AGENDA
REGULAR MEETING
HELOTES CITY COUNCIL
February 11, 2021
7:00 p.m.

The City of Helotes City Council will meet for a Regular Meeting on Thursday, February 11, 2021 at 7:00 p.m. in the City Hall Council Chambers, 12951 Bandera Road, Helotes, Texas 78023. This is an open meeting, subject to the open meeting laws of the State of Texas.

SUPPLEMENTAL NOTICE OF PARTICIPATION BY TELEPHONE CONFERENCE

As a result of COVID-19, the Governor of Texas issued an order on March 16, 2020, suspending various provisions of the Open Meetings Act, which now authorizes the participation in a meeting by videoconference and / or teleconference. In order to advance the public health goal of physical distancing, the City of Helotes City Council will conduct this regular meeting by telephone conference. No in person input will be allowed. To speak remotely, register in advance by using the fillable Citizen Comment Form on the City website. The comment form is due by 12:00 pm on Thursday, February 11. Once the comment form is received, the speaker will receive a confirmation email with the toll-free phone number and access code. Speakers will be placed in a queue until their time to speak. Watch the livestream meeting broadcast on the City's YouTube channel. The digital meeting packet is available on the City website.

1. Call to order.

   - Invocation.
   - Pledge of Allegiance.

OPEN SESSION:

2. Citizens to be Heard. ***The City Council shall not discuss any presented issue, nor may any action be taken on any issue at this time (Attorney General Opinion JC-0169). The Council will accept comments from citizens of the City of Helotes and its Extraterritorial Jurisdiction (ETJ) only. Comments are limited to three (3) minutes, and this time is not transferable. Each person may only speak once. No profanity or threats will be tolerated.***

CONSENT AGENDA (ITEM NOS. 3 - 7):

All Consent Agenda items listed below are considered routine by City Staff and are intended to be enacted by one motion. There will be no separate discussion of these items, unless a Councilmember requests it, in which event the item will be removed from the Consent Agenda and considered in its normal sequence on the Agenda.

3. Approval of the minutes of the Regular Meeting dated January 28, 2021. (Staff)

4. Approval of the Fiscal Year Ending (FYE) 2021 City of Helotes Revenue and Expense, Balance Sheet, and Encumbrance Reports dated February 4, 2021. (Staff)

CONSENT AGENDA contd.:

5. Acceptance of the resignation of Joe Edmond from the City of Helotes Planning & Zoning Commission, Place One. (Commissioner Edmond)

6. Approval of an Ordinance of the City Council of the City of Helotes, Texas amending Municipal Code of Ordinances Chapter 42 *Floods*, Article I *Flood Damage Prevention*, Division I *Design Criteria* by revising Section 42-8 *Compliance* to align the issuance of a floodplain development permit with the issuance of a building permit. (Staff)

7. Approval of a Resolution of the City Council of the City of Helotes, Texas designating the Mayor as the Authorized Official for the COVID Emergency Supplemental Funding Program – Grant Number 4165001. (Staff)

ITEMS FOR INDIVIDUAL CONSIDERATION:

8. Discussion of and action on a request by JoAnne Taylor for approval of a variance to Municipal Code of Ordinances Chapter 66 *Signs,* authorizing the use of an antique 1962 Dodge truck as a Creative Sign through Section 98-72 *Old Town Helotes Special District,* subparagraph (7) *Creative Sign Review* for Old Town Depot Antiques located at 14392 Old Bandera Road, Helotes, Texas 78023, more particularly described as BCAD Prop. ID No. 242137. (Applicant)

9. Discussion of and action on a Resolution of the City Council of the City of Helotes, Texas submitting a candidate nomination to the Bexar Appraisal District Board of Directors to fill the vacancy of Sergio "Chico" Rodriguez, former Bexar County Commissioner, with a term ending December 31, 2021. (Staff)

Adjourn meeting.

The City Council reserves the right to adjourn into Closed Session at any time during the course of this meeting to discuss any of the exceptions to the requirement that a meeting be open to the public, in accordance with Texas Government Code, Chapter 551 *Open Meetings*, Subchapter D *Exceptions to Requirement that Meetings be Open*. No action may be taken in Closed Session.

Thomas A. Schoolcraft, Mayor

I certify that this Agenda was posted on February 5, 2021 at 5:15 p.m.

Celina Perez, City Secretary

MINUTES
REGULAR MEETING
HELOTES CITY COUNCIL
JANUARY 28, 2021

The City of Helotes City Council met for a regular meeting Thursday, January 28, 2021 at 7:00 p.m. in the City Hall Council Chamber, 12951 Bandera Road, Helotes, Texas. This was an open meeting, subject to the open meeting laws of the State of Texas. Due to COVID-19, this meeting was conducted via teleconference.

Present:	Thomas A. Schoolcraft, Mayor Bert Buys, Mayor Pro Tem Craig Sanders Cynthia Massey Paul Friedrichs
Absent:	Linda Salazar
Staff Present:	Marian Mendoza, City Administrator Celina Perez, City Secretary

1. Call to Order.

Mayor Schoolcraft called the meeting to order at 7:00 p.m. Council Member Sanders led the invocation. Mayor Schoolcraft led the pledge to the U.S. flag and the Texas flag.

OPEN SESSION:

2. Citizens to be Heard. (teleconference)

No one signed up to speak on this item.

CONSENT AGENDA (ITEM NOS. 3 - 5): All items marked with an asterisk (**) on the consent agenda were voted on by one motion. Motion was made by Council Member Buys, second by Council Member Sanders, to approve items 3 through 5 on the consent agenda. Motion to approve carried unanimously by those present.

3. ** **Approval of the minutes of the Regular Meeting dated January 14, 2021. (Staff)**

4. ** **Approval of the Quarterly Investment Reports for the City of Helotes and the City of Helotes Economic Development Corporation (EDC) for the quarter ending December 2020. (Staff)**

5. ** **Approval of an Ordinance of the City Council of the City of Helotes, Texas calling for a General Election to be held on Saturday, May 1, 2021 for the purpose of electing a Mayor, one (1) Council Member Place 3, and one(1) Council Member Place 5; providing for early voting and for notice of the Election; making provisions for the conduct of the Election; authorizing the Mayor to negotiate and execute a Contract for Election Services with Bexar County, Texas; and resolving other matters related to such election. (Staff)**

DRAFT

ITEMS FOR INDIVIDUAL CONSIDERATION:

6. Discussion of and action on a request by Economy Signs for approval of signage for Mary's Tacos located at 13439 Bandera Road, Helotes, Texas 78023, more particularly described as BCAD Prop. ID No. 242310, and including the following:

a. Wall Sign, pursuant to Municipal Code of Ordinances Chapter 66 *Signs,* Section 66-51 *Commercial Signs:* Subparagraph (b) *Wall Signs*; and

b. Monument Sign, pursuant to Municipal Code of Ordinances Chapter 66 Signs, Section 66-49 *Commercial Signs: Single-Business Use Monument Type.* (Applicant)

(Note: On January 12, 2021 the P&Z Commission recommended approval of the wall sign and monument sign, with the condition that the wall sign be installed flat against the wall. The wall sign rendering showed the sign on the eave-like portion of the roof and Code requires wall signs be installed flat against the wall of the building.)

Motion was made by Council Member Friedrichs, second by Council Member Massey, to discuss and act on this item as written.

Since the Planning & Zoning Commission meeting, the applicant revised the wall sign plan, and it now shows the sign to be installed flat against the building wall.

Motion to approve the wall sign (Item 6a) and the monument sign (Item 6b), as presented, carried unanimously by those present.

7. Discussion of and action on the appointment of Allison Higgins to the Board of Adjustment, Place 1a, with a term expiring May 2021. (Mayor Schoolcraft)

Allison Higgins introduced herself to Council.

Motion was made by Council Member Massey, second by Council Member Friedrichs, to discuss and act on this item as written.

Motion to approve the item as written carried unanimously by those present.

Adjourn

With no more business to come before Council, Mayor Schoolcraft adjourned the meeting at 7:14 p.m.

_____
Thomas A. Schoolcraft, Mayor

ATTEST:

_____
Celina Perez, City Secretary

DRAFT

REVENUE & EXPENSE REPORT - UNAUDITED
AS OF: FEBRUARY 28TH, 2021

Agenda Item No. 4

01 -GENERAL FUND
FINANCIAL SUMMARY

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
REVENUE SUMMARY					
PROPERTY TAXES	3,210,000.00	0.00	3,246,752.27	(36,752.27)	101.14
NON-PROPERTY TAXES	3,065,084.00	0.00	1,284,421.79	1,780,662.21	41.90
FRANCHISE TAXES	696,651.00	0.00	46,287.17	650,363.83	6.64
LICENSES & FEES	438,600.00	0.00	99,024.91	339,575.09	22.58
MUNICIPAL COURT FINES	549,486.00	0.00	186,091.41	363,394.59	33.87
MISCELLANEOUS REVENUE	297,412.00	0.00	34,587.17	262,824.83	11.63
FIRE DEPARTMENT REVENUE	140,300.00	0.00	38,294.60	102,005.40	27.29
DESIGNATED REVENUES	25,000.00	0.00	4,646.30	20,353.70	18.59
TOTAL REVENUES	8,422,533.00	0.00	4,940,105.62	3,482,427.38	58.65
EXPENDITURE SUMMARY					
CITY COUNCIL	3,500.00	0.00	268.85	3,231.15	7.68
ADMINISTRATION	1,837,506.12	10,655.06	600,777.20	1,236,728.92	32.70
DISPATCH	556,671.23	13,325.52	169,023.52	387,647.71	30.36
CITY SECRETARY	111,335.16	2,131.00	40,816.99	70,518.17	36.66
MUNICIPAL COURT	613,340.22	7,420.47	171,381.06	441,959.16	27.94
HUMAN RESOURCES	71,607.02	1,906.00	26,406.07	45,200.95	36.88
DEVELOPMENT SERVICES	366,249.36	2,969.16	96,229.56	270,019.80	26.27
ANIMAL CONTROL PUB WKS	523,965.57	11,477.06	165,494.84	358,470.73	31.59
BUILDING & GROUNDS	548,828.00	0.00	155,066.70	393,761.30	28.25
POLICE DEPARTMENT	1,867,307.09	50,918.73	693,138.27	1,174,168.82	37.12
FIRE DEPARTMENT	1,216,910.37	36,779.61	451,421.64	765,488.73	37.10
EMS	554,137.84	12,593.41	196,671.98	357,465.86	35.49
TOTAL EXPENDITURES	8,271,357.98	150,176.02	2,766,696.68	5,504,661.30	33.45
REVENUES OVER/(UNDER) EXPENDITURES	151,175.02	(150,176.02)	2,173,408.94	(2,022,233.92)	1,437.68

REVENUE & EXPENSE REPORT - UNAUDITED
AS OF: FEBRUARY 28TH, 2021

Agenda Item No. 4

01 -GENERAL FUND
REVENUES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
PROPERTY TAXES					
400-3110 AD VALOREM	3,200,000.00	0.00	3,247,050.33	(47,050.33)	101.47
400-3120 DELINQUENT	10,000.00	0.00	(298.06)	10,298.06	2.98-
TOTAL PROPERTY TAXES	3,210,000.00	0.00	3,246,752.27	(36,752.27)	101.14
NON-PROPERTY TAXES					
401-3140 SALES	3,023,384.00	0.00	1,277,741.61	1,745,642.39	42.26
401-3150 MIXED BEVERAGE	40,500.00	0.00	6,680.18	33,819.82	16.49
401-3170 BINGO	1,200.00	0.00	0.00	1,200.00	0.00
TOTAL NON-PROPERTY TAXES	3,065,084.00	0.00	1,284,421.79	1,780,662.21	41.90
FRANCHISE TAXES					
402-3200 ELECTRIC	405,000.00	0.00	0.00	405,000.00	0.00
402-3210 CABLE	90,500.00	0.00	0.00	90,500.00	0.00
402-3220 SOLID WASTE	65,000.00	0.00	25,310.20	39,689.80	38.94
402-3230 NATURAL GAS	54,000.00	0.00	0.00	54,000.00	0.00
402-3240 TELECOMMUNICATIONS	20,000.00	0.00	2,281.37	17,718.63	11.41
402-3250 WATER SYSTEM	34,000.00	0.00	0.00	34,000.00	0.00
402-3260 TELECOMMUNICATIONS TOWER	18,151.00	0.00	18,695.60	(544.60)	103.00
402-3270 TOWING FRANCHISE FEES	10,000.00	0.00	0.00	10,000.00	0.00
TOTAL FRANCHISE TAXES	696,651.00	0.00	46,287.17	650,363.83	6.64
LICENSES & FEES					
404-3300 BUILDING PERMITS	287,000.00	0.00	55,490.91	231,509.09	19.33
404-3305 REINSPECTION FEES	42,000.00	0.00	4,634.00	37,366.00	11.03
404-3310 SIGN PERMITS	4,000.00	0.00	1,348.83	2,651.17	33.72
404-3320 CERT OF OCCUPANCY PERMITS	3,000.00	0.00	876.40	2,123.60	29.21
404-3330 SUBCONTRACTOR PERMITS	4,000.00	0.00	2,428.30	1,571.70	60.71
404-3340 PLATTING FEES	25,000.00	0.00	16,458.25	8,541.75	65.83
404-3350 PLANNING & ZONING FEES	1,500.00	0.00	509.70	990.30	33.98
404-3359 ADDRESS CHANGE FEE	300.00	0.00	0.00	300.00	0.00
404-3370 ANIMAL CONTROL FEES	3,500.00	0.00	1,084.90	2,415.10	31.00
404-3380 FOOD LICENSES	25,000.00	0.00	967.00	24,033.00	3.87
404-3390 LIQUOR LICENSES	9,000.00	0.00	3,545.00	5,455.00	39.39
404-3460 PEDDLER LICENSES	1,300.00	0.00	181.12	1,118.88	13.93
404-3500 STREET CUT PERMITS	2,500.00	0.00	556.00	1,944.00	22.24
404-3504 FEES IN LIEU - DETENTION	5,000.00	0.00	4,253.20	746.80	85.06
404-3510 DRIVEWAY PERMITS	500.00	0.00	375.60	124.40	75.12
404-3520 TREE REMOVAL PERMITS	20,000.00	0.00	1,054.50	18,945.50	5.27
404-3530 FALSE ALARM FEES	2,000.00	0.00	3,150.00	(1,150.00)	157.50
404-3570 FLOOD PLAIN DEV. PERMITS	3,000.00	0.00	2,111.20	888.80	70.37
TOTAL LICENSES & FEES	438,600.00	0.00	99,024.91	339,575.09	22.58

REVENUE & EXPENSE REPORT - UNAUDITED
AS OF: FEBRUARY 28TH, 2021

Agenda Item No. 4

01 -GENERAL FUND
REVENUES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
MUNICIPAL COURT FINES					
405-1010 COURT FINES	414,486.00	0.00	174,470.31	240,015.69	42.09
405-1020 WARRANT FINES	135,000.00	0.00	11,621.10	123,378.90	8.61
TOTAL MUNICIPAL COURT FINES	549,486.00	0.00	186,091.41	363,394.59	33.87
MISCELLANEOUS REVENUE					
406-1010 INTEREST EARNED	40,000.00	0.00	475.76	39,524.24	1.19
406-1020 MISCELLANEOUS	15,500.00	0.00	2,035.43	13,464.57	13.13
406-1021 TRANSFERS IN EDC MARKETING	110,000.00	0.00	450.00	109,550.00	0.41
406-1025 CREDIT CARD FEES	2,000.00	0.00	(42.02)	2,042.02	2.10-
406-1050 REIMBURSEMENT FROM EDC	15,000.00	0.00	30,000.00	(15,000.00)	200.00
406-1080 DISPATCH FEES	5,004.00	0.00	1,668.00	3,336.00	33.33
406-1085 MARKETPLACE @ OTHSD	109,908.00	0.00	0.00	109,908.00	0.00
TOTAL MISCELLANEOUS REVENUE	297,412.00	0.00	34,587.17	262,824.83	11.63
FIRE DEPARTMENT REVENUE					
407-1050 FIRE DEPT SERVICE FEES	300.00	0.00	0.00	300.00	0.00
407-1055 EMS SERVICE FEES	140,000.00	0.00	38,294.60	101,705.40	27.35
TOTAL FIRE DEPARTMENT REVENUE	140,300.00	0.00	38,294.60	102,005.40	27.29
DESIGNATED REVENUES					
408-1060 IMPOUND FEES	25,000.00	0.00	4,646.30	20,353.70	18.59
TOTAL DESIGNATED REVENUES	25,000.00	0.00	4,646.30	20,353.70	18.59
TOTAL REVENUES	8,422,533.00	0.00	4,940,105.62	3,482,427.38	58.65

REVENUE & EXPENSE REPORT - UNAUDITED
AS OF: FEBRUARY 28TH, 2021

Agenda Item No. 4

01 -GENERAL FUND
CITY COUNCIL
EXPENDITURES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
CONTRACTUAL SERVICES					
500-5203 SCHOOLS & SEMINARS	500.00	0.00	220.00	280.00	44.00
TOTAL CONTRACTUAL SERVICES	500.00	0.00	220.00	280.00	44.00
COMMODITIES					
500-5326 EXPENSE REIMBURSEMENT	1,200.00	0.00	0.00	1,200.00	0.00
500-5328 UNIFORM ALLOWANCE	1,800.00	0.00	48.85	1,751.15	2.71
TOTAL COMMODITIES	3,000.00	0.00	48.85	2,951.15	1.63
TOTAL CITY COUNCIL	3,500.00	0.00	268.85	3,231.15	7.68

REVENUE & EXPENSE REPORT - UNAUDITED
AS OF: FEBRUARY 28TH, 2021

Agenda Item No. 4

01 -GENERAL FUND
ADMINISTRATION
EXPENDITURES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
PERSONNEL					
510-5101 SALARIES	306,689.78	10,655.06	108,979.35	197,710.43	35.53
510-5102 OVERTIME	500.00	0.00	39.14	460.86	7.83
510-5103 SOCIAL SECURITY	22,928.57	0.00	7,368.61	15,559.96	32.14
510-5104 RETIREMENT	20,329.45	0.00	7,581.47	12,747.98	37.29
510-5105 HEALTH INSURANCE	20,948.00	0.00	4,063.39	16,884.61	19.40
510-5107 WORKER'S COMPENSATION	8,309.36	0.00	8,309.36	0.00	100.00
510-5108 UNEMPLOYMENT	1,053.00	0.00	0.00	1,053.00	0.00
510-5111 LONGEVITY PAY	2,330.00	0.00	2,330.00	0.00	100.00
510-5115 LIFE INSURANCE & DISABILITY	3,418.44	0.00	855.60	2,562.84	25.03
510-5116 VISION & DENTAL INSURANCE	2,194.52	0.00	303.27	1,891.25	13.82
TOTAL PERSONNEL	388,701.12	10,655.06	139,830.19	248,870.93	35.97
CONTRACTUAL SERVICES					
510-5200 COMMUNICATION EQUIPMENT	1,983.00	0.00	1,001.69	981.31	50.51
510-5201 BANK FEES	5,150.00	0.00	2,110.05	3,039.95	40.97
510-5202 MEMBERSHIPS & LICENSES	9,000.00	0.00	2,283.26	6,716.74	25.37
510-5203 SCHOOLS & SEMINARS	8,450.00	0.00	220.00	8,230.00	2.60
510-5204 ACCOUNTANT	450.00	0.00	0.00	450.00	0.00
510-5206 CITY ATTORNEY	35,000.00	0.00	1,541.50	33,458.50	4.40
510-5207 CITY AUDITOR	15,000.00	0.00	7,500.00	7,500.00	50.00
510-5208 BEXAR APPRAISAL DIST	18,672.00	0.00	4,525.00	14,147.00	24.23
510-5210 OTHER CONTRACTUAL SERVICE	2,500.00	0.00	16.04	2,483.96	0.64
TOTAL CONTRACTUAL SERVICES	96,205.00	0.00	19,197.54	77,007.46	19.95
COMMODITIES					
510-5301 OFFICE SUPPLIES	6,000.00	0.00	1,184.96	4,815.04	19.75
510-5302 OPERATING SUPPLIES	10,000.00	0.00	4,431.74	5,568.26	44.32
510-5323 POSTAGE & POSTAL EQUIPMENT	10,000.00	0.00	1,920.23	8,079.77	19.20
510-5324 UNIFORM ALLOWANCE	600.00	0.00	300.00	300.00	50.00
510-5332 PRINTING & ADVERTISING	3,000.00	0.00	0.00	3,000.00	0.00
510-5333 380 AGMT. EXPENSES	1,200,000.00	0.00	326,273.26	873,726.74	27.19
TOTAL COMMODITIES	1,229,600.00	0.00	334,110.19	895,489.81	27.17
LIABILITY/HAZARD/FIDELTY					
510-5401 INSURANCES	123,000.00	0.00	107,639.28	15,360.72	87.51
TOTAL LIABILITY/HAZARD/FIDELTY	123,000.00	0.00	107,639.28	15,360.72	87.51
TOTAL ADMINISTRATION	1,837,506.12	10,655.06	600,777.20	1,236,728.92	32.70

REVENUE & EXPENSE REPORT - UNAUDITED
AS OF: FEBRUARY 28TH, 2021

Agenda Item No. 4

01 -GENERAL FUND
DISPATCH
EXPENDITURES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
PERSONNEL					
515-5101 SALARIES	382,992.23	13,105.31	122,169.87	260,822.36	31.90
515-5102 OVERTIME	4,000.00	12.49	1,152.87	2,847.13	28.82
515-5103 SOCIAL SECURITY	30,483.89	0.00	8,795.63	21,688.26	28.85
515-5104 RETIREMENT	28,969.66	0.00	9,127.43	19,842.23	31.51
515-5105 HEALTH INSURANCE	47,133.00	0.00	7,610.40	39,522.60	16.15
515-5106 PSYCH & DRUG TESTING	1,500.00	0.00	0.00	1,500.00	0.00
515-5107 WORKER'S COMPENSATION	704.94	0.00	704.94	0.00	100.00
515-5108 UNEMPLOYMENT	1,458.00	0.00	0.00	1,458.00	0.00
515-5111 LONGEVITY PAY	5,050.00	0.00	5,050.00	0.00	100.00
515-5112 CERTIFICATION PAY	6,900.00	207.72	2,077.20	4,822.80	30.10
515-5115 LIFE INSURANCE & DISABILITY	4,896.84	0.00	947.86	3,948.98	19.36
515-5116 VISION & DENTAL INSURANCE	4,937.67	0.00	622.26	4,315.41	12.60
TOTAL PERSONNEL	519,026.23	13,325.52	158,258.46	360,767.77	30.49
CONTRACTUAL SERVICES					
515-5200 COMMUNICATION EQUIPMENT	2,466.00	0.00	691.48	1,774.52	28.04
515-5203 SCHOOLS & SEMINARS	7,000.00	0.00	201.00	6,799.00	2.87
515-5210 OTHER CONTRACTS	5,799.00	0.00	3,216.00	2,583.00	55.46
TOTAL CONTRACTUAL SERVICES	15,265.00	0.00	4,108.48	11,156.52	26.91
COMMODITIES					
515-5302 OPERATING SUPPLIES	1,500.00	0.00	0.00	1,500.00	0.00
515-5324 UNIFORM ALLOWANCE	2,880.00	0.00	1,260.00	1,620.00	43.75
515-5330 COMMUNICATION & TECHNOLOGY	18,000.00	0.00	5,396.58	12,603.42	29.98
TOTAL COMMODITIES	22,380.00	0.00	6,656.58	15,723.42	29.74
TOTAL DISPATCH	556,671.23	13,325.52	169,023.52	387,647.71	30.36

REVENUE & EXPENSE REPORT - UNAUDITED
AS OF: FEBRUARY 28TH, 2021

Agenda Item No. 4

01 -GENERAL FUND
CITY SECRETARY
EXPENDITURES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
PERSONNEL					
520-5101 SALARIES	55,397.11	2,131.00	21,247.60	34,149.51	38.36
520-5103 SOCIAL SECURITY	4,279.95	0.00	1,450.83	2,829.12	33.90
520-5104 RETIREMENT	4,067.35	0.00	1,510.51	2,556.84	37.14
520-5105 HEALTH INSURANCE	5,237.00	0.00	1,444.09	3,792.91	27.57
520-5107 WORKER'S COMPENSATION	104.08	0.00	104.08	0.00	100.00
520-5108 UNEMPLOYMENT	162.00	0.00	0.00	162.00	0.00
520-5111 LONGEVITY PAY	400.00	0.00	400.00	0.00	100.00
520-5115 LIFE INSURANCE & DISABILITY	680.04	0.00	171.73	508.31	25.25
520-5116 VISION & DENTAL INSURANCE	548.63	0.00	103.71	444.92	18.90
TOTAL PERSONNEL	70,876.16	2,131.00	26,432.55	44,443.61	37.29
CONTRACTUAL SERVICES					
520-5200 COMMUNICATION EQUIPMENT	661.00	0.00	299.43	361.57	45.30
520-5202 MEMBERSHIPS & LICENSES	145.00	0.00	145.00	0.00	100.00
520-5203 SCHOOLS & SEMINARS	315.00	0.00	0.00	315.00	0.00
520-5210 OTHER CONTRACTUAL SERVICES	5,893.00	0.00	5,215.30	677.70	88.50
520-5211 ELECTION OFFICIALS	26,000.00	0.00	8,144.85	17,855.15	31.33
520-5216 CODIFICATION	1,500.00	0.00	252.00	1,248.00	16.80
TOTAL CONTRACTUAL SERVICES	34,514.00	0.00	14,056.58	20,457.42	40.73
COMMODITIES					
520-5324 UNIFORM ALLOWANCE	150.00	0.00	75.00	75.00	50.00
520-5331 ADVERTISING	5,795.00	0.00	252.86	5,542.14	4.36
TOTAL COMMODITIES	5,945.00	0.00	327.86	5,617.14	5.51
TOTAL CITY SECRETARY	111,335.16	2,131.00	40,816.99	70,518.17	36.66

REVENUE & EXPENSE REPORT - UNAUDITED
AS OF: FEBRUARY 28TH, 2021

Agenda Item No. 4

01 -GENERAL FUND
MUNICIPAL COURT
EXPENDITURES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
PERSONNEL					
530-5101 SALARIES	204,510.38	7,374.31	73,383.31	131,127.07	35.88
530-5102 OVERTIME	710.00	0.00	211.13	498.87	29.74
530-5103 SOCIAL SECURITY	16,278.46	0.00	5,478.74	10,799.72	33.66
530-5104 RETIREMENT	14,082.74	0.00	5,357.60	8,725.14	38.04
530-5105 HEALTH INSURANCE	20,948.00	0.00	5,362.31	15,585.69	25.60
530-5107 WORKER'S COMPENSATION	1,653.84	0.00	1,653.84	0.00	100.00
530-5108 UNEMPLOYMENT	972.00	0.00	30.50	941.50	3.14
530-5110 PRE-EMPLOYMENT PHYSICALS	1,000.00	0.00	0.00	1,000.00	0.00
530-5111 LONGEVITY PAY	3,930.00	0.00	3,930.00	0.00	100.00
530-5112 CERTIFICATION PAY	2,100.00	46.16	473.14	1,626.86	22.53
530-5115 LIFE INSURANCE & DISABILITY	2,351.28	0.00	591.97	1,759.31	25.18
530-5116 VISION & DENTAL INSURANCE	2,194.52	0.00	414.84	1,779.68	18.90
TOTAL PERSONNEL	270,731.22	7,420.47	96,887.38	173,843.84	35.79
CONTRACTUAL SERVICES					
530-5200 COMMUNICATION EQUIPMENT	3,640.00	0.00	635.86	3,004.14	17.47
530-5202 MEMBERSHIPS / LICENSES	375.00	0.00	55.00	320.00	14.67
530-5203 SCHOOLS & SEMINARS	3,200.00	0.00	200.00	3,000.00	6.25
530-5219 MUNICIPAL COURT JUDGES	18,500.00	0.00	2,850.00	15,650.00	15.41
530-5221 PROSECUTOR	32,400.00	0.00	7,385.85	25,014.15	22.80
530-5222 OPERATIONAL SUPPLIES	9,384.00	0.00	96.98	9,287.02	1.03
530-5228 WARRANT FEES	16,000.00	0.00	3,020.80	12,979.20	18.88
TOTAL CONTRACTUAL SERVICES	83,499.00	0.00	14,244.49	69,254.51	17.06
COMMODITIES					
530-5303 COMMUNICATION & TECHNOLOGY	13,400.00	0.00	1,598.00	11,802.00	11.93
530-5324 UNIFORM ALLOWANCE	1,710.00	0.00	1,125.00	585.00	65.79
530-5330 COURT FEES	244,000.00	0.00	57,526.19	186,473.81	23.58
TOTAL COMMODITIES	259,110.00	0.00	60,249.19	198,860.81	23.25
TOTAL MUNICIPAL COURT	613,340.22	7,420.47	171,381.06	441,959.16	27.94

REVENUE & EXPENSE REPORT - UNAUDITED
AS OF: FEBRUARY 28TH, 2021

Agenda Item No. 4

01 -GENERAL FUND
HUMAN RESOURCES
EXPENDITURES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
PERSONNEL					
535-5101 SALARIES	49,717.07	1,906.00	19,011.00	30,706.07	38.24
535-5103 SOCIAL SECURITY	3,843.90	0.00	1,366.66	2,477.24	35.55
535-5104 RETIREMENT	3,652.96	0.00	1,353.86	2,299.10	37.06
535-5105 HEALTH INSURANCE	5,237.00	0.00	1,007.53	4,229.47	19.24
535-5107 WORKERS COMPENSATION	96.21	0.00	96.21	0.00	100.00
535-5108 UNEMPLOYMENT	162.00	0.00	0.00	162.00	0.00
535-5111 LONGEVITY	380.00	0.00	380.00	0.00	100.00
535-5115 LIFE INSURANCE & DISABILITY	524.04	0.00	116.42	407.62	22.22
535-5116 VISION & DENTAL INSURANCE	609.84	0.00	103.71	506.13	17.01
TOTAL PERSONNEL	64,223.02	1,906.00	23,435.39	40,787.63	36.49
CONTRACTUAL SERVICES					
535-5200 COMMUNICATION EQUIPMENT	661.00	0.00	299.43	361.57	45.30
535-5201 COBRA	1,500.00	0.00	902.25	597.75	60.15
535-5203 MEMBERSHIPS & LICENSES	1,064.00	0.00	398.88	665.12	37.49
535-5204 SCHOOLS & SEMINARS	1,699.00	0.00	0.00	1,699.00	0.00
TOTAL CONTRACTUAL SERVICES	4,924.00	0.00	1,600.56	3,323.44	32.51
COMMODITIES					
535-5324 UNIFORM ALLOWANCE	150.00	0.00	75.00	75.00	50.00
535-5325 EMPLOYEE RECOGNITION	2,310.00	0.00	1,295.12	1,014.88	56.07
TOTAL COMMODITIES	2,460.00	0.00	1,370.12	1,089.88	55.70
TOTAL HUMAN RESOURCES	71,607.02	1,906.00	26,406.07	45,200.95	36.88

REVENUE & EXPENSE REPORT - UNAUDITED
AS OF: FEBRUARY 28TH, 2021

Agenda Item No. 4

01 -GENERAL FUND
DEVELOPMENT SERVICES
EXPENDITURES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
PERSONNEL					
540-5101 SALARIES	131,113.48	2,966.80	53,527.92	77,585.56	40.83
540-5102 OVERTIME	1,300.00	2.36	108.82	1,191.18	8.37
540-5103 SOCIAL SECURITY	10,313.23	0.00	4,100.43	6,212.80	39.76
540-5104 RETIREMENT	9,800.94	0.00	4,133.02	5,667.92	42.17
540-5105 HEALTH INSURANCE	15,711.00	0.00	3,044.40	12,666.60	19.38
540-5107 WORKER'S COMPENSATION	246.34	0.00	246.34	0.00	100.00
540-5108 UNEMPLOYMENT	486.00	0.00	0.00	486.00	0.00
540-5111 LONGEVITY PAY	2,650.00	0.00	2,650.00	0.00	100.00
540-5112 CERTIFICATION PAY	600.00	0.00	138.48	461.52	23.08
540-5115 LIFE INSURANCE & DISABILITY	1,671.48	0.00	345.89	1,325.59	20.69
540-5116 VISION & DENTAL INSURANCE	1,645.89	0.00	191.70	1,454.19	11.65
TOTAL PERSONNEL	175,538.36	2,969.16	68,487.00	107,051.36	39.02
CONTRACTUAL SERVICES					
540-5200 COMMUNICATION EQUIPMENT	661.00	0.00	299.43	361.57	45.30
540-5203 SCHOOLS & SEMINARS	1,000.00	0.00	0.00	1,000.00	0.00
540-5229 CITY ENGINEER	33,000.00	0.00	8,688.13	24,311.87	26.33
540-5231 BUILDING INSPECTOR	140,000.00	0.00	16,655.00	123,345.00	11.90
540-5234 HEALTH INSPECTOR	15,600.00	0.00	1,950.00	13,650.00	12.50
TOTAL CONTRACTUAL SERVICES	190,261.00	0.00	27,592.56	162,668.44	14.50
COMMODITIES					
540-5324 UNIFORM ALLOWANCE	450.00	0.00	150.00	300.00	33.33
TOTAL COMMODITIES	450.00	0.00	150.00	300.00	33.33
TOTAL DEVELOPMENT SERVICES	366,249.36	2,969.16	96,229.56	270,019.80	26.27

REVENUE & EXPENSE REPORT - UNAUDITED
AS OF: FEBRUARY 28TH, 2021

Agenda Item No. 4

01 -GENERAL FUND
ANIMAL CONTROL PUB WKS
EXPENDITURES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
PERSONNEL					
545-5101 SALARIES	299,958.27	11,369.87	107,228.00	192,730.27	35.75
545-5102 OVERTIME	7,000.00	14.87	442.36	6,557.64	6.32
545-5103 SOCIAL SECURITY	21,423.00	0.00	7,670.12	13,752.88	35.80
545-5104 RETIREMENT	23,066.93	0.00	7,879.32	15,187.61	34.16
545-5105 HEALTH INSURANCE	41,896.00	0.00	10,666.25	31,229.75	25.46
545-5107 WORKER'S COMPENSATION	6,012.29	0.00	6,012.29	0.00	100.00
545-5108 UNEMPLOYMENT	1,296.00	0.00	41.59	1,254.41	3.21
545-5111 LONGEVITY	4,389.04	0.00	4,360.00	29.04	99.34
545-5112 CERTIFICATION PAY	7,200.00	92.32	923.20	6,276.80	12.82
545-5115 LIFE INSURANCE & DISABILITY	3,999.00	0.00	957.66	3,041.34	23.95
545-5116 VISION & DENTAL INSURANCE	4,389.04	0.00	864.25	3,524.79	19.69
TOTAL PERSONNEL	420,629.57	11,477.06	147,045.04	273,584.53	34.96
CONTRACTUAL SERVICES					
545-5200 COMMUNICATION EQUIPMENT	6,061.00	0.00	2,723.75	3,337.25	44.94
545-5202 MEMBERSHIPS & LICENSES	2,475.00	0.00	350.00	2,125.00	14.14
545-5203 SCHOOLS & SEMINARS	6,000.00	0.00	225.00	5,775.00	3.75
545-5228 ANIMAL CONTROL	9,000.00	0.00	1,462.97	7,537.03	16.26
545-5230 STREETS/RIGHT OF WAYS	10,000.00	0.00	3,154.13	6,845.87	31.54
545-5231 DRAINAGE/STORM WATER	4,000.00	0.00	1,419.97	2,580.03	35.50
545-5236 TRAFFIC SIGNAL MAINTENANCE	3,000.00	0.00	0.00	3,000.00	0.00
TOTAL CONTRACTUAL SERVICES	40,536.00	0.00	9,335.82	31,200.18	23.03
COMMODITIES					
545-5302 OPERATING SUPPLIES	3,300.00	0.00	100.22	3,199.78	3.04
545-5306 MOTOR FUEL & LUBRICANTS	13,000.00	0.00	1,495.21	11,504.79	11.50
545-5318 VEHICLES & EQUIPMENT	20,000.00	0.00	2,080.03	17,919.97	10.40
545-5324 UNIFORM ALLOWANCE	6,500.00	0.00	2,652.23	3,847.77	40.80
545-5325 PARKS & MAINTENANCE	20,000.00	0.00	2,786.29	17,213.71	13.93
TOTAL COMMODITIES	62,800.00	0.00	9,113.98	53,686.02	14.51
TOTAL ANIMAL CONTROL PUB WKS	523,965.57	11,477.06	165,494.84	358,470.73	31.59

REVENUE & EXPENSE REPORT - UNAUDITED
AS OF: FEBRUARY 28TH, 2021

Agenda Item No. 4

01 -GENERAL FUND
BUILDING & GROUNDS
EXPENDITURES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
CONTRACTUAL SERVICES					
550-5210 OTHER CONTRACTUAL SERVICES	3,000.00	0.00	1,365.00	1,635.00	45.50
550-5231 COVID19 VIRUS	0.00	0.00	799.50	(799.50)	0.00
550-5237 WATER	8,500.00	0.00	1,317.03	7,182.97	15.49
550-5238 GAS	5,000.00	0.00	1,612.86	3,387.14	32.26
550-5239 ELECTRIC	65,000.00	0.00	15,788.72	49,211.28	24.29
550-5240 TELEPHONE	28,000.00	0.00	7,696.83	20,303.17	27.49
550-5241 BUILDING MAINTENANCE	55,000.00	0.00	19,049.84	35,950.16	34.64
550-5242 CITY CUSTODIAN	11,000.00	0.00	2,909.91	8,090.09	26.45
550-5243 GROUNDS MAINTENANCE	15,000.00	0.00	550.81	14,449.19	3.67
550-5245 INTERNET & CABLE	6,500.00	0.00	2,355.31	4,144.69	36.24
550-5247 COPIERS & PRINTERS	26,000.00	0.00	8,667.88	17,332.12	33.34
550-5248 IT EQUIPMENT/MAINTENANCE	34,300.00	0.00	11,439.32	22,860.68	33.35
550-5249 IT SOFTWARE LICENSES/AGREEMENT	88,908.00	0.00	43,574.32	45,333.68	49.01
550-5250 IT MANAGED SERVICES/PROJECTS	51,200.00	0.00	9,188.00	42,012.00	17.95
550-5251 WEBSITE MAINTENANCE/LICENSES	15,716.00	0.00	3,648.00	12,068.00	23.21
TOTAL CONTRACTUAL SERVICES	413,124.00	0.00	129,963.33	283,160.67	31.46
CAPITAL OUTLAY					
550-5510 MISCELLANEOUS EXPENSES	40,000.00	0.00	23,087.23	16,912.77	57.72
550-5511 COMMUNICATIONS & EVENTS	74,386.00	0.00	2,016.14	72,369.86	2.71
550-5525 MARKETPLACE @ OTHSD	21,318.00	0.00	0.00	21,318.00	0.00
TOTAL CAPITAL OUTLAY	135,704.00	0.00	25,103.37	110,600.63	18.50
TOTAL BUILDING & GROUNDS	548,828.00	0.00	155,066.70	393,761.30	28.25

REVENUE & EXPENSE REPORT - UNAUDITED
AS OF: FEBRUARY 28TH, 2021

Agenda Item No. 4

01 -GENERAL FUND
POLICE DEPARTMENT
EXPENDITURES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
PERSONNEL					
560-5101 SALARIES	1,264,772.24	48,074.10	466,840.14	797,932.10	36.91
560-5102 OVERTIME	30,000.00	2,463.81	18,678.65	11,321.35	62.26
560-5103 SOCIAL SECURITY	101,829.32	0.00	35,392.96	66,436.36	34.76
560-5104 RETIREMENT	94,184.47	0.00	36,399.26	57,785.21	38.65
560-5105 HEALTH INSURANCE	120,451.00	0.00	30,946.62	89,504.38	25.69
560-5107 WORKER'S COMPENSATION	28,634.00	0.00	28,634.00	0.00	100.00
560-5108 UNEMPLOYMENT	6,606.00	0.00	200.00	6,406.00	3.03
560-5110 PRE-EMPLOYEMNT PHYSICAL	2,675.00	0.00	65.00	2,610.00	2.43
560-5111 LONGEVITY PAY	27,230.00	0.00	27,090.00	140.00	99.49
560-5112 CERTIFICATION PAY	11,100.00	380.82	3,935.14	7,164.86	35.45
560-5115 LIFE INSURANCE & DISABILITY	15,310.56	0.00	3,598.96	11,711.60	23.51
560-5116 VISION & DENTAL INSURANCE	12,618.50	0.00	2,324.05	10,294.45	18.42
TOTAL PERSONNEL	1,715,411.09	50,918.73	654,104.78	1,061,306.31	38.13
CONTRACTUAL SERVICES					
560-5200 COMMUNICATION EQUIPMENT	22,125.00	0.00	11,002.13	11,122.87	49.73
560-5210 OTHER CONTRACTUAL SERVICES	4,063.00	0.00	1,303.00	2,760.00	32.07
560-5250 IMPOUND FEES - WRECKER	10,560.00	0.00	0.00	10,560.00	0.00
TOTAL CONTRACTUAL SERVICES	36,748.00	0.00	12,305.13	24,442.87	33.49
COMMODITIES					
560-5301 OFFICE SUPPLIES	4,000.00	0.00	407.40	3,592.60	10.19
560-5302 OPERATING SUPPLIES	7,100.00	0.00	2,867.48	4,232.52	40.39
560-5303 COMMUNICATION & TECHNOLOGY	24,879.00	0.00	225.00	24,654.00	0.90
560-5306 MOTOR FUEL & LUBRICANT	36,000.00	0.00	6,770.52	29,229.48	18.81
560-5310 AMMUNITION	4,600.00	0.00	0.00	4,600.00	0.00
560-5311 BULLET-PROOF VESTS	3,000.00	0.00	0.00	3,000.00	0.00
560-5318 VEHICLE MAINTENANCE	14,069.00	0.00	8,692.96	5,376.04	61.79
560-5324 UNIFORM ALLOWANCE	16,500.00	0.00	7,590.00	8,910.00	46.00
560-5326 SCHOOLS & SEMINARS	4,500.00	0.00	175.00	4,325.00	3.89
TOTAL COMMODITIES	114,648.00	0.00	26,728.36	87,919.64	23.31
CAPITAL OUTLAY					
560-5502 FURNITURE & FIXTURES	500.00	0.00	0.00	500.00	0.00
TOTAL CAPITAL OUTLAY	500.00	0.00	0.00	500.00	0.00
TOTAL POLICE DEPARTMENT	1,867,307.09	50,918.73	693,138.27	1,174,168.82	37.12

REVENUE & EXPENSE REPORT - UNAUDITED
AS OF: FEBRUARY 28TH, 2021

Agenda Item No. 4

01 -GENERAL FUND
FIRE DEPARTMENT
EXPENDITURES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
PERSONNEL					
580-5101 SALARIES	805,922.00	33,471.26	310,620.54	495,301.46	38.54
580-5102 OVERTIME	41,000.00	2,938.31	31,609.02	9,390.98	77.10
580-5103 SOCIAL SECURITY	64,365.17	0.00	24,188.22	40,176.95	37.58
580-5104 RETIREMENT	60,921.00	0.00	24,129.13	36,791.87	39.61
580-5105 HEALTH INSURANCE	68,081.00	0.00	13,185.10	54,895.90	19.37
580-5107 WORKER'S COMPENSATION	14,390.00	0.00	12,179.52	2,210.48	84.64
580-5108 UNEMPLOYMENT	2,106.00	0.00	48.64	2,057.36	2.31
580-5110 PRE-EMPLOYMENT PHYSICALS	7,300.00	0.00	0.00	7,300.00	0.00
580-5111 LONGEVITY	11,920.00	0.00	10,430.00	1,490.00	87.50
580-5112 CERTIFICATION PAY	10,500.00	300.04	3,346.60	7,153.40	31.87
580-5115 LIFE INSURANCE & DISABILITY	8,991.00	0.00	1,639.84	7,351.16	18.24
580-5116 VISION & DENTAL INSURANCE	7,132.20	0.00	1,140.81	5,991.39	16.00
580-5117 CELLULAR ALLOWANCE	1,200.00	70.00	710.00	490.00	59.17
TOTAL PERSONNEL	1,103,828.37	36,779.61	433,227.42	670,600.95	39.25
CONTRACTUAL SERVICES					
580-5200 COMMUNICATION EQUIPMENT	9,239.00	0.00	4,077.85	5,161.15	44.14
580-5201 SUBSCRIPTIONS	1,668.00	0.00	90.00	1,578.00	5.40
580-5202 MEMBERSHIPS & LICENSES	4,700.00	0.00	719.34	3,980.66	15.31
580-5203 SCHOOLS & SEMINARS	6,700.00	0.00	(55.28)	6,755.28	0.83-
580-5210 OTHER CONTRACTUAL SERVICES	9,750.00	0.00	146.00	9,604.00	1.50
TOTAL CONTRACTUAL SERVICES	32,057.00	0.00	4,977.91	27,079.09	15.53
COMMODITIES					
580-5301 OFFICE SUPPLIES	1,600.00	0.00	84.48	1,515.52	5.28
580-5302 OPERATING SUPPLIES	5,500.00	0.00	2,473.62	3,026.38	44.97
580-5303 COMMUNICATION & TECHNOLOGY	22,000.00	0.00	0.00	22,000.00	0.00
580-5305 EQUIPT. PURCHASE / MAINTENANCE	10,605.00	0.00	3,902.06	6,702.94	36.79
580-5306 MOTOR FUEL & LUBRICANT	6,000.00	0.00	1,102.21	4,897.79	18.37
580-5313 PERSONAL PROTECTIVE EQUIPMENT	16,100.00	0.00	1,149.22	14,950.78	7.14
580-5322 VEHICLE MAINTENANCE	11,300.00	0.00	469.72	10,830.28	4.16
580-5324 UNIFORM ALLOWANCE	7,920.00	0.00	4,035.00	3,885.00	50.95
TOTAL COMMODITIES	81,025.00	0.00	13,216.31	67,808.69	16.31
TOTAL FIRE DEPARTMENT	1,216,910.37	36,779.61	451,421.64	765,488.73	37.10

REVENUE & EXPENSE REPORT - UNAUDITED
AS OF: FEBRUARY 28TH, 2021

Agenda Item No. 4

01 -GENERAL FUND
EMS
EXPENDITURES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
PERSONNEL					
585-5101 SALARIES	311,351.41	9,851.74	102,048.41	209,303.00	32.78
585-5102 OVERTIME	24,000.00	2,622.43	12,373.73	11,626.27	51.56
585-5103 SOCIAL SECURITY	24,701.96	0.00	7,791.55	16,910.41	31.54
585-5104 RETIREMENT	23,474.93	0.00	8,189.91	15,285.02	34.89
585-5105 HEALTH INSURANCE	31,422.00	0.00	8,441.39	22,980.61	26.86
585-5107 WORKERS COMPENSATION	6,965.80	0.00	6,965.80	0.00	100.00
585-5108 UNEMPLOYMENT	972.00	0.00	276.98	695.02	28.50
585-5111 LONGEVITY	1,110.00	0.00	960.00	150.00	86.49
585-5112 CERTIFICATION PAY	5,400.00	69.24	796.26	4,603.74	14.75
585-5115 LIFE INSURANCE & DISABILITY	3,945.96	0.00	645.51	3,300.45	16.36
585-5116 VISION & DENTAL INSURANCE	3,291.78	0.00	691.40	2,600.38	21.00
585-5117 CELLULAR ALLOWANCE	720.00	50.00	480.00	240.00	66.67
TOTAL PERSONNEL	437,355.84	12,593.41	149,660.94	287,694.90	34.22
CONTRACTUAL SERVICES					
585-5200 COMMUNICATION EQUIPMENT	2,833.00	0.00	1,186.92	1,646.08	41.90
585-5201 SUBSCRIPTIONS	2,300.00	0.00	0.00	2,300.00	0.00
585-5202 MEMBERSHIPS & LICENSES	1,741.00	0.00	0.00	1,741.00	0.00
585-5203 SCHOOLS & SEMINARS	5,600.00	0.00	0.00	5,600.00	0.00
585-5204 EMS SERVICE FEES	18,000.00	0.00	4,630.80	13,369.20	25.73
585-5210 OTHER CONTRACTUAL SERVICES	19,450.00	0.00	16,142.44	3,307.56	82.99
585-5211 MEDICAL DIRECTION	17,388.00	0.00	8,694.00	8,694.00	50.00
TOTAL CONTRACTUAL SERVICES	67,312.00	0.00	30,654.16	36,657.84	45.54
COMMODITIES					
585-5302 OPERATING EXPENSES	1,500.00	0.00	350.60	1,149.40	23.37
585-5305 EQUIPT. PURCHASE & MAINTENANCE	11,000.00	0.00	0.00	11,000.00	0.00
585-5306 MOTOR FUEL & LUBRICANTS	4,000.00	0.00	755.23	3,244.77	18.88
585-5317 MEDICAL SUPPLIES	26,150.00	0.00	10,739.32	15,410.68	41.07
585-5322 VEHICLE MAINTENANCE	2,500.00	0.00	2,351.73	148.27	94.07
585-5324 UNIFORM ALLOWANCE	4,320.00	0.00	2,160.00	2,160.00	50.00
TOTAL COMMODITIES	49,470.00	0.00	16,356.88	33,113.12	33.06
TOTAL EMS	554,137.84	12,593.41	196,671.98	357,465.86	35.49
TOTAL EXPENDITURES	8,271,357.98	150,176.02	2,766,696.68	5,504,661.30	33.45
REVENUES OVER/(UNDER) EXPENDITURES	151,175.02	(150,176.02)	2,173,408.94	(2,022,233.92)	1,437.68

*** END OF REPORT ***

REVENUE & EXPENSE REPORT - UNAUDITED
AS OF: FEBRUARY 28TH, 2021

Agenda Item No. 4

02 -DEBT SERVICE- BONDS
FINANCIAL SUMMARY

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
REVENUE SUMMARY					
PROPERTY TAXES	833,601.00	0.00	116,290.83	717,310.17	13.95
FRANCHISE TAXES	321,669.00	0.00	321,669.00	0.00	100.00
MISCELLANEOUS REVENUE	700.00	0.00	6.84	693.16	0.98
TOTAL REVENUES	1,155,970.00	0.00	437,966.67	718,003.33	37.89
EXPENDITURE SUMMARY					
ADMINISTRATION	700.00	0.00	0.00	700.00	0.00
DEVELOPMENT SERVICES	1,155,270.00	0.00	1,017,315.38	137,954.62	88.06
TOTAL EXPENDITURES	1,155,970.00	0.00	1,017,315.38	138,654.62	88.01
REVENUES OVER/(UNDER) EXPENDITURES	0.00	0.00	(579,348.71)	579,348.71	0.00

REVENUE & EXPENSE REPORT - UNAUDITED
AS OF: FEBRUARY 28TH, 2021

Agenda Item No. 4

02 -DEBT SERVICE- BONDS
REVENUES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
PROPERTY TAXES					
400-3140 DEBT SERVICE (INT & SINKING)	833,601.00	0.00	116,290.83	717,310.17	13.95
TOTAL PROPERTY TAXES	833,601.00	0.00	116,290.83	717,310.17	13.95
FRANCHISE TAXES					
402-3270 EDC $4M DEBT SERVICE	321,669.00	0.00	321,669.00	0.00	100.00
TOTAL FRANCHISE TAXES	321,669.00	0.00	321,669.00	0.00	100.00
MISCELLANEOUS REVENUE					
406-1010 INTEREST EARNED	700.00	0.00	6.84	693.16	0.98
TOTAL MISCELLANEOUS REVENUE	700.00	0.00	6.84	693.16	0.98
TOTAL REVENUES	1,155,970.00	0.00	437,966.67	718,003.33	37.89

REVENUE & EXPENSE REPORT - UNAUDITED
AS OF: FEBRUARY 28TH, 2021

Agenda Item No. 4

02 -DEBT SERVICE- BONDS
ADMINISTRATION
EXPENDITURES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
CONTRACTUAL SERVICES					
510-5200 BANK FEES	700.00	0.00	0.00	700.00	0.00
TOTAL CONTRACTUAL SERVICES	700.00	0.00	0.00	700.00	0.00
TOTAL ADMINISTRATION	700.00	0.00	0.00	700.00	0.00

REVENUE & EXPENSE REPORT - UNAUDITED
AS OF: FEBRUARY 28TH, 2021

Agenda Item No. 4

02 -DEBT SERVICE- BONDS
DEVELOPMENT SERVICES
EXPENDITURES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
DEBT SERVICE					
540-5602 PROCESSING FEES	350.00	0.00	475.00	(125.00)	135.71
TOTAL DEBT SERVICE	350.00	0.00	475.00	(125.00)	135.71
DEBT SERVICE					
540-5800 PRINCIPAL BOND - 2007 CofO	570,000.00	0.00	570,000.00	0.00	100.00
540-5801 INTEREST BOND - 2007 CofO	167,221.50	0.00	89,211.00	78,010.50	53.35
540-5804 LITIGATION EXPENSES	201,136.00	0.00	201,135.63	0.37	100.00
TOTAL DEBT SERVICE	938,357.50	0.00	860,346.63	78,010.87	91.69
DEBT SERVICE					
540-5900 PRINCIPAL BOND - 2015 CofO	95,000.00	0.00	95,000.00	0.00	100.00
540-5901 INTEREST BOND - 2015 CofO	121,562.50	0.00	61,493.75	60,068.75	50.59
TOTAL DEBT SERVICE	216,562.50	0.00	156,493.75	60,068.75	72.26
TOTAL DEVELOPMENT SERVICES	1,155,270.00	0.00	1,017,315.38	137,954.62	88.06
TOTAL EXPENDITURES	1,155,970.00	0.00	1,017,315.38	138,654.62	88.01
REVENUES OVER/(UNDER) EXPENDITURES	0.00	0.00	(579,348.71)	579,348.71	0.00

*** END OF REPORT ***

REVENUE & EXPENSE REPORT - UNAUDITED
AS OF: FEBRUARY 28TH, 2021

Agenda Item No. 4

03 -CAPITAL REPLACEMENT
FINANCIAL SUMMARY

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
REVENUE SUMMARY					
MISCELLANEOUS REVENUE	1,800.00	0.00	559.80	1,240.20	31.10
TOTAL REVENUES	1,800.00	0.00	559.80	1,240.20	31.10
EXPENDITURE SUMMARY					
ADMINISTRATION	660.00	0.00	0.00	660.00	0.00
BUILDING & GROUNDS	377,923.56	0.00	56,516.34	321,407.22	14.95
TOTAL EXPENDITURES	378,583.56	0.00	56,516.34	322,067.22	14.93
REVENUES OVER/(UNDER) EXPENDITURES	(376,783.56)	0.00	(55,956.54)	(320,827.02)	14.85

REVENUE & EXPENSE REPORT - UNAUDITED
AS OF: FEBRUARY 28TH, 2021

Agenda Item No. 4

03 -CAPITAL REPLACEMENT
REVENUES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
MISCELLANEOUS REVENUE					
406-1010 INTEREST	1,800.00	0.00	259.80	1,540.20	14.43
406-1018 PD MISC REVENUES	0.00	0.00	300.00	(300.00)	0.00
406-1021 TRANSFERS IN/OUT	0.00	0.00	0.00	0.00	0.00
TOTAL MISCELLANEOUS REVENUE	1,800.00	0.00	559.80	1,240.20	31.10
TOTAL REVENUES	1,800.00	0.00	559.80	1,240.20	31.10

REVENUE & EXPENSE REPORT - UNAUDITED
AS OF: FEBRUARY 28TH, 2021

Agenda Item No. 4

03 -CAPITAL REPLACEMENT
ADMINISTRATION
EXPENDITURES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
CONTRACTUAL SERVICES					
510-5200 BANK FEES	660.00	0.00	0.00	660.00	0.00
TOTAL CONTRACTUAL SERVICES	660.00	0.00	0.00	660.00	0.00
TOTAL ADMINISTRATION	660.00	0.00	0.00	660.00	0.00

REVENUE & EXPENSE REPORT - UNAUDITED
AS OF: FEBRUARY 28TH, 2021

Agenda Item No. 4

03 -CAPITAL REPLACEMENT
BUILDING & GROUNDS
EXPENDITURES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
CAPITAL OUTLAY					
550-5510 POLICE DEPT PURCHASES	0.00	0.00	0.00	0.00	0.00
550-5512 ADMINISTRATION PURCHASES	150,000.00	0.00	0.00	150,000.00	0.00
550-5514 VEHICLE PURCHASES	227,923.56	0.00	56,516.34	171,407.22	24.80
TOTAL CAPITAL OUTLAY	377,923.56	0.00	56,516.34	321,407.22	14.95
TOTAL BUILDING & GROUNDS	377,923.56	0.00	56,516.34	321,407.22	14.95
TOTAL EXPENDITURES	378,583.56	0.00	56,516.34	322,067.22	14.93
REVENUES OVER/(UNDER) EXPENDITURES	(376,783.56)	0.00	(55,956.54)	(320,827.02)	14.85

*** END OF REPORT ***

REVENUES OVER/(UNDER) EXPENDITURES	0.00	0.00	0.00	0.00	0.00

*** END OF REPORT ***

REVENUE & EXPENSE REPORT - UNAUDITED
AS OF: FEBRUARY 28TH, 2021

Agenda Item No. 4

05 -ECONOMIC DEVELOPMENT CORP
FINANCIAL SUMMARY

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
REVENUE SUMMARY					
NON-PROPERTY TAXES	1,488,182.00	0.00	641,074.68	847,107.32	43.08
MISCELLANEOUS REVENUE	12,000.00	0.00	651.98	11,348.02	5.43
TOTAL REVENUES	1,500,182.00	0.00	641,726.66	858,455.34	42.78
EXPENDITURE SUMMARY					
ADMINISTRATION	1,325,262.39	2,817.04	592,752.64	732,509.75	44.73
TOTAL EXPENDITURES	1,325,262.39	2,817.04	592,752.64	732,509.75	44.73
REVENUES OVER/(UNDER) EXPENDITURES	174,919.61	(2,817.04)	48,974.02	125,945.59	28.00

REVENUE & EXPENSE REPORT - UNAUDITED
AS OF: FEBRUARY 28TH, 2021

Agenda Item No. 4

05 -ECONOMIC DEVELOPMENT CORP
REVENUES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
NON-PROPERTY TAXES					
401-3140 SALES TAX	1,474,767.00	0.00	638,870.81	835,896.19	43.32
401-3150 MIXED BEVERAGE	9,815.00	0.00	1,503.87	8,311.13	15.32
401-3160 SUBLEASE HELOTES CHAMBER	3,600.00	0.00	700.00	2,900.00	19.44
TOTAL NON-PROPERTY TAXES	1,488,182.00	0.00	641,074.68	847,107.32	43.08
MISCELLANEOUS REVENUE					
406-1010 INTEREST	12,000.00	0.00	651.98	11,348.02	5.43
TOTAL MISCELLANEOUS REVENUE	12,000.00	0.00	651.98	11,348.02	5.43
TOTAL REVENUES	1,500,182.00	0.00	641,726.66	858,455.34	42.78

REVENUE & EXPENSE REPORT - UNAUDITED
AS OF: FEBRUARY 28TH, 2021

Agenda Item No. 4

05 -ECONOMIC DEVELOPMENT CORP
ADMINISTRATION
EXPENDITURES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
PERSONNEL					
510-5101 SALARIES	74,721.35	2,817.04	28,095.56	46,625.79	37.60
510-5111 LONGEVITY	1,460.00	0.00	1,340.00	120.00	91.78
510-5113 BENEFITS	19,360.04	0.00	5,730.81	13,629.23	29.60
TOTAL PERSONNEL	95,541.39	2,817.04	35,166.37	60,375.02	36.81
CONTRACTUAL SERVICES					
510-5201 MEMBERSHIPS, DUES & LICENSES	15,000.00	0.00	907.68	14,092.32	6.05
510-5202 AUDIT FEES	3,400.00	0.00	1,700.00	1,700.00	50.00
510-5203 SCHOOLS, SEMINARS, CONFERENCES	3,200.00	0.00	355.00	2,845.00	11.09
510-5204 INTL. CONF. SHOPPING CENTERS	3,200.00	0.00	0.00	3,200.00	0.00
510-5205 BANK FEES	750.00	0.00	0.00	750.00	0.00
510-5206 LEGAL FEES / MDD CREATION	3,000.00	0.00	76.00	2,924.00	2.53
510-5208 CONC. DESIGN & LAND USE PLANS	15,000.00	0.00	0.00	15,000.00	0.00
510-5210 WORKSHOPS & PROMOTIONS	3,000.00	0.00	0.00	3,000.00	0.00
510-5211 MARKETING / TOURISM	30,000.00	0.00	6,272.88	23,727.12	20.91
510-5212 WEBSITE DEV. & MAINTENANCE	12,000.00	0.00	0.00	12,000.00	0.00
510-5214 MANAGED SVCS. AGREEMENT	30,000.00	0.00	30,000.00	0.00	100.00
510-5215 DEBT SERVICE	321,669.00	0.00	321,669.00	0.00	100.00
510-5216 SBLAP GRANTS & ADMINISTRAION	0.00	0.00	25,600.00	(25,600.00)	0.00
510-5224 OFFICE RENTAL	12,000.00	0.00	3,100.00	8,900.00	25.83
510-5225 OTHSD PARKING LOT LEASE	5,520.00	0.00	1,762.27	3,757.73	31.93
510-5228 VISITOR CENTER	50,000.00	0.00	0.00	50,000.00	0.00
510-5230 MARKETING/CITY EVENTS	110,000.00	0.00	450.00	109,550.00	0.41
TOTAL CONTRACTUAL SERVICES	617,739.00	0.00	391,892.83	225,846.17	63.44
COMMODITIES					
510-5301 OFFICE SUPPLIES	2,000.00	0.00	117.06	1,882.94	5.85
510-5302 OPERATIONAL EXPENSES	8,500.00	0.00	2,022.21	6,477.79	23.79
510-5305 COMMUNICATION EQUIPMENT	1,232.00	0.00	417.54	814.46	33.89
510-5326 EXPENSE REIMBURSEMENT	250.00	0.00	0.00	250.00	0.00
510-5333 380 AGREEMENT REIMBURSEMENTS	600,000.00	0.00	163,136.63	436,863.37	27.19
TOTAL COMMODITIES	611,982.00	0.00	165,693.44	446,288.56	27.07
TOTAL ADMINISTRATION	1,325,262.39	2,817.04	592,752.64	732,509.75	44.73
TOTAL EXPENDITURES	1,325,262.39	2,817.04	592,752.64	732,509.75	44.73
REVENUES OVER/(UNDER) EXPENDITURES	174,919.61	(2,817.04)	48,974.02	125,945.59	28.00

*** END OF REPORT ***

REVENUE & EXPENSE REPORT - UNAUDITED
AS OF: FEBRUARY 28TH, 2021

Agenda Item No. 4

06 -MUNICIPAL COURT SECURITY
FINANCIAL SUMMARY

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
REVENUE SUMMARY					
MISCELLANEOUS REVENUE	9,963.00	0.00	2,763.01	7,199.99	27.73
TOTAL REVENUES	9,963.00	0.00	2,763.01	7,199.99	27.73
EXPENDITURE SUMMARY					
ADMINISTRATION	225.00	0.00	0.00	225.00	0.00
TOTAL EXPENDITURES	225.00	0.00	0.00	225.00	0.00
REVENUES OVER/(UNDER) EXPENDITURES	9,738.00	0.00	2,763.01	6,974.99	28.37

REVENUE & EXPENSE REPORT - UNAUDITED
AS OF: FEBRUARY 28TH, 2021

Agenda Item No. 4

06 -MUNICIPAL COURT SECURITY
REVENUES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
MISCELLANEOUS REVENUE					
406-1010 INTEREST	15.00	0.00	0.29	14.71	1.93
406-1080 DEDICATED REVENUE	9,948.00	0.00	2,762.72	7,185.28	27.77
TOTAL MISCELLANEOUS REVENUE	9,963.00	0.00	2,763.01	7,199.99	27.73
TOTAL REVENUES	9,963.00	0.00	2,763.01	7,199.99	27.73

REVENUE & EXPENSE REPORT - UNAUDITED
AS OF: FEBRUARY 28TH, 2021

Agenda Item No. 4

06 -MUNICIPAL COURT SECURITY
ADMINISTRATION
EXPENDITURES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
CONTRACTUAL SERVICES					
510-5200 BANK FEES	225.00	0.00	0.00	225.00	0.00
TOTAL CONTRACTUAL SERVICES	225.00	0.00	0.00	225.00	0.00
CAPITAL OUTLAY					
510-5501 OTHER EXPENDITURES	0.00	0.00	0.00	0.00	0.00
510-5502 TRANSFER TO GENERAL FUND	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00
TOTAL ADMINISTRATION	225.00	0.00	0.00	225.00	0.00
TOTAL EXPENDITURES	225.00	0.00	0.00	225.00	0.00
REVENUES OVER/(UNDER) EXPENDITURES	9,738.00	0.00	2,763.01	6,974.99	28.37

*** END OF REPORT ***

REVENUE & EXPENSE REPORT - UNAUDITED
AS OF: FEBRUARY 28TH, 2021

Agenda Item No. 4

07 -MUNICIPAL CRT TECHNOLOGY
FINANCIAL SUMMARY

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
REVENUE SUMMARY					
NON-PROPERTY TAXES	10,275.00	0.00	2,365.72	7,909.28	23.02
MISCELLANEOUS REVENUE	150.00	0.00	0.72	149.28	0.48
TOTAL REVENUES	10,425.00	0.00	2,366.44	8,058.56	22.70
EXPENDITURE SUMMARY					
ADMINISTRATION	6,965.00	0.00	2,904.00	4,061.00	41.69
TOTAL EXPENDITURES	6,965.00	0.00	2,904.00	4,061.00	41.69
REVENUES OVER/(UNDER) EXPENDITURES	3,460.00	0.00	(537.56)	3,997.56	15.54-

REVENUE & EXPENSE REPORT - UNAUDITED
AS OF: FEBRUARY 28TH, 2021

Agenda Item No. 4

07 -MUNICIPAL CRT TECHNOLOGY
REVENUES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
NON-PROPERTY TAXES					
401-3140 DEDICATED REVENUES	10,275.00	0.00	2,365.72	7,909.28	23.02
TOTAL NON-PROPERTY TAXES	10,275.00	0.00	2,365.72	7,909.28	23.02
MISCELLANEOUS REVENUE					
406-1010 INTEREST	150.00	0.00	0.72	149.28	0.48
TOTAL MISCELLANEOUS REVENUE	150.00	0.00	0.72	149.28	0.48
TOTAL REVENUES	10,425.00	0.00	2,366.44	8,058.56	22.70

REVENUE & EXPENSE REPORT - UNAUDITED
AS OF: FEBRUARY 28TH, 2021

Agenda Item No. 4

07 -MUNICIPAL CRT TECHNOLOGY
ADMINISTRATION
EXPENDITURES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
CONTRACTUAL SERVICES					
510-5200 BANK FEES	465.00	0.00	0.00	465.00	0.00
TOTAL CONTRACTUAL SERVICES	465.00	0.00	0.00	465.00	0.00
CAPITAL OUTLAY					
510-5501 OTHER EXPENDITURES	6,500.00	0.00	2,904.00	3,596.00	44.68
TOTAL CAPITAL OUTLAY	6,500.00	0.00	2,904.00	3,596.00	44.68
TOTAL ADMINISTRATION	6,965.00	0.00	2,904.00	4,061.00	41.69
TOTAL EXPENDITURES	6,965.00	0.00	2,904.00	4,061.00	41.69
REVENUES OVER/(UNDER) EXPENDITURES	3,460.00	0.00	(537.56)	3,997.56	15.54-

*** END OF REPORT ***

REVENUE & EXPENSE REPORT - UNAUDITED
AS OF: FEBRUARY 28TH, 2021

Agenda Item No. 4

08 -POLICE TRAINING
FINANCIAL SUMMARY

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
REVENUE SUMMARY					
MISCELLANEOUS REVENUE	2,450.00	0.00	0.08	2,449.92	0.00
TOTAL REVENUES	2,450.00	0.00	0.08	2,449.92	0.00
EXPENDITURE SUMMARY					
ADMINISTRATION	4,703.00	0.00	1,005.00	3,698.00	21.37
TOTAL EXPENDITURES	4,703.00	0.00	1,005.00	3,698.00	21.37
REVENUES OVER/(UNDER) EXPENDITURES	(2,253.00)	0.00	(1,004.92)	(1,248.08)	44.60

REVENUE & EXPENSE REPORT - UNAUDITED
AS OF: FEBRUARY 28TH, 2021

Agenda Item No. 4

08 -POLICE TRAINING
REVENUES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
MISCELLANEOUS REVENUE					
406-1010 INTEREST	50.00	0.00	0.08	49.92	0.16
406-1015 DEDICATED REVENUE	2,400.00	0.00	0.00	2,400.00	0.00
TOTAL MISCELLANEOUS REVENUE	2,450.00	0.00	0.08	2,449.92	0.00
TOTAL REVENUES	2,450.00	0.00	0.08	2,449.92	0.00

REVENUE & EXPENSE REPORT - UNAUDITED
AS OF: FEBRUARY 28TH, 2021

Agenda Item No. 4

08 -POLICE TRAINING
ADMINISTRATION
EXPENDITURES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
PERSONNEL					
510-5101 TRAINING	4,238.00	0.00	1,005.00	3,233.00	23.71
TOTAL PERSONNEL	4,238.00	0.00	1,005.00	3,233.00	23.71
CONTRACTUAL SERVICES					
510-5200 BANK FEES	465.00	0.00	0.00	465.00	0.00
TOTAL CONTRACTUAL SERVICES	465.00	0.00	0.00	465.00	0.00
TOTAL ADMINISTRATION	4,703.00	0.00	1,005.00	3,698.00	21.37
TOTAL EXPENDITURES	4,703.00	0.00	1,005.00	3,698.00	21.37
REVENUES OVER/(UNDER) EXPENDITURES	(2,253.00)	0.00	(1,004.92)	(1,248.08)	44.60

*** END OF REPORT ***

REVENUE & EXPENSE REPORT - UNAUDITED
AS OF: FEBRUARY 28TH, 2021

Agenda Item No. 4

09 -SCHOOL SAFETY
FINANCIAL SUMMARY

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
REVENUE SUMMARY					
MISCELLANEOUS REVENUE	18,550.00	0.00	5,003.29	13,546.71	26.97
TOTAL REVENUES	18,550.00	0.00	5,003.29	13,546.71	26.97
EXPENDITURE SUMMARY					
ADMINISTRATION	21,653.00	0.00	0.00	21,653.00	0.00
TOTAL EXPENDITURES	21,653.00	0.00	0.00	21,653.00	0.00
REVENUES OVER/(UNDER) EXPENDITURES	(3,103.00)	0.00	5,003.29	(8,106.29)	161.24-

REVENUE & EXPENSE REPORT - UNAUDITED
AS OF: FEBRUARY 28TH, 2021

Agenda Item No. 4

09 -SCHOOL SAFETY
REVENUES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
MISCELLANEOUS REVENUE					
406-1000 DEDICATED REVENUES	18,300.00	0.00	5,002.44	13,297.56	27.34
406-1010 INTEREST	250.00	0.00	0.85	249.15	0.34
TOTAL MISCELLANEOUS REVENUE	18,550.00	0.00	5,003.29	13,546.71	26.97
TOTAL REVENUES	18,550.00	0.00	5,003.29	13,546.71	26.97

REVENUE & EXPENSE REPORT - UNAUDITED
AS OF: FEBRUARY 28TH, 2021

Agenda Item No. 4

09 -SCHOOL SAFETY
ADMINISTRATION
EXPENDITURES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
PERSONNEL					
510-5102 OTHER EXPENDITURES	21,000.00	0.00	0.00	21,000.00	0.00
TOTAL PERSONNEL	21,000.00	0.00	0.00	21,000.00	0.00
CONTRACTUAL SERVICES					
510-5200 BANK CHARGES	653.00	0.00	0.00	653.00	0.00
TOTAL CONTRACTUAL SERVICES	653.00	0.00	0.00	653.00	0.00
TOTAL ADMINISTRATION	21,653.00	0.00	0.00	21,653.00	0.00
TOTAL EXPENDITURES	21,653.00	0.00	0.00	21,653.00	0.00
REVENUES OVER/(UNDER) EXPENDITURES	(3,103.00)	0.00	5,003.29	(8,106.29)	161.24-

*** END OF REPORT ***

REVENUE & EXPENSE REPORT - UNAUDITED
AS OF: FEBRUARY 28TH, 2021

Agenda Item No. 4

10 -PEG
FINANCIAL SUMMARY

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
REVENUE SUMMARY					
MISCELLANEOUS REVENUE	30,650.00	0.00	3.45	30,646.55	0.01
TOTAL REVENUES	30,650.00	0.00	3.45	30,646.55	0.01
EXPENDITURE SUMMARY					
ADMINISTRATION	95,200.00	0.00	0.00	95,200.00	0.00
TOTAL EXPENDITURES	95,200.00	0.00	0.00	95,200.00	0.00
REVENUES OVER/(UNDER) EXPENDITURES	(64,550.00)	0.00	3.45	(64,553.45)	0.01-

REVENUE & EXPENSE REPORT - UNAUDITED
AS OF: FEBRUARY 28TH, 2021

Agenda Item No. 4

10 -PEG
REVENUES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
MISCELLANEOUS REVENUE					
406-1000 DEDICATED REVENUES	30,000.00	0.00	0.00	30,000.00	0.00
406-1010 INTEREST	650.00	0.00	3.45	646.55	0.53
TOTAL MISCELLANEOUS REVENUE	30,650.00	0.00	3.45	30,646.55	0.01
TOTAL REVENUES	30,650.00	0.00	3.45	30,646.55	0.01

REVENUE & EXPENSE REPORT - UNAUDITED
AS OF: FEBRUARY 28TH, 2021

Agenda Item No. 4

10 -PEG
ADMINISTRATION
EXPENDITURES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
GRANT EXPENSES					
510-5000 PUBLIC ACCESS EXPENDITURES	95,000.00	0.00	0.00	95,000.00	0.00
TOTAL GRANT EXPENSES	95,000.00	0.00	0.00	95,000.00	0.00
CONTRACTUAL SERVICES					
510-5200 BANK FEES	200.00	0.00	0.00	200.00	0.00
TOTAL CONTRACTUAL SERVICES	200.00	0.00	0.00	200.00	0.00
TOTAL ADMINISTRATION	95,200.00	0.00	0.00	95,200.00	0.00
TOTAL EXPENDITURES	95,200.00	0.00	0.00	95,200.00	0.00
REVENUES OVER/(UNDER) EXPENDITURES	(64,550.00)	0.00	3.45	(64,553.45)	0.01-

*** END OF REPORT ***

REVENUE & EXPENSE REPORT - UNAUDITED
AS OF: FEBRUARY 28TH, 2021

Agenda Item No. 4

11 -FORFEITURE STATE
FINANCIAL SUMMARY

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
REVENUE SUMMARY					
MISCELLANEOUS REVENUE	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES	0.00	0.00	0.00	0.00	0.00
EXPENDITURE SUMMARY					
ADMINISTRATION	460.00	0.00	0.00	460.00	0.00
TOTAL EXPENDITURES	460.00	0.00	0.00	460.00	0.00
REVENUES OVER/(UNDER) EXPENDITURES	(460.00)	0.00	0.00	(460.00)	0.00

REVENUE & EXPENSE REPORT - UNAUDITED
AS OF: FEBRUARY 28TH, 2021

Agenda Item No. 4

11 -FORFEITURE STATE
REVENUES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
MISCELLANEOUS REVENUE					
406-1000 DEDICATED REVENUES	0.00	0.00	0.00	0.00	0.00
TOTAL MISCELLANEOUS REVENUE	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES	0.00	0.00	0.00	0.00	0.00

REVENUE & EXPENSE REPORT - UNAUDITED
AS OF: FEBRUARY 28TH, 2021

Agenda Item No. 4

11 -FORFEITURE STATE
ADMINISTRATION
EXPENDITURES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
GRANT EXPENSES					
510-5000 STATE FORFEITURE EXPENSES	0.00	0.00	0.00	0.00	0.00
TOTAL GRANT EXPENSES	0.00	0.00	0.00	0.00	0.00
CONTRACTUAL SERVICES					
510-5200 BANK FEES	460.00	0.00	0.00	460.00	0.00
TOTAL CONTRACTUAL SERVICES	460.00	0.00	0.00	460.00	0.00
TOTAL ADMINISTRATION	460.00	0.00	0.00	460.00	0.00
TOTAL EXPENDITURES	460.00	0.00	0.00	460.00	0.00
REVENUES OVER/(UNDER) EXPENDITURES	(460.00)	0.00	0.00	(460.00)	0.00

*** END OF REPORT ***

REVENUE & EXPENSE REPORT - UNAUDITED
AS OF: FEBRUARY 28TH, 2021

Agenda Item No. 4

14 -STREET MAINTENANCE
FINANCIAL SUMMARY

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
REVENUE SUMMARY					
MISCELLANEOUS REVENUE	742,000.00	0.00	319,608.78	422,391.22	43.07
TOTAL REVENUES	742,000.00	0.00	319,608.78	422,391.22	43.07
EXPENDITURE SUMMARY					
ADMINISTRATION	800,660.00	0.00	2,539.76	798,120.24	0.32
TOTAL EXPENDITURES	800,660.00	0.00	2,539.76	798,120.24	0.32
REVENUES OVER/(UNDER) EXPENDITURES	(58,660.00)	0.00	317,069.02	(375,729.02)	540.52-

REVENUE & EXPENSE REPORT - UNAUDITED
AS OF: FEBRUARY 28TH, 2021

Agenda Item No. 4

14 -STREET MAINTENANCE
REVENUES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
MISCELLANEOUS REVENUE					
406-1000 DEDICATED REVENUES	736,000.00	0.00	319,283.21	416,716.79	43.38
406-1010 INTEREST	6,000.00	0.00	325.57	5,674.43	5.43
TOTAL MISCELLANEOUS REVENUE	742,000.00	0.00	319,608.78	422,391.22	43.07
TOTAL REVENUES	742,000.00	0.00	319,608.78	422,391.22	43.07

REVENUE & EXPENSE REPORT - UNAUDITED
AS OF: FEBRUARY 28TH, 2021

Agenda Item No. 4

14 -STREET MAINTENANCE
ADMINISTRATION
EXPENDITURES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
CONTRACTUAL SERVICES					
510-5200 BANK FEES	660.00	0.00	0.00	660.00	0.00
TOTAL CONTRACTUAL SERVICES	660.00	0.00	0.00	660.00	0.00
COMMODITIES					
510-5300 EXPENDITURES	800,000.00	0.00	2,539.76	797,460.24	0.32
TOTAL COMMODITIES	800,000.00	0.00	2,539.76	797,460.24	0.32
TOTAL ADMINISTRATION	800,660.00	0.00	2,539.76	798,120.24	0.32
TOTAL EXPENDITURES	800,660.00	0.00	2,539.76	798,120.24	0.32
REVENUES OVER/(UNDER) EXPENDITURES	(58,660.00)	0.00	317,069.02	(375,729.02)	540.52-

*** END OF REPORT ***

REVENUE & EXPENSE REPORT - UNAUDITED
AS OF: FEBRUARY 28TH, 2021

Agenda Item No. 4

15 -HOT TAX
FINANCIAL SUMMARY

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
REVENUE SUMMARY					
MISCELLANEOUS REVENUE	25,100.00	0.00	10,186.74	14,913.26	40.58
TOTAL REVENUES	25,100.00	0.00	10,186.74	14,913.26	40.58
EXPENDITURE SUMMARY					
ADMINISTRATION	430.00	0.00	0.00	430.00	0.00
TOTAL EXPENDITURES	430.00	0.00	0.00	430.00	0.00
REVENUES OVER/(UNDER) EXPENDITURES	24,670.00	0.00	10,186.74	14,483.26	41.29

REVENUE & EXPENSE REPORT - UNAUDITED
AS OF: FEBRUARY 28TH, 2021

Agenda Item No. 4

15 -HOT TAX
REVENUES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
MISCELLANEOUS REVENUE					
406-1000 DEDICATED REVENUES	25,000.00	0.00	10,185.05	14,814.95	40.74
406-1010 INTEREST	100.00	0.00	1.69	98.31	1.69
TOTAL MISCELLANEOUS REVENUE	25,100.00	0.00	10,186.74	14,913.26	40.58
TOTAL REVENUES	25,100.00	0.00	10,186.74	14,913.26	40.58

REVENUE & EXPENSE REPORT - UNAUDITED
AS OF: FEBRUARY 28TH, 2021

Agenda Item No. 4

15 -HOT TAX
ADMINISTRATION
EXPENDITURES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
CONTRACTUAL SERVICES					
510-5200 BANK FEES	430.00	0.00	0.00	430.00	0.00
TOTAL CONTRACTUAL SERVICES	430.00	0.00	0.00	430.00	0.00
COMMODITIES					
510-5300 EXPENDITURES	0.00	0.00	0.00	0.00	0.00
TOTAL COMMODITIES	0.00	0.00	0.00	0.00	0.00
TOTAL ADMINISTRATION	430.00	0.00	0.00	430.00	0.00
TOTAL EXPENDITURES	430.00	0.00	0.00	430.00	0.00
REVENUES OVER/(UNDER) EXPENDITURES	24,670.00	0.00	10,186.74	14,483.26	41.29

*** END OF REPORT ***

REVENUE & EXPENSE REPORT - UNAUDITED
AS OF: FEBRUARY 28TH, 2021

Agenda Item No. 4

16 -LOC TRUANCY & PREVENTION
FINANCIAL SUMMARY

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
REVENUE SUMMARY					
NON-PROPERTY TAXES	7,584.00	0.00	2,577.81	5,006.19	33.99
MISCELLANEOUS REVENUE	20.00	0.00	0.24	19.76	1.20
TOTAL REVENUES	7,604.00	0.00	2,578.05	5,025.95	33.90
EXPENDITURE SUMMARY					
ADMINISTRATION	200.00	0.00	0.00	200.00	0.00
TOTAL EXPENDITURES	200.00	0.00	0.00	200.00	0.00
REVENUES OVER/(UNDER) EXPENDITURES	7,404.00	0.00	2,578.05	4,825.95	34.82

REVENUE & EXPENSE REPORT - UNAUDITED
AS OF: FEBRUARY 28TH, 2021

Agenda Item No. 4

16 -LOC TRUANCY & PREVENTION
REVENUES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
NON-PROPERTY TAXES					
401-3140 DEDICATED REVENUES	7,584.00	0.00	2,577.81	5,006.19	33.99
TOTAL NON-PROPERTY TAXES	7,584.00	0.00	2,577.81	5,006.19	33.99
MISCELLANEOUS REVENUE					
406-1010 INTEREST	20.00	0.00	0.24	19.76	1.20
TOTAL MISCELLANEOUS REVENUE	20.00	0.00	0.24	19.76	1.20
TOTAL REVENUES	7,604.00	0.00	2,578.05	5,025.95	33.90

REVENUE & EXPENSE REPORT - UNAUDITED
AS OF: FEBRUARY 28TH, 2021

Agenda Item No. 4

16 -LOC TRUANCY & PREVENTION
ADMINISTRATION
EXPENDITURES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
CONTRACTUAL SERVICES					
510-5200 BANK FEES	200.00	0.00	0.00	200.00	0.00
TOTAL CONTRACTUAL SERVICES	200.00	0.00	0.00	200.00	0.00
CAPITAL OUTLAY					
510-5501 OTHER EXPENDITURES	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00
TOTAL ADMINISTRATION	200.00	0.00	0.00	200.00	0.00
TOTAL EXPENDITURES	200.00	0.00	0.00	200.00	0.00
REVENUES OVER/(UNDER) EXPENDITURES	7,404.00	0.00	2,578.05	4,825.95	34.82

*** END OF REPORT ***

REVENUE & EXPENSE REPORT - UNAUDITED
AS OF: FEBRUARY 28TH, 2021

Agenda Item No. 4

17 -MUNICIPAL JURY FUND
FINANCIAL SUMMARY

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
REVENUE SUMMARY					
NON-PROPERTY TAXES	192.00	0.00	51.94	140.06	27.05
MISCELLANEOUS REVENUE	20.00	0.00	0.00	20.00	0.00
TOTAL REVENUES	212.00	0.00	51.94	160.06	24.50
EXPENDITURE SUMMARY					
ADMINISTRATION	100.00	0.00	0.00	100.00	0.00
TOTAL EXPENDITURES	100.00	0.00	0.00	100.00	0.00
REVENUES OVER/(UNDER) EXPENDITURES	112.00	0.00	51.94	60.06	46.38

REVENUE & EXPENSE REPORT - UNAUDITED
AS OF: FEBRUARY 28TH, 2021

Agenda Item No. 4

17 -MUNICIPAL JURY FUND
REVENUES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
NON-PROPERTY TAXES					
401-3140 DEDICATED REVENUES	192.00	0.00	51.94	140.06	27.05
TOTAL NON-PROPERTY TAXES	192.00	0.00	51.94	140.06	27.05
MISCELLANEOUS REVENUE					
406-1010 INTEREST	20.00	0.00	0.00	20.00	0.00
TOTAL MISCELLANEOUS REVENUE	20.00	0.00	0.00	20.00	0.00
TOTAL REVENUES	212.00	0.00	51.94	160.06	24.50

REVENUE & EXPENSE REPORT - UNAUDITED
AS OF: FEBRUARY 28TH, 2021

Agenda Item No. 4

17 -MUNICIPAL JURY FUND
ADMINISTRATION
EXPENDITURES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
CONTRACTUAL SERVICES					
510-5200 BANK FEES	100.00	0.00	0.00	100.00	0.00
TOTAL CONTRACTUAL SERVICES	100.00	0.00	0.00	100.00	0.00
CAPITAL OUTLAY					
510-5501 OTHER EXPENDITURES	0.00	0.00	0.00	0.00	0.00
TOTAL CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00
TOTAL ADMINISTRATION	100.00	0.00	0.00	100.00	0.00
TOTAL EXPENDITURES	100.00	0.00	0.00	100.00	0.00
REVENUES OVER/(UNDER) EXPENDITURES	112.00	0.00	51.94	60.06	46.38

*** END OF REPORT ***

REVENUE & EXPENSE REPORT - UNAUDITED
AS OF: FEBRUARY 28TH, 2021

Agenda Item No. 4

18 -COH TREE MITIGATION
FINANCIAL SUMMARY

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
REVENUE SUMMARY					
NON-PROPERTY TAXES	10,000.00	0.00	0.00	10,000.00	0.00
MISCELLANEOUS REVENUE	20.00	0.00	18.71	1.29	93.55
TOTAL REVENUES	10,020.00	0.00	18.71	10,001.29	0.19
EXPENDITURE SUMMARY					
ADMINISTRATION	200.00	0.00	174.63	25.37	87.32
TOTAL EXPENDITURES	200.00	0.00	174.63	25.37	87.32
REVENUES OVER/(UNDER) EXPENDITURES	9,820.00	0.00	(155.92)	9,975.92	1.59-

REVENUE & EXPENSE REPORT - UNAUDITED
AS OF: FEBRUARY 28TH, 2021

Agenda Item No. 4

18 -COH TREE MITIGATION
REVENUES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
NON-PROPERTY TAXES					
401-3140 DEDICATED REVENUES	10,000.00	0.00	0.00	10,000.00	0.00
TOTAL NON-PROPERTY TAXES	10,000.00	0.00	0.00	10,000.00	0.00
MISCELLANEOUS REVENUE					
406-1010 INTEREST	20.00	0.00	18.71	1.29	93.55
TOTAL MISCELLANEOUS REVENUE	20.00	0.00	18.71	1.29	93.55
TOTAL REVENUES	10,020.00	0.00	18.71	10,001.29	0.19

REVENUE & EXPENSE REPORT - UNAUDITED
AS OF: FEBRUARY 28TH, 2021

Agenda Item No. 4

18 -COH TREE MITIGATION
ADMINISTRATION
EXPENDITURES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
CONTRACTUAL SERVICES					
510-5200 BANK FEES	200.00	0.00	18.76	181.24	9.38
TOTAL CONTRACTUAL SERVICES	200.00	0.00	18.76	181.24	9.38
CAPITAL OUTLAY					
510-5501 OTHER EXPENDITURES	0.00	0.00	155.87	(155.87)	0.00
TOTAL CAPITAL OUTLAY	0.00	0.00	155.87	(155.87)	0.00
TOTAL ADMINISTRATION	200.00	0.00	174.63	25.37	87.32
TOTAL EXPENDITURES	200.00	0.00	174.63	25.37	87.32
REVENUES OVER/(UNDER) EXPENDITURES	9,820.00	0.00	(155.92)	9,975.92	1.59-

*** END OF REPORT ***

BALANCE SHEET
AS OF: FEBRUARY 28TH, 2021

Agenda Item No. 4

01 -GENERAL FUND

ACCOUNT#	TITLE		
ASSETS			
101-0100	PETTY CASH	1,420.05	
101-2000	OPERATING CASH ACCOUNT	84,696.49	
101-2100	GENERAL FUND	603,567.46	
101-3100	LOGIC CITY	2,637,885.24	
101-3150	TEXPOOL-CITY	66.27	
101-4100	MEDICAL BILLING ACCOUNT	8,042.40	
105-0000	RECEIVABLE - TAXES	49,966.88	
105-0500	ALLOWANCE FOR UNCOLLECTABLES	(3,497.68)	
105-1000	RECEIVABLES PRIOR YEAR	0.00	
105-1001	SALES TAX RECEIVABLE	525,512.11	
105-1002	FRANCHISE RECEIVABLES PRIOR YR	(14,499.55)	
105-1004	EMS ALLOWANCE FOR UNCOLLECT	(323,421.83)	
105-1100	GRANTS RECEIVABLE	0.00	
105-1500	RECEIVABLES EMPLOYEES	431.90	
105-2500	CREDIT CARD RECEIVABLES	(2,983.16)	
120-0000	DUE FROM EDC	9,862.56	
120-0500	DUE FROM BLDG SECURITY	0.00	
120-1000	DUE FROM DEBT SERVICE	520,000.00	
120-2000	DUE FROM CAPITAL PROJECTS	0.00	
120-3000	DUE FROM FIRE DEPT	0.00	
120-3500	DUE FROM CRT TECH	0.00	
120-4000	DUE FROM DISPATCH	0.00	
120-4500	DUE FROM MUNICIPAL JURY FUND	0.00	
120-5000	EMS FEE RECEIVABLE	377,875.29	
120-6000	DUE FROM PEG	0.00	
120-7000	DUE FROM SCHOOL SAFETY	0.00	
120-8000	DUE FROM POLICE FORFEITURE-ST	0.00	
160-0000	PREPAID ASSETS	0.00	
			4,474,924.43
	TOTAL ASSETS		4,474,924.43
LIABILITIES			
201-0000	ACCOUNTS PAYABLE	96,956.99	
201-0200	PAYABLES - PRIOR YEAR	(60,773.22)	
201-1000	WAGES PAYABLE	0.00	
201-2000	DEFERRED TAX REVENUE	43,665.05	
201-2100	380 AGREEMENT PAYABLE	303,806.05	
201-2200	DEFERRED GRANT REVENUE	0.00	
201-2300	DEFERRED EMS REVENUE	54,408.46	
201-2500	DEFERRED LEASE REVENUE	102,243.63	
201-2600	CONTINGENT LIABILITY - NISD	0.00	
202-0100	ACCRUED FICA	(89.34)	
202-0200	FEDERAL WITHHOLDING	11,684.23	
202-0500	RETIREMENT TMRS	10,446.66	
202-0600	CHILD SUPPORT LIABILITY	(508.15)	
202-0650	SCHOOL LOAN LIABILITY	(298.79)	
202-0700	HEALTH INS PAYABLE	8,754.48	
202-0800	DENTAL INS PAYABLE	(1,934.32)	

BALANCE SHEET
AS OF: FEBRUARY 28TH, 2021

Agenda Item No. 4

01 -GENERAL FUND

ACCOUNT#	TITLE		
202-0900	LIFE INS PAYABLE	1,031.80	
202-0910	PREPAID PAYABLES	0.00	
202-0920	VISION INS PAYABLE	(1,222.03)	
202-1000	RETIREMENT ICMA	2,840.00	
202-1010	ICMA ROTH	394.23	
202-1100	CURRENT YEAR INTEREST PAYABLE	0.00	
202-1200	FICA & MED PAYABLE	11,229.28	
202-1300	DUE TO EDC	0.00	
202-1301	DUE TO DEBT SERVICE	0.00	
202-1304	DUE TO CAP PROJ	0.00	
202-1306	DUE TO/FROM PER BANK RECON	0.00	
202-1308	DUE TO PEG	0.00	
202-1309	DUE TO SCHOOL SAFETY	0.00	
202-1310	DUE TO STREET MAINT	0.00	
202-1320	DUE TO HOT TAX	0.00	
202-1325	DUE TO COH TREE MITIGATION	(50,591.25)	
203-1200	ACCRUED VACATION LEAVE	0.00	
203-1300	CAPITAL LEASE PAYABLE	0.00	
	TOTAL LIABILITIES		532,043.76
EQUITY			
380-0200	COURT BUILDING SECURITY FUND	0.00	
380-0700	RESERVE FOR PREPAIDS	0.00	
380-0800	UNAVAILABLE REVENUE	0.00	
390-0000	FUND BALANCE/RETAINED EARN	1,769,471.73	
390-1000	INVESTMENT IN FIXED ASSETS	0.00	
390-9999	SUSPENSE	0.00	
	TOTAL BEGINNING EQUITY	1,769,471.73	
	TOTAL REVENUE	4,940,105.62	
	TOTAL EXPENSES	2,766,696.68	
	REVENUE OVER/(UNDER) EXPENSES	2,173,408.94	
	TOTAL EQUITY & OVER/(UNDER)		3,942,880.67
	TOTAL LIABILITIES, EQUITY & OVER/(UNDER)		4,474,924.43

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02 -DEBT SERVICE- BONDS

ACCOUNT#	TITLE			
ASSETS				
101-2000	DEBT SERVICE CASH	322,717.14		
105-0000	RECEIVABLE - AD VALOREM	20,322.73		
120-0000	DUE FROM GF OPERATING	0.00		
150-0000	DEFERRED BOND ISSUE COST	0.00		
			343,039.87	
	TOTAL ASSETS			343,039.87
LIABILITIES				
201-0000	ACCOUNTS PAYABLE	0.00		
201-0200	PAYABLES-PRIOR YEAR	0.00		
201-1000	PRINCIPAL PAYABLE - 1993 GO	0.00		
201-1500	PRINCIPAL PAYABLE - 2002 CofO	0.00		
201-2000	DEFERRED TAX REVENUE	17,759.63		
202-0910	PREPAID PAYABLES	0.00		
202-1300	DUE TO CAPITAL	0.00		
202-1310	DUE TO GENERAL FUND	520,000.00		
202-1400	ALLOWANCE FOR UNCOLLECTABLES	1,422.59		
203-1000	CURRENT PORTION LT DEBT	0.00		
203-1100	ACCRUED INTEREST	0.00		
	TOTAL LIABILITIES		539,182.22	
EQUITY				
390-0000	FUND BALANCE/RETAINED EARN	383,206.36		
390-9999	SUSPENSE	0.00		
	TOTAL BEGINNING EQUITY	383,206.36		
	TOTAL REVENUE	437,966.67		
	TOTAL EXPENSES	1,017,315.38		
	REVENUE OVER/(UNDER) EXPENSES	(579,348.71)		
	TOTAL EQUITY & OVER/(UNDER)		(196,142.35)	
	TOTAL LIABILITIES, EQUITY & OVER/(UNDER)			343,039.87

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03 -CAPITAL REPLACEMENT

ACCOUNT#	TITLE			
ASSETS				
101-2000	TEXPOOL CAPITAL PROJECTS	678.81		
101-2200	SAFEKEEPING - CITY	0.00		
101-2400	CAPITAL CASH	0.48		
101-2500	EDC CAPITAL CASH	0.00		
101-2600	FIRE DEPT CAPITAL CASH	0.00		
101-2700	POLICE DEPT CAPITAL CASH	2,250.00		
101-2800	ADMIN CAPITAL CASH	47,988.64		
101-3000	LOGIC CAPITAL CASH	613,556.03		
120-0000	DUE FROM CITY	0.00		
120-0001	DUE FROM DEBT SERVICE	0.00		
120-1000	PREPAID PAYABLES	0.00		
			664,473.96	
	TOTAL ASSETS			664,473.96
LIABILITIES				
201-0000	ACCOUNTS PAYABLE	0.00		
201-0100	RETAINAGE PAYABLE	0.00		
201-0200	PAYABLES PRIOR YEAR	(2,745.00)		
202-0910	PREPAID PAYABLES	0.00		
202-1300	DUE TO CITY GEN FUND	0.00		
202-1305	DUE FROM OTHER ACCOUNTS	0.00		
	TOTAL LIABILITIES		(2,745.00)	
EQUITY				
390-0000	FUND BALANCE/RETAINED EARN	723,175.50		
	TOTAL BEGINNING EQUITY	723,175.50		
	TOTAL REVENUE	559.80		
	TOTAL EXPENSES	56,516.34		
	REVENUE OVER/(UNDER) EXPENSES	(55,956.54)		
	TOTAL EQUITY & OVER/(UNDER)		667,218.96	
	TOTAL LIABILITIES, EQUITY & OVER/(UNDER)			664,473.96

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04 -FIXED ASSET FUND

ACCOUNT#	TITLE			
ASSETS				
120-0000	LAND	1,715,631.00		
130-0410	BUILDINGS	6,873,540.00		
130-0460	VEHICLES & EQUIPMENT	4,156,184.71		
130-0480	EQUIPMENT UNDER CAPITAL LEASE	0.00		
130-0490	INFRASTRUCTURE	11,277,268.00		
130-0500	CONSTRUCTION IN PROGRESS	0.00		
			24,022,623.71	
	TOTAL ASSETS			24,022,623.71
LIABILITIES				
201-0100	ACCUMULATED DEPRECIATION	14,503,296.69		
201-0200	2000 F5500 BRUSH TRUCK	0.00		
201-0300	2003 FIRE ENGINE	0.00		
203-1000	CURRENT PORTION BONDS PAYABLE	764,904.32		
203-1100	LONG TERM PORTION BONDS PAYBLE	8,778,051.09		
203-1200	BOND PREMIUM	0.00		
203-1500	BOND PREMIUM	117,686.00		
230-0101	ACCRUED INTEREST	59,678.14		
	TOTAL LIABILITIES		24,223,616.24	
EQUITY				
390-0000	FUND BALANCE/RETAINED EARN	(200,992.53)		
390-1000	CAPITAL CONTRIBUTIONS	0.00		
390-9999	SUSPENSE	0.00		
	TOTAL BEGINNING EQUITY	(200,992.53)		
	TOTAL EQUITY & OVER/(UNDER)		(200,992.53)	
	TOTAL LIABILITIES, EQUITY & OVER/(UNDER)			24,022,623.71

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BALANCE SHEET
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05 -ECONOMIC DEVELOPMENT CORP

ACCOUNT#	TITLE			
ASSETS				
101-2000	EDC OPERATING CASH	(255,047.97)		
101-2100	EDC TEXPOOL	26.82		
101-2600	LOGIC	1,998,954.43		
105-1000	RECEIVABLE - SALES TAX	259,837.03		
105-1001	RECEIVABLES PRIOR YEAR GRANTS	0.00		
120-0000	DUE FROM GENERAL FUND	0.00		
120-1000	DUE FROM EDC CAP PROJ	0.00		
			2,003,770.31	
	TOTAL ASSETS			2,003,770.31
LIABILITIES				
201-0000	ACCOUNTS PAYABLE	0.00		
201-0200	PRIOR YEAR PAYABLES	(383.27)		
201-0300	380 AGREEMENT PAYABLE	151,665.45		
201-1000	WAGES PAYABLE	383.27		
202-0910	PREPAID PAYABLES	0.00		
202-1300	DUE TO CITY OP	9,862.56		
	TOTAL LIABILITIES		161,528.01	
EQUITY				
390-0000	FUND BALANCE/RETAINED EARNINGS	1,792,828.29		
390-1000	PREPAID ITEMS	439.99		
	TOTAL BEGINNING EQUITY	1,793,268.28		
	TOTAL REVENUE	641,726.66		
	TOTAL EXPENSES	592,752.64		
	REVENUE OVER/(UNDER) EXPENSES	48,974.02		
	TOTAL EQUITY & OVER/(UNDER)		1,842,242.30	
	TOTAL LIABILITIES, EQUITY & OVER/(UNDER)			2,003,770.31

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BALANCE SHEET
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06 -MUNICIPAL COURT SECURITY

ACCOUNT#	TITLE			
ASSETS				
101-2000	COURT SECURITY CASH	11,415.90		
105-1000	RECEIVABLES - PRIOR YEAR	1,723.76		
120-000	DUE FROM	0.00		
130-0460	VEHICLES AND EQUIPMENT	0.00		
130-9000	ACCUMULATED DEPRECIATION	0.00		
			13,139.66	
	TOTAL ASSETS			13,139.66
LIABILITIES				
201-0000	ACCOUNTS PAYABLE	0.00		
201-0200	PAYABLES-PRIOR YEAR	0.00		
201-1000	WAGES PAYABLE	0.00		
202-0800	DENTAL INS	0.00		
202-0910	PREPAID PAYABLES	0.00		
202-1000	DUE TO GENERAL FUND	0.00		
202-1300	DUE TO OPERATING	0.00		
	TOTAL LIABILITIES		0.00	
EQUITY				
390-0000	FUND BALANCE/RETAINED EARNINGS	10,376.65		
390-1000	INVESTMENT IN CAPITAL ASSETS	0.00		
	TOTAL BEGINNING EQUITY	10,376.65		
	TOTAL REVENUE	2,763.01		
	TOTAL EXPENSES	0.00		
	REVENUE OVER/(UNDER) EXPENSES	2,763.01		
	TOTAL EQUITY & OVER/(UNDER)		13,139.66	
	TOTAL LIABILITIES, EQUITY & OVER/(UNDER)			13,139.66

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BALANCE SHEET
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07 -MUNICIPAL CRT TECHNOLOGY

ACCOUNT#	TITLE			
ASSETS				
101-2100	CRT TECH CASH	21,430.85		
120-0000	DUE FROM	0.00		
			21,430.85	
	TOTAL ASSETS			21,430.85
LIABILITIES				
201-0000	ACCOUNTS PAYABLE	0.00		
202-0910	PREPAID PAYABLES	0.00		
202-1300	DUE TO	0.00		
	TOTAL LIABILITIES		0.00	
EQUITY				
390-0000	FUND BALANCE/RETAINED EARNINGS	21,968.41		
	TOTAL BEGINNING EQUITY	21,968.41		
	TOTAL REVENUE	2,366.44		
	TOTAL EXPENSES	2,904.00		
	REVENUE OVER/(UNDER) EXPENSES	(537.56)		
	TOTAL EQUITY & OVER/(UNDER)		21,430.85	
	TOTAL LIABILITIES, EQUITY & OVER/(UNDER)			21,430.85

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BALANCE SHEET
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08 -POLICE TRAINING

ACCOUNT#	TITLE			
ASSETS				
101-2100	PD TRAINING OPERATING ACCOUNT	1,925.56		
105-1000	RECEIVABLES - PRIOR YEAR	0.00		
105-9000	ALLOWANCE FOR DOUBTFUL ACCOUNT	0.00		
120-0000	DUE FROM	0.00		
130-0460	VEHICLES AND EQUIPMENT	0.00		
130-9000	ACCUMULATED DEPRECIATION	0.00		
			1,925.56	
	TOTAL ASSETS			1,925.56
LIABILITIES				
201-0000	ACCOUNTS PAYABLE	0.00		
201-0200	ACCOUNTS PAYABLE-PRIOR YEAR	0.00		
201-0300	WAGES PAYABLE	0.00		
202-0910	PREPAID PAYABLES	0.00		
202-1300	DUE TO	0.00		
203-1200	ACCRUED VACATION	0.00		
	TOTAL LIABILITIES		0.00	
EQUITY				
390-0000	FUND BALANCE/RETAINED EARNINGS	2,885.48		
390-1000	INVESTMENT IN CAPITAL ASSETS	0.00		
	TOTAL BEGINNING EQUITY	2,885.48		
	TOTAL REVENUE	0.08		
	TOTAL EXPENSES	1,005.00		
	REVENUE OVER/(UNDER) EXPENSES	(1,004.92)		
	TOTAL EQUITY & OVER/(UNDER)		1,880.56	
	TOTAL LIABILITIES, EQUITY & OVER/(UNDER)			1,880.56
	*** AMOUNT OUT OF BALANCE ***			45.00

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BALANCE SHEET
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09 -SCHOOL SAFETY

ACCOUNT#	TITLE			
ASSETS				
101-2000	SCHOOL SAFETY CASH	29,230.22		
105-1000	RECEIVABLES PRIOR YEAR	2,699.48		
120-0000	DUE FROM STREETS	0.00		
			31,929.70	
	TOTAL ASSETS			31,929.70
LIABILITIES				
201-0000	ACCOUNTS PAYABLE	0.00		
201-0200	PRIOR YEAR PAYABLES	0.00		
202-1300	DUE TO OPERATING	0.00		
202-1400	DUE TO OTHER FUNDS	0.00		
	TOTAL LIABILITIES		0.00	
EQUITY				
390-0000	FUND BALANCE/RETAINED EARNINGS	26,926.41		
	TOTAL BEGINNING EQUITY	26,926.41		
	TOTAL REVENUE	5,003.29		
	TOTAL EXPENSES	0.00		
	REVENUE OVER/(UNDER) EXPENSES	5,003.29		
	TOTAL EQUITY & OVER/(UNDER)		31,929.70	
	TOTAL LIABILITIES, EQUITY & OVER/(UNDER)			31,929.70

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BALANCE SHEET
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10 -PEG

ACCOUNT#	TITLE			
ASSETS				
101-2000	PEG CASH	104,722.66		
105-1000	RECEIVABLES PRIOR YEAR	0.00		
105-1002	ACCOUNTS RECEIVABLES-FRANCHISE (	4,227.73)		
120-0000	ACCOUNTS RECEIVABLE FRANCHISE	5,721.55		
120-1000	DUE FROM OPERATING	0.00		
			106,216.48	
	TOTAL ASSETS			106,216.48
LIABILITIES				
201-0000	ACCOUNTS PAYABLE	0.00		
201-0200	PAYABLES - PRIOR YEAR	0.00		
202-1301	DUE TO OPERATING	0.00		
	TOTAL LIABILITIES		0.00	
EQUITY				
390-0000	FUND BALANCE/RETAINED EARNINGS	106,213.03		
	TOTAL BEGINNING EQUITY	106,213.03		
	TOTAL REVENUE	3.45		
	TOTAL EXPENSES	0.00		
	REVENUE OVER/(UNDER) EXPENSES	3.45		
	TOTAL EQUITY & OVER/(UNDER)		106,216.48	
	TOTAL LIABILITIES, EQUITY & OVER/(UNDER)			106,216.48

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BALANCE SHEET
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11 -FORFEITURE STATE

ACCOUNT#	TITLE			
ASSETS				
101-2000	FORFEIT STATE CASH	8,719.14		
120-0000	DUE FROM	0.00		
			8,719.14	
	TOTAL ASSETS			8,719.14
LIABILITIES				
201-0000	ACCOUNTS PAYABLE	0.00		
201-0200	PAYABLES- PRIOR YEAR	(289.73)		
202-1300	DUE TO	0.00		
	TOTAL LIABILITIES		(289.73)	
EQUITY				
390-0000	FUND BALANCE/RETAINED EARNINGS	9,007.47		
	TOTAL BEGINNING EQUITY	9,007.47		
	TOTAL REVENUE	0.00		
	TOTAL EXPENSES	0.00		
	REVENUE OVER/(UNDER) EXPENSES	0.00		
	TOTAL EQUITY & OVER/(UNDER)		9,007.47	
	TOTAL LIABILITIES, EQUITY & OVER/(UNDER)			8,717.74
	*** AMOUNT OUT OF BALANCE ***			1.40

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14 -STREET MAINTENANCE

ACCOUNT#	TITLE			
ASSETS				
101-2000	STREET MAINT CASH	39,700.62		
101-3100	LOGIC STREET MAINTENANCE	1,066,953.96		
105-1000	ACCOUNTS RECEIVABLE	128,776.29		
120-0000	DUE FROM	0.00		
			1,235,430.87	
	TOTAL ASSETS			1,235,430.87
LIABILITIES				
201-0000	ACCOUNTS PAYABLE	26,509.20		
201-0200	PRIOR YEAR PAYABLES	0.00		
202-1300	DUE TO	0.00		
	TOTAL LIABILITIES		26,509.20	
EQUITY				
390-0000	FUND BALANCE/RETAINED EARN	891,852.65		
	TOTAL BEGINNING EQUITY	891,852.65		
	TOTAL REVENUE	319,608.78		
	TOTAL EXPENSES	2,539.76		
	REVENUE OVER/(UNDER) EXPENSES	317,069.02		
	TOTAL EQUITY & OVER/(UNDER)		1,208,921.67	
	TOTAL LIABILITIES, EQUITY & OVER/(UNDER)			1,235,430.87

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15 -HOT TAX

ACCOUNT#	TITLE			
ASSETS				
101-2000	HOT TAX CASH	53,879.02		
105-1000	ACCOUNTS RECEIVABLE	7,642.52		
120-0000	DUE FROM	0.00		
			61,521.54	
	TOTAL ASSETS			61,521.54
LIABILITIES				
201-0000	ACCOUNTS PAYABLE	0.00		
202-1300	DUE TO	0.00		
	TOTAL LIABILITIES		0.00	
EQUITY				
390-0000	FUND BALANCE/RETAINED EARNINGS	51,334.80		
	TOTAL BEGINNING EQUITY	51,334.80		
	TOTAL REVENUE	10,186.74		
	TOTAL EXPENSES	0.00		
	REVENUE OVER/(UNDER) EXPENSES	10,186.74		
	TOTAL EQUITY & OVER/(UNDER)		61,521.54	
	TOTAL LIABILITIES, EQUITY & OVER/(UNDER)			61,521.54

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16 -LOC TRUANCY & PREVENTION

ACCOUNT#	TITLE			
ASSETS				
101-2100	LOC TRUANCY & PREVENTION FUND	10,609.75		
105-1000	ACCOUNTS RECEIVABLE	0.00		
120-0000	DUE FROM	0.00		
			10,609.75	
	TOTAL ASSETS			10,609.75
LIABILITIES				
201-0000	ACCOUNTS PAYABLE	0.00		
201-0200	PRIOR YEAR PAYBLES	0.00		
202-0910	PREPAID PAYABLES	0.00		
202-1300	DUE TO	0.00		
	TOTAL LIABILITIES		0.00	
EQUITY				
390-0000	FUND BALANCE/RETAINED EARNINGS	8,031.70		
	TOTAL BEGINNING EQUITY	8,031.70		
	TOTAL REVENUE	2,578.05		
	TOTAL EXPENSES	0.00		
	REVENUE OVER/(UNDER) EXPENSES	2,578.05		
	TOTAL EQUITY & OVER/(UNDER)		10,609.75	
	TOTAL LIABILITIES, EQUITY & OVER/(UNDER)			10,609.75

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17 -MUNICIPAL JURY FUND

ACCOUNT#	TITLE			
ASSETS				
101-2100	MUNICIPAL JURY FUND CASH	14.63		
105-1000	ACCOUNTS RECEIVABLE	0.00		
120-0000	DUE FROM	0.00		
			14.63	
	TOTAL ASSETS			14.63
LIABILITIES				
201-0000	ACCOUNTS PAYABLE	0.00		
201-0200	PRIOR YEAR PAYABLES	0.00		
202-0910	PREPAID PAYABLES	0.00		
202-1300	DUE TO	0.00		
	TOTAL LIABILITIES		0.00	
EQUITY				
390-0000	FUND BALANCE/RETAINED EARNINGS	(37.31)		
	TOTAL BEGINNING EQUITY	(37.31)		
	TOTAL REVENUE	51.94		
	TOTAL EXPENSES	0.00		
	REVENUE OVER/(UNDER) EXPENSES	51.94		
	TOTAL EQUITY & OVER/(UNDER)		14.63	
	TOTAL LIABILITIES, EQUITY & OVER/(UNDER)			14.63

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BALANCE SHEET
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18 -COH TREE MITIGATION

ACCOUNT#	TITLE			
ASSETS				
101-2100	COH TREE MITIGATION	137,002.47		
105-1000	ACCOUNTS RECEIVABLE	0.00		
120-0000	DUE FROM GENERAL FUND	(50,591.25)		
			86,411.22	
	TOTAL ASSETS			86,411.22
LIABILITIES				
201-0000	ACCOUNTS PAYABLE	0.00		
201-0200	PRIOR YEAR PAYABLES	0.00		
202-0910	PREPAID PAYABLES	0.00		
202-1300	DUE TO	0.00		
	TOTAL LIABILITIES		0.00	
EQUITY				
390-0000	FUND BALANCE/RETAINED EARNINGS	86,567.14		
	TOTAL BEGINNING EQUITY	86,567.14		
	TOTAL REVENUE	18.71		
	TOTAL EXPENSES	174.63		
	REVENUE OVER/(UNDER) EXPENSES	(155.92)		
	TOTAL EQUITY & OVER/(UNDER)		86,411.22	
	TOTAL LIABILITIES, EQUITY & OVER/(UNDER)			86,411.22

FUND # : 01 GENERAL FUND
G/L RANGE : ALL
ISSUE DATE: 0/00/0000 - 99/99/9999
REPORTED THRU: CURRENT BALANCES

STATUS: ALL
VENDOR RANGE: ALL
DEPT BREAK: N

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DETAILED REPORT

G/L ACCOUNT	===== ACCOUNT NAME =====	PO NO#	ISSUE DATE	VENDOR	== VENDOR NAME ==	== ITEM DESCRIPTION ==	AMOUNT OUTSTANDING
01 545-5318	VEHICLES & EQUIPMENT	21-01153	1/20/2021	0093	MANDER AUTO SERVIC	REPAIR/MAINT VEH 5688	751.30
						** TOTAL **	751.30
01 550-5231	COVID19 VIRUS	21-01134	12/07/2020	2205	JEFFREY ALLEN COLL	AIR SHELTER/DECON TENT	25,084.99
						** TOTAL **	25,084.99
01 550-5243	GROUNDS MAINTENANCE	21-01160	1/25/2021	1269	SOIL EXPRESS LTD	PLAYGROUND MULCH	4,406.51
						** TOTAL **	4,406.51
01 550-5249	IT SOFTWARE LICENSES/AGR	21-01161	1/26/2021	0809	RX TECHNOLOGY	CISCO CATALYST 3850	1,801.06
		21-01161	1/26/2021	0809	RX TECHNOLOGY	CISCO CATALYST 2960X	353.34
		21-01161	1/26/2021	0809	RX TECHNOLOGY	CISCO CATALYST 2960X	508.74
		21-01161	1/26/2021	0809	RX TECHNOLOGY	CISCO CATALYST 4506	7,211.38
		21-01161	1/26/2021	0809	RX TECHNOLOGY	CISCO SMARTNET SOFT	60.00
		21-01161	1/26/2021	0809	RX TECHNOLOGY	CISCO SMARTNET	1,950.00
		21-01161	1/26/2021	0809	RX TECHNOLOGY	CISCO SMARTNET	500.00
		21-01161	1/26/2021	0809	RX TECHNOLOGY	CISCO SMARTNET	72.00
		21-01161	1/26/2021	0809	RX TECHNOLOGY	SmartNet Maint Agreemen	576.00
		21-01161	1/26/2021	0809	RX TECHNOLOGY	SmartNet Maint Agreemen	64.00
		21-01161	1/26/2021	0809	RX TECHNOLOGY	CISCO SMARTNET	1,303.80
						** TOTAL **	14,400.32
01 550-5250	IT MANAGED SERVICES/PROJ	21-01117	11/23/2020	0809	RX TECHNOLOGY	ASA FIREWALL INSTALL	2,040.00
		21-01162	1/26/2021	0809	RX TECHNOLOGY	Laptop Setup	1,360.00
						** TOTAL **	3,400.00
01 560-5210	OTHER CONTRACTUAL SERVIC	21-01158	1/22/2021	0199	LEADSONLINE LLC	ANNUAL RENEWAL	1,188.00
						** TOTAL **	1,188.00
01 560-5301	OFFICE SUPPLIES	21-01144	1/07/2021	2106	CDW GOVERNEMNT LLC	Ticket Printer Paper	151.60
						** TOTAL **	151.60
01 560-5302	OPERATING SUPPLIES	21-01141	1/05/2021	2106	CDW GOVERNEMNT LLC	Web Camera	165.00
		21-01143	1/07/2021	2193	STAPLES INC	Mobile Printer	2,282.40
		21-01143	1/07/2021	2193	STAPLES INC	Mobile Printer Dock	444.00
		21-01151	1/12/2021	2215	SPEEDTECH LIGHTS I	LED Dash Light Bar	139.98
						** TOTAL **	3,031.38

FUND # : 01 GENERAL FUND
G/L RANGE : ALL
ISSUE DATE: 0/00/0000 - 99/99/9999
REPORTED THRU: CURRENT BALANCES

STATUS: ALL
VENDOR RANGE: ALL
DEPT BREAK: N

Agenda Item No. 4

DETAILED REPORT

G/L ACCOUNT	===== ACCOUNT NAME =====	PO NO#	ISSUE DATE	VENDOR	== VENDOR NAME ==	== ITEM DESCRIPTION ==	AMOUNT OUTSTANDING
01 560-5318	VEHICLE MAINTENANCE	20-01109	10/26/2020	0093	MANDER AUTO SERVIC		62.50
		21-01145	1/07/2021	0093	MANDER AUTO SERVIC	VEHICLE REPAIR	54.59
		21-01146	1/07/2021	0093	MANDER AUTO SERVIC	VEHICLE REPAIR/MAINT	1,354.00
		21-01147	1/12/2021	0093	MANDER AUTO SERVIC	REPAIR VEH 2499	61.33
		21-01148	1/12/2021	0093	MANDER AUTO SERVIC	VEHICLE REPAIR 6464	64.50
		21-01149	1/12/2021	0093	MANDER AUTO SERVIC	REPAIR TO VEHICLE 9973	62.50
		21-01150	1/12/2021	0093	MANDER AUTO SERVIC	VEHICLE REPAIR TO 1131	85.36
		21-01155	1/20/2021	0093	MANDER AUTO SERVIC	REPAIR/MAINT VEH 5608	204.03
		21-01157	1/21/2021	0093	MANDER AUTO SERVIC	REPAIR/MAINT VEH 9978	972.92
						** TOTAL **	2,921.73
01 580-5322	VEHICLE MAINTENANCE	21-01152	1/20/2021	0093	MANDER AUTO SERVIC	REPAIRMAINT VEH 8875	1,063.59
						** TOTAL **	1,063.59

FUND # : 03 CAPITAL REPLACEMENT
G/L RANGE : ALL
ISSUE DATE: 0/00/0000 - 99/99/9999
REPORTED THRU: CURRENT BALANCES

STATUS: ALL
VENDOR RANGE: ALL
DEPT BREAK: N

Agenda Item No. 4

DETAILED REPORT

G/L ACCOUNT	===== ACCOUNT NAME =====	PO NO#	ISSUE DATE	VENDOR	== VENDOR NAME ==	== ITEM DESCRIPTION ==	AMOUNT OUTSTANDING
03 550-5512	ADMINISTRATION PURCHASES	21-01137	12/14/2020	0097	THOMAS PATRICK JOH	ELECTRICAL AT BRIDGE	5,125.00
		21-01139	12/21/2020	2210	KIRBY BUILT PRODUC	GRAND BENCHES - 6 FT	7,186.20
		21-01139	12/21/2020	2210	KIRBY BUILT PRODUC	SHIPPING	981.69
		21-01139	12/21/2020	2210	KIRBY BUILT PRODUC	PROMOTION	2,155.86-
						** TOTAL **	11,137.03
03 550-5514	VEHICLE PURCHASES	21-01135	12/14/2020	2206	CALDWELL COUNTRY F	FY 2021 PD PURCHASE	66,778.00
		21-01154	1/20/2021	0129	SOUTHWEST PUB SAFE	NEW PD VEHICLE EQUIPMNE	13,831.66
						** TOTAL **	80,609.66

FUND # : 05 ECONOMIC DEVELOPMENT CORP
G/L RANGE : ALL
ISSUE DATE: 0/00/0000 - 99/99/9999
REPORTED THRU: CURRENT BALANCES

STATUS: ALL
VENDOR RANGE: ALL
DEPT BREAK: N

Agenda Item No. 4

DETAILED REPORT

G/L ACCOUNT	===== ACCOUNT NAME =====	PO NO#	ISSUE DATE	VENDOR	== VENDOR NAME ==	== ITEM DESCRIPTION ==	AMOUNT OUTSTANDING
05 510-5302	OPERATIONAL EXPENSES	21-01159	1/22/2021	2020	ALTEX ELECTRONICS	IT EQUIPMENT	435.20
						** TOTAL **	435.20

FUND # : ALL
G/L RANGE : ALL
ISSUE DATE: 0/00/0000 - 99/99/9999
REPORTED THRU: CURRENT BALANCES

STATUS: ALL
VENDOR RANGE: ALL
DEPT BREAK: N

Agenda Item No. 4

REPORT TOTALS

FUND: 01	GENERAL FUND		
	DEPT: 545	ANIML CNTRL, PW, CODE ENF	751.30
	DEPT: 550	BUILDING & GROUNDS	47,291.82
	DEPT: 560	POLICE DEPARTMENT	7,292.71
	DEPT: 580	FIRE DEPARTMENT	1,063.59
		** FUND TOTAL **	56,399.42
FUND: 03	CAPITAL REPLACEMENT		
	DEPT: 550	CAPITAL PORJECTS	91,746.69
		** FUND TOTAL **	91,746.69
FUND: 05	ECONOMIC DEVELOPMENT CORP		
	DEPT: 510	EDC	435.20
		** FUND TOTAL **	435.20
		** GRAND TOTAL **	148,581.31

FUND # : ALL
G/L RANGE : ALL
ISSUE DATE: 0/00/0000 - 99/99/9999
REPORTED THRU: CURRENT BALANCES

STATUS: ALL
VENDOR RANGE: ALL
DEPT BREAK: N

Agenda Item No. 4

REPORT TOTALS

GL WARNINGS

**** NOTE: PARTIAL REPORT SELECTED. PO'S NOT VERIFIED AGAINST GENERAL LEDGER.

SELECTION CRITERIA

Agenda Item No. 4

REPORT OPTIONS

REPORTED THRU: CURRENT BALANCES
REPORT TYPE: DETAIL
BREAK BY DEPT: NO

STATUS: OUTSTANDING
RECEIVED
PARTIAL

FUND : ALL
G/L RANGE : ALL
ISSUE DATE: 0/00/0000 - 99/99/9999
VENDOR RANGE: ALL

**** END OF REPORT ****

CITY COUNCIL
AGENDA ITEM REQUEST FORM

MEETING DATE: February 11, 2021

AGENDA PLACEMENT:

- ☐ **PUBLIC HEARING**
- ☐ **RECOGNITION**
- ☐ **UNFINISHED BUSINESS**
- ☒ **CONSENT**
- ☐ **INDIVIDUAL**
- ☐ **CLOSED**

CAPTION:

Acceptance of the resignation of Joe Edmond from the City of Helotes Planning & Zoning Commission, Place One. (Commissioner Edmond)

EXECUTIVE SUMMARY:

Joe Edmond is no longer able to serve on the Planning & Zoning Commission and has provided written notification of his resignation.

ATTACHMENTS:

Attachment A – Resignation

PREPARED BY: Celina Perez, City Secretary

DATE SUBMITTED: February 1, 2021

Attachment A

Celina Perez

Subject: Planning & Zoning

From: Joe Edmond
Sent: Sunday, January 31, 2021 1:24 AM
To: Celina Perez <CPerez@Helotes-TX.gov>
Cc: Alex Blue <ABlue@Helotes-TX.gov>; Gregg Michel <GMichel@Helotes-TX.gov>; Jason Wightman <JWightman@Helotes-TX.gov>; Jeff Wade <JWade@Helotes-TX.gov>; Mario Rios <MRios@Helotes-TX.gov>; Richard Hawk <RHawk@Helotes-TX.gov>; Ron Hozza <RHozza@Helotes-TX.gov>; Marian Mendoza <MMendoza@Helotes-TX.gov>; Cynthia Massey <CMassey@Helotes-TX.gov>; Belenda Parker <BParker@Helotes-TX.gov>; Nicole Mayfield <nmayfield@Helotes-TX.gov>
Subject: Re: Planning & Zoning

I'm resigning effective 31 Jan. Thanks to the Commission and staff for my 18 years with you!!!
Joe Edmond

Sent from my iPhone

CITY COUNCIL
AGENDA ITEM REQUEST FORM

MEETING DATE: February 11, 2021

AGENDA PLACEMENT:

- ☐ **PUBLIC HEARING**
- ☐ **CEREMONIAL**
- ☐ **UNFINISHED BUSINESS**
- ☒ **CONSENT**
- ☐ **INDIVIDUAL**
- ☐ **CLOSED**

CAPTION:

Approval of an Ordinance of the City Council of the City of Helotes, Texas amending Municipal Code of Ordinances Chapter 42 *Floods*, Article I *Flood Damage Prevention*, Division 1 *Design Criteria* by revising Section 42-8 *Compliance* to align the issuance of a floodplain development permit with the issuance of a building permit. (Staff)

EXECUTIVE SUMMARY:

The proposed amendment to Chapter 42 *Floods* will allow for the floodplain development permit to run concurrent with the time limitations of a building permit, as indicated in Municipal Code of Ordinances Chapter 18 *Building Regulations*, Section 18-2 *Building Permits*. Currently, the time limit for a floodplain development permit is six (6) months, which is three (3) months less than the allotted time limit for building permits. It is essential that the floodplain development permit coincide with the building permit to ensure that all requirements are followed during construction of the project.

ATTACHMENTS:

Attachment A – Ordinance (red line denotes amendments)

PREPARED BY: Marian Mendoza, City Administrator

DATE SUBMITTED: February 2, 2021

ORDINANCE NO. 21-_____

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF HELOTES, TEXAS AMENDING MUNICIPAL CODE OF ORDINANCES CHAPTER 42 *FLOODS*, ARTICLE I *FLOOD DAMAGE PREVENTION*, DIVISION I *DESIGN CRITERIA*, BY REVISING SECTION 42-8 *COMPLIANCE* TO ALIGN THE ISSUANCE OF A FLOODPLAIN DEVELOPEMNT PERMIT WITH THE ISSUANCE OF A BUILDING PERMIT; AUTHORIZING THE CITY ADMINISTRATOR TO TAKE ALL NECESSARY STEPS TO IMPLEMENT THE PROVISIONS OF THIS ORDINANCE; PROVIDING A PENALTY; INCORPORATING RECITALS; PROVIDING FOR SEVERABILITY; REPEALING ANY OTHER CODE PROVISIONS, ORDINANCES, OR PARTS OF ORDINANCES, AND OTHER PROVISIONS IN CONFLICT HEREWITH; AND SETTING AN EFFECTIVE DATE.

WHEREAS, the City Council of the City of Helotes desires to amend Municipal Code of Ordinances Chapter 42 *Floods* in order to preserve, protect, and promote public health and safety.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF HELOTES, TEXAS THAT:

SECTION ONE. AMENDMENT Municipal Code of Ordinances Chapter 42 *Floods,* Article I *Flood Damage Prevention*, Division I *Design Criteria* is hereby amended and shall read as follows:

"Chapter 42 *Floods*

ARTICLE I. - FLOOD DAMAGE PREVENTION

DIVISION I. – DESIGN CRITERIA

Sec. 42-8. - Compliance.

(a) No structure or land in an area of special flood hazard shall hereafter be located, altered, have its use changed, or otherwise be developed unless a floodplain development permit has been issued, pursuant to the terms of this subdivision. Proposed work must be started within 12 months of the date of approval of a floodplain development permit, otherwise the permit will become null and void. The floodplain development permit will be in effect for nine ~~six~~ months, coinciding with the date of issue and expiration date of the building permit. ~~following the start of construction unless otherwise approved on the permit by the floodplain administrator.~~

(b) No building permits, floodplain permits or plat approvals will be issued on properties with past floodplain violations unless the permits will remedy the violation.

DRAFT

(c) Work permitted with a floodplain development permit shall be undertaken in a manner designed to minimize surface runoff, erosion and sedimentation, and to safeguard life, limb, property and the public welfare.

SECTION TWO. AUTHORIZATION. The City Administrator is authorized to take all necessary steps to implement the provisions of this Ordinance.

SECTION THREE. SEVERABILITY. If any section, subsection, sentence, clause, or phrase of this Ordinance is for any reason held to be unconstitutional or illegal, such decision shall not affect the validity of the remaining sections of this Ordinance. The City Council hereby declares that it would have passed this Ordinance, and each section, subsection, clause, or phrase thereof, irrespective of the fact that any one or more sections, subsections, sentences, clauses, or phrases be declared void.

SECTION FOUR. REPEALER. All other Code provisions, ordinances or parts of ordinances, and other provisions in conflict herewith are repealed to the extent of said conflict.

SECTION FIVE. FINDINGS. The City Council finds all of the above recitals to be true and correct and incorporates the same in this Ordinance as findings of fact.

SECTION SIX. EFFECTIVE DATE. This Ordinance shall be effective immediately upon its approval by City Council.

PASSED AND APPROVED this 11th day of February, 2021.

CITY OF HELOTES, TEXAS:

_____
Thomas A. Schoolcraft
MAYOR

ATTEST:

_____
Celina Perez
CITY SECRETARY

DRAFT

CITY COUNCIL
AGENDA ITEM REQUEST FORM

MEETING DATE: February 11, 2021

AGENDA PLACEMENT:

- ☐ **PUBLIC HEARING**
- ☐ **RECOGNITION**
- ☐ **UNFINISHED BUSINESS**
- ☒ **CONSENT**
- ☐ **INDIVIDUAL**
- ☐ **CLOSED**

CAPTION:

Approval of a Resolution of the City Council of the City of Helotes, Texas designating the Mayor as the Authorized Official for the COVID Emergency Supplemental Funding Program – Grant Number 4165001. (Staff)

EXECUTIVE SUMMARY:

On September 24, 2020, City Council approved Resolution No. 20-018, authorizing the submission of a grant application to the COVID Emergency Supplemental Funding Program. The said grant requires no matching funding from the City and the purpose of the grant is to purchase COVID-19 response and mitigation supplies for the City of Helotes.

On February 4, 2021 the Office of the Governor notified Staff that the Resolution needs to include language that 1) designates the Mayor as the grant's Authorized Official and 2) include the grant number.

ATTACHMENTS:

Attachment A – Office of the Governor Email
Attachment B – Resolution (red line denotes revisions)

PREPARED BY: Celina Perez, City Secretary

DATE SUBMITTED: February 4, 2021

Attachment A

Celina Perez

Subject: FW: Grant 4165001 City of Helotes

From: Matthew McDaniel <Matthew.McDaniel@gov.texas.gov>
Sent: Thursday, February 04, 2021 10:04 AM
To: Susan Darst <SDarst@Helotes-TX.gov>
Subject: Re: Grant 4165001 City of Helotes

Susan,

Yes ma'am! First things first we need to get the Fund Hold cleared. The hold on the grant is for a Resolution. The most recent resolution you guys submitted is missing the grant number and it designates the wrong person as the Authorized Official (AO).

You guys will need to submit a new Resolution that contains the grant number and designates Mayor Thomas Schoolcraft as the grant's AO. Once this Fund Hold is cleared you guys can request reimbursement.

There also is a Budget Line Item (BLI) Hold on the Contractual and Professional Services line item so you guys won't be able to request reimbursement for that line item until you submit an adjustment to put the Vendor and hourly rate, whenever you guys get that decided.

I have attached instructions for you to request an extension.

If you have any additional questions please let me know.

Best,
Matt

Matt McDaniel

Grant Coordinator I – Justice Programs
Criminal Justice Division | Public Safety Office

Office of the Governor Greg Abbott

Direct: 512-463-1964 matthew.mcdaniel@gov.texas.gov

RESOLUTION NO. 21-_____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HELOTES, TEXAS APPROVING THE DESIGNATION OF THE MAYOR AS THE GRANTEES AUTHORIZED OFFICIAL FOR COVID EMERGENCY SUPPLEMENTAL FUNDING PROGRAM - GRANT NUMBER 4165001; AUTHORIZING THE CITY ADMINISTRATOR TO TAKE ALL NECESSARY STEPS TO IMPLEMENT THE PROVISIONS OF THIS RESOLUTION; INCORPORATING RECITALS; PROVIDING FOR SEVERABILITY; AND ADOPTING AN EFFECTIVE DATE.

WHEREAS, the City Council of the City of Helotes, Texas finds it in the best interest of the citizens of the City of Helotes that the Criminal Justice Division Coronavirus Emergency Supplemental Funding Program be operated for the 2020-2021 fiscal year; and

WHEREAS, the Coronavirus Emergency Supplemental Funding Program requires no matching funds from the City of Helotes; and

WHEREAS, the City Council of the City of Helotes, Texas agrees that, in the event of loss or misuse of the Office of the Governor funds, the City Council assures that the funds will be returned to the Office of the Governor in full; and

WHEREAS, the City Council of the City of Helotes, Texas designates Mayor Thomas A. Schoolcraft as the grantee's Authorized Official (AO). The City Administrator Marian V. Mendoza is designated as the grantee's Project Director. The AO is given the power to apply for, accept, reject, alter, or terminate the COVID Emergency Supplemental Funding Program - Grant Number 4165001 on behalf of the applicant agency.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF HELOTES, TEXAS THAT:

Section One. The City Council approves the grant and the designation of Mayor Thomas A. Schoolcraft as the grantee's Authorized Official (AO) for the COVID Emergency Supplemental Funding Program - Grant Number 4165001.

Section Two. The City Administrator is hereby authorized to take all necessary steps to implement the provisions of this Resolution.

Section Three. The City Council finds all of the above recitals to be true and correct and incorporates the same in this Resolution as findings of fact.

Section Four. If any section, subsection, sentence, clause, or phrase of this Resolution is for any reason held to be unconstitutional or illegal, such decision shall not affect the validity of the remaining sections of this Resolution. The City Council hereby declares that it would have

passed this Resolution, and each section, subsection, clause, or phrase thereof, irrespective of the fact that any one or more sections, subsections, sentences, clauses, or phrases be declared void.

Section Five. Resolution No. 20-018 and any other provisions in conflict with this Resolution are hereby repealed.

Section Six. This Resolution shall take effect immediately upon its adoption.

PASSED AND APPROVED this 11th day of February, 2021.

CITY OF HELOTES, TEXAS:

_____
Thomas A. Schoolcraft, Mayor

ATTEST:

_____
Celina Perez, City Secretary

DRAFT

CITY COUNCIL
AGENDA ITEM REQUEST FORM

MEETING DATE: February 11, 2021

AGENDA PLACEMENT:

- ☐ **PUBLIC HEARING**
- ☐ **RECOGNITION**
- ☐ **UNFINISHED BUSINESS**
- ☐ **CONSENT**
- ☒ **INDIVIDUAL**
- ☐ **CLOSED**

CAPTION:

Discussion of and action on a request by JoAnne Taylor for approval of a variance to Municipal Code of Ordinances Chapter 66 *Signs,* authorizing the use of an antique 1962 Dodge truck as a Creative Sign through Section 98-72 *Old Town Helotes Special District,* subparagraph (7) *Creative Sign Review* for Old Town Depot Antiques located at 14392 Old Bandera Road, Helotes, Texas 78023, more particularly described as BCAD Prop. ID No. 242137. (Applicant)

EXECUTIVE SUMMARY:

Old Town Depot Antiques is a retail store located at 14392 Old Bandera Road in the Old Town Helotes Special District. The store owner has removed several exterior wall signs that were located on the building and repurposed the same wall signs by placing them on an antique 1962 Dodge truck that was already on the property. Presently, the truck is located directly behind the building, and faces S.H. 16. City Code does not specifically identify this type of signage as an authorized sign classification in the Old Town Helotes Special District. As a result, the store owner has requested a variance to approve said signage under the Creative Sign Program. The purpose of the Creative Sign Program is to:

1. Encourage signs of unique design, and that exhibit a high degree of thoughtfulness, imagination, inventiveness, and spirit; and

2. Provide a process for the application of sign regulations in ways that will allow creatively-designed signs that make a positive visual contribution to the overall image of Old Town Helotes, while mitigating the impacts of large or unusually designed signs.

In approving a variance application for a Creative Sign, the Planning and Zoning Commission shall ensure that the proposed sign meets the following design criteria:

1. *Design quality.* The sign shall:

    i. Constitute a substantial aesthetic improvement to the site and shall have a positive visual impact on the surrounding area;

ii. Be of unique design, and exhibit a high degree of thoughtfulness, imagination, inventiveness, and spirit; and
iii. Provide strong graphic character through the imaginative use of graphics, color, texture, quality materials, scale, and proportion.

2. *Contextual criteria.* The sign shall contain at least one of the following elements:
   i. Classic historic design style;
   ii. Creative image reflecting current or historic character of Old Town Helotes; and
   iii. Inventive representation of the use, name or logo of the structure or business.

3. *Architectural criteria.* The sign shall:
   i. Utilize and/or enhance the architectural elements of the building; and
   ii. Be placed in a logical location in relation to the overall composition of the building's facade and not cover any key architectural features/details of the facade.

4. *Old Town Helotes Plan consistency.* The sign shall be consistent with the character and intent for Old Town Helotes, as described in the Old Town Helotes Plan.

The 1962 Dodge truck and signage will not be illuminated. The signage details are:

- Old Town Depot Antiques
  - New 4'x8' plywood sign with painted Old Town Depot text
  - Antiques sign repainted and relocated to new plywood sign, below Old Town Depot text
- Antiques & Collectibles 1'x8'– relocated
- We Buy 1'x2'– relocated
- We Collect 2! Approximately 1'x5' – relocated
- We Sell 1'x2'– relocated
- Overall size of truck, including sign 21'x8'

ATTACHMENTS:

Attachment A – P&Z Meeting Report
Attachment B – Property Owner Authorization
Attachment C – Sign Permit Application
Attachment D – Sign Variance Application

PREPARED BY: Celina Perez, City Secretary

DATE SUBMITTED: February 3, 2021

2 February 2021

To: City Council

From: Gregg Michel
Chairman, Planning and Zoning Commission

Re: Planning and Zoning Commission Monthly Report

The Planning & Zoning Commission held its regular monthly meeting on February 2. The Commission took the following action:

- Voted 5-1 to recommend approval of a request by JoAnne Taylor authorizing the use of an antique 1962 Dodge truck as a Creative Sign for Old Town Depot Antiques located at 14392 Old Bandera Road with the following stipulations:
    - The truck be placed in a fixed location—specifically facing SH 16 and at the immediate rear of the building as represented in the images provided in the request.
    - The number of signs be reduced to one—namely, the "Old Town Depot Antiques" sign.
    - The "Old Town Depot Antiques" sign be lowered and mounted directly on the truck.

The commission finds the proposal to be innovative, creative, and unique. The stipulations address commissioners' concerns regarding location, size, and number of signs. While not all believe that the truck meets the definition of a sign and therefore potentially sets a precedent for allowing such structures-as-signs to proliferate, the majority finds this proposal to be uniquely suited to the location and type of business.

12/26/2020

Attachment B

City of Helotes
Belenda Parker
Development Services Specialist
Sign: Authorization

Old Town Depot Antiques has my permission to display on my property the Old Town Depot Sign now on the Antique Dodge Truck.

Property Owner
Thank You
Marty Terry
210-216-0985

Marty Terry

Attachment B

Property Identification #: 242137

Geo ID:	04524-000-0510
Situs Address:	14392 BANDERA RD HELOTES, TX 78023
Property Type:	Real
State Code:	F1

Property Information: 2021

Legal Description:	CB 4524 P-51 A-645 (OUT OF P-29B)
Abstract:	A04524
Neighborhood:	NBHD code51310
Appraised Value:	N/A
Jurisdictions:	56, 11, CAD, 09, 06, 42, 10, 08

Owner Identification #: 2954598

Name:	TERRY MARTIN R JR & TERRY TIMOTHY BELL
Exemptions:	
DBA:	OLD TOWN DEPOT (EXCESS LAND)

Bexar CAD Map Search

This product is for informational purposes only and may not have been prepared for or be suitable for legal, engineering, or surveying purposes. It does not represent an on-the-ground survey and represents only the approximate relative location of property boundaries. The Bexar County Appraisal District expressly disclaims any and all liability in connection herewith.

City of Helotes
Development Services Department
P.O. Box 507
12951 Bandera Road
Helotes, TX 78023
Phone (210) 695.8877
Fax (210) 695.2123

RECEIVED
DEC 16 2020
CITY OF HELOTES

Attachment C

SIGN PERMIT APPLICATION

CHAPTER 66,

Sign Administrative Procedures

Name of Applicant: Old Town Depot Antiques Date: 12/15/2020

Sign Location Address: 14392 Old Bandera Rd. Helotes Tx 78023

Legal Description: Lot #: _____ Block #: _____ CB/NCB #: _____

Use of Building: Retail Sales / Antiques Old Town

No. of Businesses: 1 Zoning: _____

Name of Property Owner: Marty Terry Phone #: 210-216-0985

Property Owner's Address: 17918 Scenic Loop Rd. Helotes Tx 78023

Name of Sign Contractor: Mauney Winterbottom

Contractor's License #: _____ Phone #: 210-695-8589

E-mail Address: oldtowndepot57@gmail.com

Contractor's Business Address: 14392 Old Bandera Rd Helotes, Tx 78023

Type of Sign:
- ☐ Monument, Multi-Tenant
- ☐ Wall Mount
- ☐ Window
- ☐ Residential Entry
- ☐ Monument, Single Business
- ☐ Hanging
- ☐ Public/ Non-Profit Signage
- ☐ Traffic Control
- ☐ Projecting
- ☑ Miscellaneous Signage
- ☐ Other See attached: Redoing old signs from building. See New placement. Preparing Depot for painting and replace old rotten boards!

Linear Feet of Building or Lease Space Frontage: see attached

Sign Dimensions: " Square Footage: " Height: " Sign Colors: "

Sign Text: Combined old signs - repainted see attached

Non-Illuminated Sign: ☑ Illuminated Sign: ☐ Type of Lighting: _____

Applicant must attach the following documents:

- Thirteen (13) sets of plans indicating sign size, color, type of material, and its parts; message size and style of lettering; type of lighting; method of attachment; associated landscaping.
- Thirteen (13) sets of color sketches, color photographs, or similar scaled presentation of the sign and building that shows how each would appear in relation to the other.
- Site plan showing location of proposed sign and copy of plat, if available, to determine easement locations.
- Written consent from the property owner.

Applicant's Signature: JoAnne Taylor Date: 12/15/2020

Printed Name: JoAnne Taylor Phone #: 210-872-0137

Applicant's Address: 7743 Sandia Blf

Note: All exterior signage requires Planning & Zoning Commission and City Council approval prior to permitting and installation. The Commission meets on the 1st Tuesday of each month, and the deadline submittal date is 14 calendar days prior to the meeting date.

Hoping to keep old signage from Building. Same as Flowers Country Store. Trying to keep Antique Look in New Sign. Thank you

Attachment C

NEW OLD TOWN DEPOT ANTIQUES SIGN FRONT

- MADE WITH 4'X8' PLYWOOD SHEET 3/4" THICKNESS
- PAINTED WHITE FRONT AND BACK
- VINTAGE LETTERING TO MATCH FRONT OF STORE OLD TOWN DEPOT ANTIQUES SIGN.
- OLD TOWN DEPOT - OTD LETTERS ARE 18" IN HEIGHT OTHER LETTER ARE 12" IN HEIGHT, 8 FEET IN LENGTH. ALL LETTERING IS RED WITH BLACK OUTLINING
- ANTIQUES SIGN IS A REPAINTED OLDER SIGN RELOCATED FROM PART OF BUILDING TO BELOW OLD TOWN DEPOT.
- ANTIQUES SIGN HAS RED BACKGROUND WITH BLACK OUTLINING AND WHITE LETTERS.
- NEW OLD TOWN DEPOT ANTIQUES SIGN IS BOLTED TO 3" X 3" METAL FRAME AND 1½" X 1½" CROSS BEAMS, 1/4" BOLTS, WASHERS, LOCK WASHERS AND NUTS

  METAL FRAME IS BOLTED TO TO TRUCK BED CROSS BEAMS WITH 3/8" BOLTS, WASHERS, LOCK WASHERS, AND NUTS.

  TRUCK BED IS BOLTED TO TRUCK FRAME WITH 3/8" BOLTS, WASHERS, LOCK WASHERS, AND NUTS.

  2"X6" BOARD ALSO USED TO BRACE OLD TOWN DEPOT ANTIQUE SIGN
- 1"X6"X12' WOOD DECKING ON TRUCK BED.
- ALL WOOD USED IS PRESSURE TREATED LUMBER.

Attachment C

Attachment C

Attachment C

Attachment C

8FT. FROM GROUND TO TOP OF SIGN

12"X24" WE BUY SIGN
8" x 56" WE COLLECT 2 SIGN
12"x24" WE SELL SIGN
12"x96" ANTIQUES & COLLECTIBLES SIGN

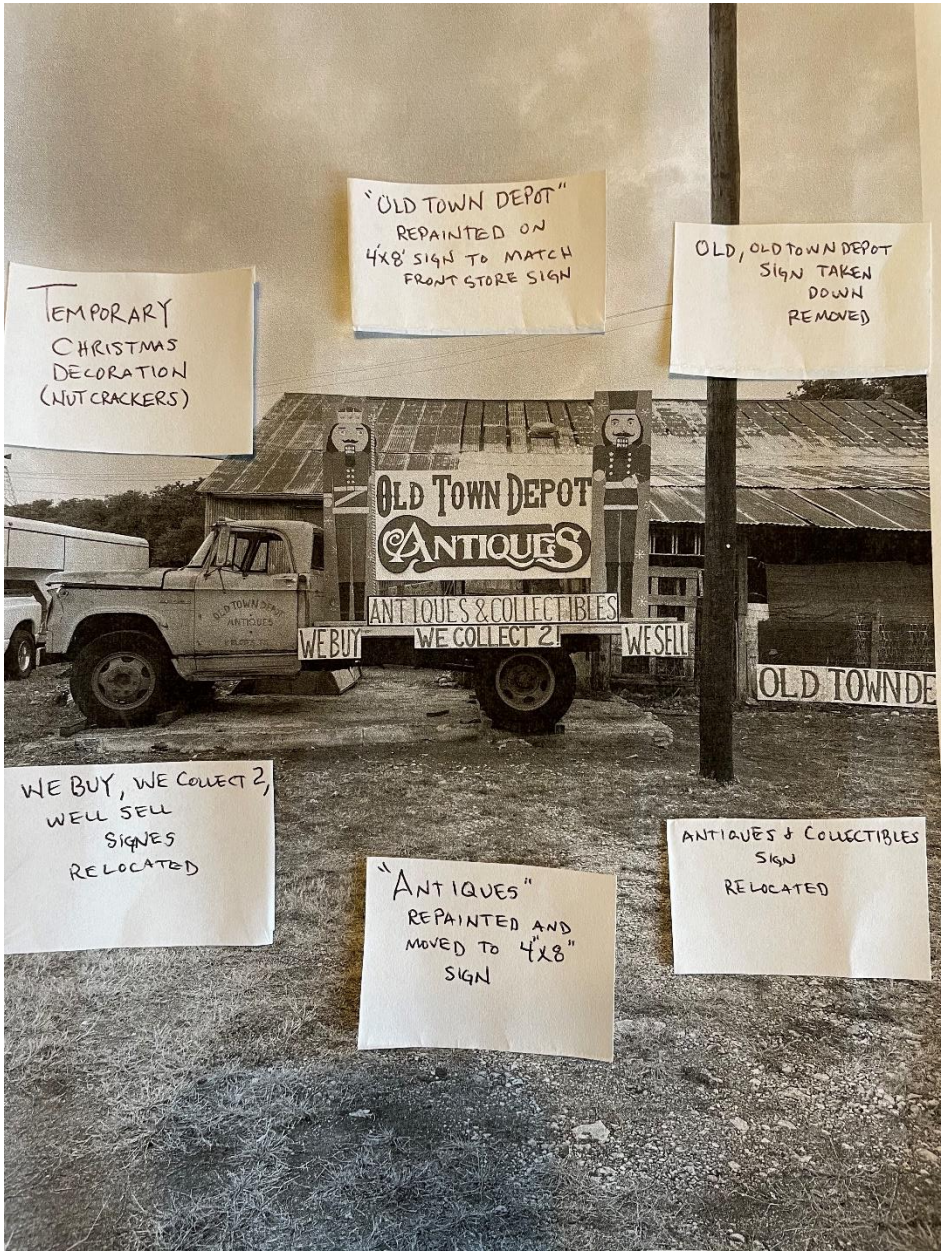
21FT. OVERALL TRUCK LENGTH

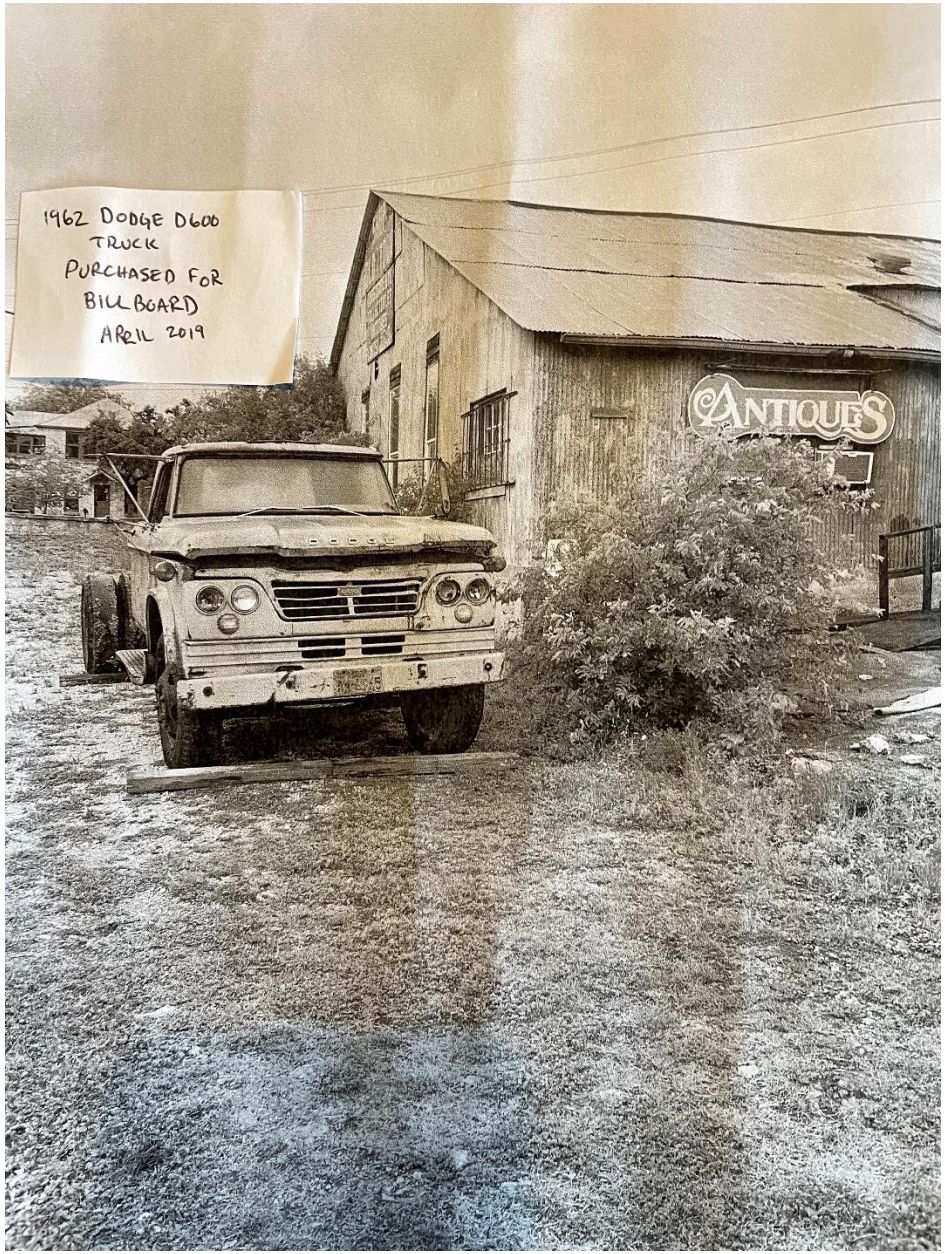
Attachment C

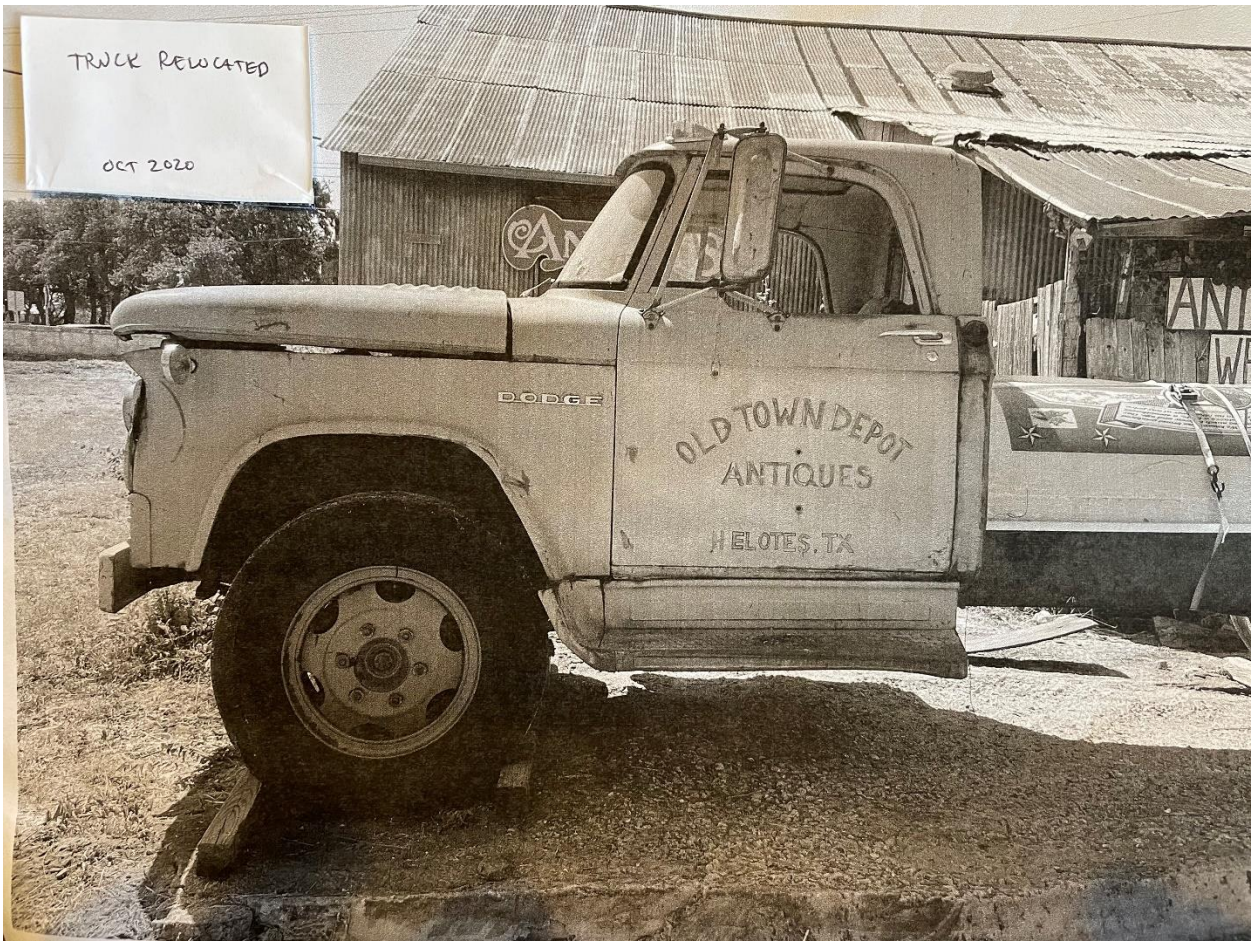
Attachment C

Attachment C

Attachment C




1962 DODGE D600
TRUCK
PURCHASED FOR
BILLBOARD
APRIL 2019
ANTIQUES


TRUCK RELOCATED
OCT 2020
DODGE
OLD TOWN DEPOT
ANTIQUES
HELOTES, TX

Celina Perez

From: Belenda Parker
Sent: Saturday, December 19, 2020 10:33 AM
To: Belenda Parker; Nicole Mayfield; judy@esdandassociates.com
Subject: New Form Submission: Sign Variance Form

Follow Up Flag: Follow up
Flag Status: Flagged

Someone submitted the Sign Variance Form form.

Date: 12/19/2020 10:33 AM

1. Applicant Name:: Old Town Depot Antiques
2. Applicant Address:: 14392 Old Bandera Rd. Helotes Texas
3. Applicant Email:: oldtowndepot57@gmail.com
4. Applicant Phone No.:: 2106958589
5. Applicant Status::
6. Signage Address:: 14392 Old Bandera Rd. Helotes
7. Signage Dimensions:: As submitted
8. Reference the specific code relevant to this sign variance request (example: Section 66-46) : As submitted
9. Reason for Sign Variance Request:: Size and structure to maintain Old Town Antique look and feel. And to use signs already from the building. Update and maintain.
10. Electronic Signature: JoAnne Taylor
11. Payment: 62.70

Order Confirmation Number: 351601603

CITY COUNCIL
AGENDA ITEM REQUEST FORM

MEETING DATE: February 11, 2021

AGENDA PLACEMENT:

- ☐ **PUBLIC HEARING**
- ☐ **RECOGNITION**
- ☐ **UNFINISHED BUSINESS**
- ☐ **CONSENT**
- ☒ **INDIVIDUAL**
- ☐ **CLOSED**

CAPTION:

Discussion of and action on a Resolution of the City Council of the City of Helotes, Texas submitting a candidate nomination to the Bexar Appraisal District Board of Directors to fill the vacancy of Sergio "Chico" Rodriguez, former Bexar County Commissioner, with a term ending December 31, 2021. (Staff)

EXECUTIVE SUMMARY:

On January 11, 2021, Sergio "Chico" Rodriguez, former Bexar County Precinct 1 Commissioner, submitted his resignation as a Bexar Appraisal District Board of Director.

Texas Tax Code, Section 6.03 *Board of Directors*, subparagraph (l), dictates that if a vacancy occurs on the Board of Directors, each taxing unit that is entitled to vote, may nominate by resolution (adopted by its governing body) a candidate to fill the vacancy. The taxing unit shall submit the resolution that contains the name of its nominee to the Chief Appraiser within 45 day of receiving the notice of vacancy. The Chief Appraiser shall deliver to the Board of Directors a list of the nominees. The Board of Directors shall elect by majority vote one of the nominees to fill the vacancy.

The Bexar Appraisal District Board of Directors is composed of 5 members, each selected by appointment. The primary duties of the Board are to hire the Chief Appraiser and to adopt the annual operating budget. The board does not appraise property or review values on individual properties. In the past, City Council has nominated the City Administrator to serve on the Board. To be eligible to serve on the Board, an individual must:

1) Be a resident of the district and must have resided in the district for at least two years immediately preceding the date the individual takes office as a director; or

2) Be an employee of the taxing unit that participates in the district and is also a member of the governing body or an elected official of the taxing unit.

ATTACHMENTS:

Attachment A – Bexar Appraisal District Notice of Vacancy
Attachment B – Resolution

PREPARED BY: Celina Perez, City Secretary

DATE SUBMITTED: February 3, 2021

Attachment A

BEXAR APPRAISAL DISTRICT

Michael A. Amezquita
Chief Appraiser

411 N. Frio, P.O. Box 830248
San Antonio, TX 78283-0248
Phone (210) 224-8511
Fax (210) 242-2451

BOARD OF DIRECTORS

ROBERTO TREVIÑO-
Councilman District 1
Chair
CHERI BYROM
Vice-Chair
GEORGE TORRES
Secretary

SERGIO RODRIGUEZ -
Commissioner, PCT 1
JON FISHER

January 19, 2021

VIA CERTIFIED MAILER
7020 0640 0000 9477 5797

The Honorable Tom Schoolcraft, Mayor
City of Helotes
P.O. Box 507
Helotes, TX 78023

RE: Notice of Vacancy on Bexar Appraisal District Board of Directors

The Honorable Mayor Schoolcraft:

On January 11, 2021, former Commissioner Sergio "Chico" Rodriguez submitted his resignation as a member of the Bexar Appraisal District Board of Directors.

In accordance with Section 6.03(l), Texas Tax Code, each taxing unit that is entitled to vote ***may nominate by resolution*** adopted by its governing body a candidate to fill the vacancy. Should you wish to nominate a candidate, you must submit your nomination resolution to the chief appraiser ***within 45 days of this notice***. A list of nominees will then be delivered to the Board of Directors. They will elect by majority vote one of the nominees to fill the vacancy.

Please keep in mind the current term of the Board of Directors ends December 31, 2021. An election for the 2022-2023 term will take place later this year.

Resolutions may be sent by regular mail or email to jgarza@bcad.org. If you have any questions about the process, please contact me or my Executive Assistant, Jennifer Rodriguez, at (210)242-2406.

Sincerely,

Michael A. Amezquita
Chief Appraiser

Enclosures

CC Via Regular Mail:
Ms Marian Mendoza, City Administrator
Ms. Celina Perez, City Secretary

RESOLUTION NO. 21-_____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HELOTES, TEXAS SUBMITTING A CANDIDATE NOMINATION TO THE BEXAR APPRAISAL DISTRICT BOARD OF DIRECTORS TO FILL THE VACANCY OF SERGIO "CHICO" RODRIGUEZ, FORMER BEXAR COUNTY COMMISSIONER, WITH A TERM ENDING DECEMBER 31, 2021; AUTHORIZING THE CITY ADMINISTRATOR TO TAKE ALL NECESSARY STEPS TO IMPLEMENT THE PROVISIONS OF THIS RESOLUTION; INCORPORATING RECITALS; PROVIDING FOR SEVERABILITY; AND ADOPTING AN EFFECTIVE DATE.

WHEREAS, pursuant to Section 6.03(l) of the Texas Tax Code, each taxing unit is entitled to nominate a candidate by resolution, to fill the vacancy on the Bexar Appraisal District Board of Directors.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF HELOTES, TEXAS THAT:

Section One. ***Nomination*****.** The City nominates _____ to the Bexar Appraisal District Board of Directors to fill the vacancy of Sergio "Chico" Rodriguez, with a term ending December 31, 2021.

Section Two. ***Authorization*****.** The City Council of the City of Helotes authorizes the City Administrator to take all necessary steps to implement the provisions of this Resolution.

Section Three. ***Findings*****.** The City Council finds all of the above recitals to be true and correct and incorporates the same in this Resolution as findings of fact.

Section Four. ***Severability*****.** If any section, subsection, sentence, clause, or phrase of this Resolution is for any reason held to be unconstitutional or illegal, such decision shall not affect the validity of the remaining sections of this Resolution. The City Council hereby declares that it would have passed this Resolution, and each section, subsection, clause, or phrase thereof, irrespective of the fact that any one or more sections, subsections, sentences, clauses, or phrases be declared void.

Section Five. ***Effective Date.*** This Resolution shall be effective immediately upon the approval of the City Council.

DRAFT

PASSED AND APPROVED this 11th day of February, 2021.

CITY OF HELOTES, TEXAS:

_____

Thomas A. Schoolcraft, Mayor

ATTEST:

_____

Celina Perez, City Secretary

DRAFT