropriate.

PNC Bank acquired BBVA Compass Bank. The applicant intends to remove the current BBVA aluminum sign plaques located on both sides of the monument sign and replace with PNC Bank aluminum sign plaques. The front cabinet panel on both wall signs will be refaced and a new PNC Bank vinyl logo will be applied to the panels.

Motion was made by Commissioner Wade, second by Commissioner Rios, to recommend approval of this item as presented.

Motion to recommend approval carried unanimously by those present.

Adjourn.

With no more business to come before the Commission, Chair Michel adjourned the meeting at 7:16 pm.

Respectfully submitted,



Gregg Michel, Chair

ATTEST:



Celina Perez, City Secretary

