

MINUTES  
REGULAR MEETING  
HELOTES CITY COUNCIL  
FEBRUARY 11, 2021

The City of Helotes City Council met for a regular meeting Thursday, February 11, 2021 at 7:00 p.m. in the City Hall Council Chamber, 12951 Bandera Road, Helotes, Texas. This was an open meeting, subject to the open meeting laws of the State of Texas. Due to COVID-19, this meeting was conducted via teleconference.

Present: Thomas A. Schoolcraft, Mayor  
Bert Buys, Mayor Pro Tem  
Craig Sanders  
Linda Salazar  
Cynthia Massey (teleconference)  
Paul Friedrichs

Staff Present: Marian Mendoza, City Administrator  
Celina Perez, City Secretary

**1. Call to Order.**

Mayor Schoolcraft called the meeting to order at 7:00 p.m. Council Member Salazar led the invocation. Mayor Schoolcraft led the pledge to the U.S. flag and the Texas flag.

OPEN SESSION:

**2. Citizens to be Heard. (teleconference)**

No one signed up to speak on this item.

CONSENT AGENDA (ITEM NOS. 3 - 7): All items marked with an asterisk (\*\*) on the consent agenda were voted on by one motion. Motion was made by Council Member Buys, second by Council Member Friedrichs, to approve items 3 through 7 on the consent agenda. Motion to approve carried unanimously by those present.

- 3.\*\* Approval of the minutes of the Regular Meeting dated January 28, 2021. (Staff)**
- 4.\*\* Approval of the Fiscal Year Ending (FYE) 2021 City of Helotes Revenue and Expense, Balance Sheet, and Encumbrance Reports dated February 4, 2021. (Staff)**
- 5.\*\* Acceptance of the resignation of Joe Edmond from the City of Helotes Planning & Zoning Commission, Place One. (Commissioner Edmond)**
- 6.\*\* Approval of an Ordinance of the City Council of the City of Helotes, Texas amending Municipal Code of Ordinances Chapter 42 *Floods*, Article I *Flood Damage Prevention*, Division I *Design Criteria* by revising Section 42-8 *Compliance* to align the issuance of a floodplain development permit with the issuance of a building permit. (Staff)**

**7.\*\* Approval of a Resolution of the City Council of the City of Helotes, Texas designating the Mayor as the Authorized Official for the COVID Emergency Supplemental Funding Program – Grant Number 4165001. (Staff)**

ITEMS FOR INDIVIDUAL CONSIDERATION:

**8. Discussion of and action on a request by JoAnne Taylor for approval of a variance to Municipal Code of Ordinances Chapter 66 *Signs*, authorizing the use of an antique 1962 Dodge truck as a Creative Sign through Section 98-72 *Old Town Helotes Special District*, subparagraph (7) *Creative Sign Review* for Old Town Depot Antiques located at 14392 Old Bandera Road, Helotes, Texas 78023, more particularly described as BCAD Prop. ID No. 242137. (Applicant)**

(Note: On February 2, 2021 the P&Z Commission recommended approval of a variance authorizing the use of an antique 1962 Dodge truck as a Creative Sign with the following conditions: 1.) the truck be placed in a fixed location, specifically, to remain located at the immediate rear of the building and facing S.H. 16; 2.) the number of signs be reduced to one clear sign, being the “Old Town Depot Antiques” sign; and 3.) the “Old Town Depot Antiques” sign be lowered and mounted directly on the flat bed of the truck.)

Motion was made by Council Member Massey, second by Council Member Salazar, to discuss and act on this item as written.

Discussion included the recommendation by the P&Z Commission. Most of Council supported the Commission’s abovementioned recommendation, specifically agreeing with the condition to reduce the number of signs to only one, the “Old Town Depot Antiques” sign, in order to minimize clutter. The remainder of Council considered the signage aesthetically pleasing as presented, and disagreed with removing the four (4) smaller signs located along the trim of the truck’s flat bed.

Motion to amend was made by Council Member Massey, second by Council Member Salazar, to approve a variance authorizing the use of an antique 1962 Dodge as a Creative Sign and incorporating the conditions as recommended by the P&Z Commission.

Motion to amend carried: 3 Ayes – Council Member Massey, Council Member Salazar, and Council Member Sanders; 2 Nays – Council Member Buys and Council Member Friedrichs.

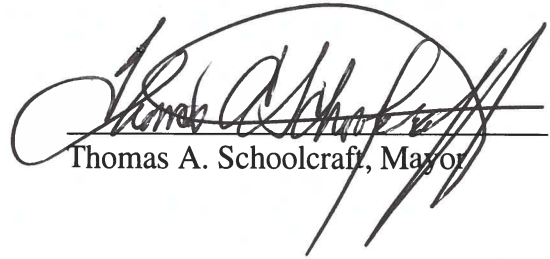
**9. Discussion of and action on a Resolution of the City Council of the City of Helotes, Texas submitting a candidate nomination to the Bexar Appraisal District Board of Directors to fill the vacancy of Sergio “Chico” Rodriguez, former Bexar County Commissioner, with a term ending December 31, 2021. (Staff)**

Motion was made by Council Member Buys, second by Council Member Sanders, to discuss and act on this item as written.


Council had no candidate nomination and agreed this item did not require a vote.

**Adjourn**

With no more business to come before Council, Mayor Schoolcraft adjourned the meeting at 7:16 p.m.

  
Thomas A. Schoolcraft, Mayor

ATTEST:

  
Celina Perez, City Secretary

