



**AGENDA  
REGULAR MEETING  
HELOTES CITY COUNCIL  
April 9, 2020  
7:00 p.m.**

The City of Helotes City Council will meet for a Regular Meeting on Thursday, April 9, 2020 at 7:00 p.m. in the City Hall Council Chambers, 12951 Bandera Road, Helotes, Texas 78023. This is an open meeting, subject to the open meeting laws of the State of Texas.

**SUPPLEMENTAL NOTICE OF PARTICIPATION BY TELEPHONE CONFERENCE**

As a result of COVID-19, the Governor of Texas issued an order on March 16, 2020, suspending various provisions of the Open Meetings Act, which now authorize the participation of a meeting by telephone. In order to advance the public health goal of physical distancing, the City of Helotes will conduct this regular meeting by telephone conference using a toll-free phone number. No in person input will be allowed. To speak remotely, register in advance by using the fillable Citizen Comment Form on the City website. The comment form is due by 12:00 pm on Thursday, April 9. Once the comment form is received, the speaker will receive a confirmation email with the toll-free phone number and access code. Speakers will be placed in a queue until their time to speak.

1. Call to order.
  - Invocation.
  - Pledge of Allegiance.

**RECOGNITION:**

2. Proclamation by Mayor Thomas A. Schoolcraft recognizing the Helotes Dispatch Center in observance of National Public Safety Telecommunicators Week (NPSTW) occurring April 12 – 18, 2020.

**PUBLIC HEARING:**

3. Public Hearing to give all interested persons the right to appear and be heard on an Ordinance of the City Council of the City of Helotes, Texas continuing a curfew for minors under seventeen (17) years of age and over ten (10) years of age; providing for a triennial review of the Ordinance; and adopting an effective date.

**OPEN SESSION:**

4. Citizens to be Heard. *The City Council shall not discuss any presented issue, nor may any action be taken on any issue at this time (Attorney General Opinion JC-0169).*

***The Council will accept comments from citizens of the City of Helotes and its Extraterritorial Jurisdiction (ETJ) only. Comments are limited to three (3) minutes, and this time is not transferable. Each person may only speak once. No profanity or threats will be tolerated.***

**CONSENT AGENDA (ITEM NOS. 5 - 6):**

***All Consent Agenda items listed below are considered routine by City Staff and are intended to be enacted by one motion. There will be no separate discussion of these items, unless a Councilmember requests it, in which event the item will be removed from the Consent Agenda and considered in its normal sequence on the Agenda.***

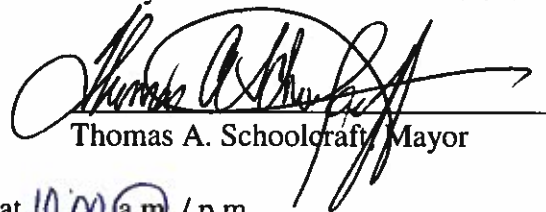
5. Approval of the minutes of the Regular Meeting dated March 12, 2020. (Staff)
6. Approval of the Fiscal Year Ending (FYE) 2020 City of Helotes Revenue and Expense, Balance Sheet, and Encumbrance Reports dated April 2, 2020. (Staff)

**ITEMS FOR INDIVIDUAL CONSIDERATION:**

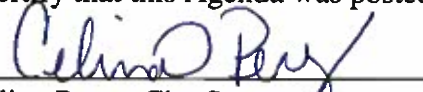
7. Discussion of and action on a request by Double DP Investments, Inc., for approval of a wall sign, pursuant to Municipal Code of Ordinances Chapter 98 *Zoning*, Section 98-72 *Old Town Helotes Special District*, Subparagraph (g)(6)(b)(2) *Commercial Signs – Projecting, Wall, Hanging, or In/On Windows*, for the Shops at Old Town Conference Room, located at 14743 Old Bandera Road, #7, more particularly described as BCAD Property ID No. 1154308. (Applicant)
8. Discussion of and action on a request by Helotes RLCC Properties LLC, for approval of a wall sign, pursuant to Municipal Code of Ordinances, Chapter 66 *Signs*, Section 66-51 *Commercial Signs: Projecting, Wall, Hanging, or In or on Windows* for Young Brothers Fire Protection, located at 14107 Bandera Road, more particularly described as BCAD Property ID No. 242275. (Applicant)

***Adjourn meeting.***

The City Council reserves the right to adjourn into Closed Session at any time during the course of this meeting to discuss any of the exceptions to the requirement that a meeting be open to the public, in accordance with Texas Government Code, Chapter 551 *Open Meetings*, Subchapter D *Exceptions to Requirement that Meetings be Open*. No action may be taken in Closed Session.

  
Thomas A. Schoolcraft, Mayor

I certify that this Agenda was posted on April 3, 2020 at 10:00 a.m. / p.m.

  
Celina Perez, City Secretary



## CITY COUNCIL AGENDA ITEM REQUEST FORM

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**MEETING DATE:** April 9, 2020

**AGENDA PLACEMENT:**

- PUBLIC HEARING
- RECOGNITION
- UNFINISHED BUSINESS
- CONSENT
- INDIVIDUAL
- CLOSED

**CAPTION:**

Proclamation by Mayor Thomas A. Schoolcraft recognizing the Helotes Dispatch Center in observance of National Public Safety Telecommunicators Week (NPSTW) occurring April 12 – 18, 2020.

**EXECUTIVE SUMMARY:**

National Public Safety Telecommunicators Week (NPSTW) was initially set up in 1981 by Patricia Anderson of the Contra Costa County Sheriff's Office in California. In the 1990s, the national association of Public-Safety Communications Officials (APCO) convinced Congress of the need for a formal proclamation. In 1994, "National Public Safety Telecommunicator Week" was formally recognized and is celebrated each year during the second full week of April to coincide with National 9-1-1 Education Month.

This year, National Public Safety Telecommunicators Week occurs April 12 – 18, 2020. This week-long event is a time to celebrate and thank dispatchers for serving the citizens of Helotes and Grey Forest.

**ATTACHMENTS:**

Attachment A – Proclamation

**PREPARED BY:** Angela Bocconcelli, Dispatch Supervisor

**DATE SUBMITTED:** March 6, 2020

OFFICE OF THE MAYOR  
HELOTES, TEXAS

# *Proclamation*

*National Public Safety Telecommunicators Week  
April 12 - 18, 2020*

*Whereas, public safety telecommunicators are the first and most critical contact our citizens have with emergency services and the prompt response of police, fire, or emergency medical services is critical to the protection of life and preservation of property; and*

*Whereas, the National Public Safety Telecommunicators Week celebrates and honors telecommunications personnel by recognizing their dedicated service in helping those in need through the use of telecommunications; and*

*Whereas, Helotes dispatchers are highly trained individuals devoted to public safety dispatching and strive for consistent excellence in customer service while maintaining the highest level of professionalism; and*

*Whereas, today, we salute our Dispatch Supervisor, Angela Bocconcelli, and our Dispatchers, Ashley Suarez, Cristina Lopez, Joseph Scott, Annie Musquiz, Heidi Canon, Chanda Russell, Jaime Ostrander, Antonio Blackwell and Lazaro Flores, for their selfless and exemplary service, dedication, compassion, understanding and professionalism during the performance of their duties and remind them that they truly make a difference each and every day as the first level of emergency responders to our citizens, businesses, and visitors to the City of Helotes.*

*Now, Therefore, I, Thomas A. Schoolcraft, on behalf of the members of City Council, and by the virtue of the authority vested in me as Mayor of the City of Helotes, Texas, do hereby proclaim the week of April 12 - 18, 2020 as National Public Safety Telecommunicators Week and recognize and commend our dispatchers for their service to our community.*

*In witness whereof I have hereunto set my hand and caused this seal to be affixed.*

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*Thomas A. Schoolcraft, Mayor  
April 9, 2020*



## CITY COUNCIL AGENDA ITEM REQUEST FORM

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**AGENDA PLACEMENT:**

- PUBLIC HEARING**
- RECOGNITION**
- UNFINISHED BUSINESS**
- CONSENT**
- INDIVIDUAL**
- CLOSED**

**CAPTION:**

Public Hearing to give all interested persons the right to appear and be heard on an Ordinance of the City Council of the City of Helotes, Texas continuing a curfew for minors under seventeen (17) years of age and over ten (10) years of age; providing for a triennial review of the Ordinance; and adopting an effective date.

**EXECUTIVE SUMMARY:**

Ordinance No. 17-04, the current juvenile curfew ordinance, was approved on April 27, 2017.

Pursuant to Local Government Code, Section 370.002, the governing body shall review their juvenile curfew ordinance every three years. This process involves conducting public hearings to determine whether the ordinance should be abolished, continued, or modified. Two public hearings will take place on April 9 and April 23, 2020.

The Chief of Police supports continuing the ordinance, which is a valuable tool for the Police Department. The following information represents the number of citations and warnings issued over the last four years:

2017: 10 citations / 12 warnings

2018: 0

2019: 3 citations / 4 warnings

2020: 3 warnings to date

The City Attorney reviewed the ordinance and recommends minor changes that can be seen in Attachment D.

**ATTACHMENTS:**

- Attachment A – Public Hearing Notices
- Attachment B – Local Government Code, Section 370.002
- Attachment C – Ordinance (clean copy)
- Attachment D – Ordinance (mark-up copy)

**PREPARED BY:** Celina Perez, City Secretary

**DATE SUBMITTED:** March 9, 2020



Notice of Public Hearings  
City Council  
April 9, 2020 and April 23, 2020

The City of Helotes City Council will hold Public Hearings on April 9, 2020 and April 23, 2020 at 7:00 p.m. in the City Hall Council Chambers, 12951 Bandera Road, Helotes, Texas 78023 to give all interested persons the right to appear and be heard on an Ordinance continuing the juvenile curfew.

The Local Government Code requires cities to review their juvenile curfew ordinance every three years. This process involves conducting public hearings.

I certify this notice was posted on March 9, 2020 at 4:00 p.m.

  
\_\_\_\_\_  
Celina Perez, City Secretary

Publication Date: March 9, 2020 in San Antonio Express News

# HEARST

## MEDIA SOLUTIONS

San Antonio Express News | ExpressNews.com | mySA.com

### SAN ANTONIO EXPRESS NEWS AFFIDAVIT OF PUBLICATION

STATE OF TEXAS:  
COUNTY OF BEXAR

Before me, the undersigned authority, a Notary Public in and for the State of Texas, on this day personally appeared: Geena Garza, who after being duly sworn, says that she is the BOOKKEEPER OF HEARST NEWSPAPERS, LLC - dba: SAN ANTONIO EXPRESS-NEWS, a daily newspaper published in Bexar County, Texas and that the publication, of which the annexed is a true copy, was published to wit:

Customer ID	Customer	Order ID	Publication	Pub Date
20000334	CITY OF HELOTES	34019000	SAE Express-News	03/09/20

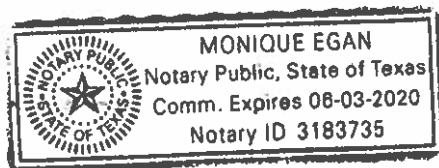
**Notice of Public Hearings**  
The City of Helotes City Council will hold Public Hearings on April 9, 2020 and April 23, 2020 at 7 p.m. in the City Hall Council Chambers, 12951 Bandera Rd., Helotes, TX 78023 to give all interested persons the right to appear and be heard on an Ordinance continuing the juvenile curfew. For more information visit [www.helotes-tx.gov](http://www.helotes-tx.gov).

  
Geena Garza  
Bookkeeper

Sworn and subscribed to before me, this 10 day of March A.D. 2020

Notary public in and for the State of Texas







LOCAL GOVERNMENT CODE

TITLE 11. PUBLIC SAFETY

SUBTITLE C. PUBLIC SAFETY PROVISIONS APPLYING TO MORE THAN ONE TYPE OF  
LOCAL GOVERNMENT

CHAPTER 370. MISCELLANEOUS PROVISIONS RELATING TO MUNICIPAL AND COUNTY  
HEALTH AND PUBLIC SAFETY

Sec. 370.001. HEALTH CONTRACTS IN BORDER MUNICIPALITIES OR COUNTIES. The governing body of a municipality or county that has a boundary that is contiguous with the border between this state and the Republic of Mexico may contract with a border municipality or state in the Republic of Mexico to provide or receive health services.

Added by Acts 1991, 72nd Leg., ch. 769, Sec. 1, eff. Aug. 26, 1991.

Sec. 370.002. REVIEW OF JUVENILE CURFEW ORDER OR ORDINANCE. (a) Before the third anniversary of the date of adoption of a juvenile curfew ordinance by a general-law municipality or a home-rule municipality or an order of a county commissioners court, and every third year thereafter, the governing body of the general-law municipality or home-rule municipality or the commissioners court of the county shall:

(1) review the ordinance or order's effects on the community and on problems the ordinance or order was intended to remedy;

(2) conduct public hearings on the need to continue the ordinance or order; and

(3) abolish, continue, or modify the ordinance or order.

(b) Failure to act in accordance with Subsections (a)(1)-(3) shall cause the ordinance or order to expire.

Added by Acts 1995, 74th Leg., ch. 262, Sec. 96, eff. May 31, 1995.

Sec. 370.003. MUNICIPAL OR COUNTY POLICY REGARDING ENFORCEMENT OF DRUG LAWS. The governing body of a municipality, the commissioners court of a county, or a sheriff, municipal police department, municipal attorney, county attorney, district attorney, or criminal district attorney may not adopt a policy under which the entity will not fully enforce laws relating to drugs, including Chapters 481 and 483, Health and Safety Code, and federal law.

ORDINANCE NO. \_\_\_\_\_

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF HELOTES, TEXAS CONTINUING A CURFEW FOR MINORS UNDER SEVENTEEN (17) YEARS OF AGE AND OVER TEN (10) YEARS OF AGE; PROHIBITING MINORS FROM BEING IN ANY PUBLIC PLACE BETWEEN THE HOURS OF MIDNIGHT AND 6:00 A.M.; PROHIBITING MINORS FROM BEING IN ANY PUBLIC PLACE BETWEEN THE HOURS OF 9:00A.M. AND 2:30 P.M. ON SCHOOL DAYS; PROVIDING FOR A TRIENNIAL REVIEW OF THE ORDINANCE, IN COMPLIANCE WITH MUNICIPAL CODE OF ORDINANCES CHAPTER 58 *OFFENSES AND MISCELLANEOUS PROVISIONS*, ARTICLE III *MINORS*, DIVISION I *CURFEW*, SECTION 58-36 *TRIENNIAL REVIEW*; PROVIDING FOR ENFORCEMENT; ADOPTING A SAVINGS CLAUSE, A REPEALER CLAUSE, AND A PENALTY CLAUSE; AND ADOPTING AN EFFECTIVE DATE.**

**WHEREAS**, the City Council has determined that there has been an increase in juvenile violence, juvenile gang activity, and, generally, crime by persons under the age of seventeen (17) in Bexar County; and

**WHEREAS**, persons under the age of seventeen (17) are particularly susceptible, by their lack of maturity and experience, to participate in unlawful and gang-related activities and to be victims of older perpetrators of crime; and

**WHEREAS**, the City of Helotes has and continues to provide for the protection of minors from themselves and from other persons; for the enforcement of parental control of and responsibility for their children; for the protection of the general public; and for the reduction in the incidence of juvenile criminal activities; and

**WHEREAS**, it is believed that the continuation of the current curfew ordinance, as modified and amended, for minors over the age of ten (10) years and under seventeen (17) years of age is in the interest of the public health, safety, and general welfare and will help to attain the aforementioned objectives and diminish the undesirable impact of such conduct on the citizens of the City of Helotes; and

**WHEREAS**, Ordinance No. 17-04 continuing the curfew for minors was passed and approved on April 27, 2017; and

**WHEREAS**, the Texas Local Government Code Section 370.002 requires triennial review of the curfew ordinance and public hearings held thereon; and

**WHEREAS**, after receiving a report on the curfew for minors from the Chief of Police and holding a public hearing on the curfew for minors on April 9, 2020 and April 23, 2020, in compliance with TLGC Section 370.002, the City Council has determined there is a continuing

## Attachment C

need to keep the curfew ordinance in place, as amended and modified, in the manner provided by State Law.

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF HELOTES, TEXAS THAT:**

**Section One: Approval.** City of Helotes Code of Ordinances, Chapter 58 *Offenses and Miscellaneous Provisions*, Article III. *Minors*, Division I. *Curfew* is hereby amended to read as follows:

### **“ARTICLE III. MINORS DIVISION I. CURFEW**

#### **Sec. 58-31. Definitions.**

*Emergency* shall include, but not be limited to, fire, natural disaster, an automobile accident, or obtaining immediate medical care for another person.

*Guardian* shall mean any person to whom custody of a minor has been given by a court order.

*Minor* shall mean any person under seventeen (17) years of age and over ten (10) years of age.

*Parent* shall mean a person who is the natural or adoptive parent of a person. As used herein, "parent" shall also include a court-appointed guardian or other person eighteen (18) years of age or older, authorized by the parent, by a court order, or by the court-appointed guardian to have the care and custody of a person.

*Public place* means any place to which the public or a substantial group of the public has access and includes, but is not limited to, streets, highways, and the common areas of schools, hospitals, apartment houses, office buildings, transport facilities, and shops.

#### **Sec 58-32. Offenses.**

- (a) It shall be unlawful for a minor to purposefully remain, walk, run, stand, drive, or ride about in or upon any public place in the City of Helotes between the hours of 12:00 a.m. (Midnight) and 6:00 a.m. on a Sunday, Monday, Tuesday, Wednesday, Thursday, Friday, or Saturday.
- (b) It shall be unlawful for a minor to purposefully remain, walk, run, stand, drive, or ride about in or upon any public place in the City of Helotes during school days between the hours of 9:00 a.m. and 2:30 p.m. on a Monday, Tuesday, Wednesday, Thursday, or Friday.

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- (c) It shall be unlawful for the parent having legal custody of a minor to knowingly allow or permit the minor to be in violation of the curfew imposed in Subsections (a) and (b) hereof.

### **Sec. 58-33. Defenses.**

It is a defense to prosecution under Section 58-32 of this Division that:

- (a) The minor was accompanied by his or her parent;
- (b) The minor was accompanied by another adult approved by the parents;
- (c) The minor was on an emergency errand;
- (d) The minor was attending a school, government-sponsored, or religious activity or is going to or coming from a school, religious, or government-sponsored activity without detour or stop;
- (e) The minor was engaged in lawful employment or volunteer work at a recognized charity institution or other organization or is going to or coming directly from such activity without detour or stop;
- (f) The minor was on the sidewalk of the place where such minor resides or on the sidewalk of a place where the minor has permission from his/her parent or guardian to be or on the sidewalk of a next-door neighbor not communicating an objection to the police officer;
- (g) The minor was completing an errand directed by his or her parent;
- (h) The minor was in a motor vehicle involved in intrastate or interstate transportation or transportation for which passage through the curfew area is the most direct route;
- (i) The minor was married or had been married or had the disabilities of minority removed in accordance with V.T.C.A. Family Code Chapter 31; and
- (j) With respect to Subsection 58-32 (b) of this Division, that the offense occurred during the scheduled vacation of or on a holiday observed by the school in which the minor is enrolled; or that the minor has graduated from high school or received a high school equivalency certificate; or that the minor has permission to be absent from school or be in a public place from an authorized school official. In the case of a minor being educated in a home school, a parent shall be deemed a school official.

### **Sec. 58-34. Enforcement Procedure.**

- (a) Any police officer, upon finding a minor in violation of Section 58-32 of this Division, shall determine the name and address of the minor and the name and address of his or her parent(s) or guardian(s). The minor's parent(s) or guardian(s) shall be notified and

## Attachment C

required to pick up the minor, and a warning notice shall be issued to the minor and the parent(s) or guardian(s) of the minor advising them of the fact that the minor was found in violation of this Division and soliciting cooperation in the future.

- (b) Any police officer, upon finding a minor in violation of Section 58-32 of this Division, who has previously been found in violation and issued a warning, as provided for in Subsection (a) herein, shall transfer the case to proper authorities charged with handling such cases under the provisions of V.T.C.A. Family Code Title 3. In addition, a complaint will be filed against the parent(s) or guardian(s) in the Municipal Court for violation of Section 58-32. The Police Department shall file all necessary legal papers, supply all necessary documentation, and provide necessary testimony, as required, for pursuing violations of this Division by either the minor or by any parent or guardian.

### **Sec. 58-35. Penalty.**

- (a) Any minor violating the provisions of this Division shall be guilty of a Class "C" misdemeanor, as defined in the Texas Penal Code, and shall be dealt with in accordance with the provisions of V.T.C.A. Family Code Title 3.
- (b) A parent or guardian of a minor violating the provisions of this Division shall be guilty of a misdemeanor, which shall be punishable by a fine of not less than fifty dollars (\$50.00) nor more than five hundred dollars (\$500.00).
- (c) In assessing punishment for a parent, guardian, or minor, the Municipal Court Judges are encouraged to consider the community service program.

### **Sec. 58-36. Triennial Review.**

- (a) Within three (3) years of the adoption, modification, or renewal of this Division, the Chief of Police shall review the Division, prepare a written report, and make recommendations to the City Council concerning its effectiveness and continuing need. The report shall review the Division or order's effects on the community and on problems the Division or order was intended to remedy.
- (b) After presentation of the Chief's report to the City Council, as required by Subsection (a) of this Section, the City shall:
  - (1) Make a determination on the need to continue the Division or order; and
  - (2) Abolish, continue, or modify the Division."

**Section Two. Repealer.** All ordinances or parts of ordinances in conflict herewith are hereby repealed to the extent of such conflict.

**Section Three. Severability.** If any section, subsection, sentence, clause, or phrase of this Ordinance is for any reason held to be unconstitutional or illegal, such decision shall not affect the validity of the remaining sections of this Ordinance. The City Council hereby declares

Attachment C

that it would have passed this Ordinance, and each section, subsection, clause, or phrase thereof, irrespective of the fact that any one or more sections, subsections, sentences, clauses, or phrases be declared void.

**Section Four. *Effective Date.*** As provided by TLGC Sections 370.002 and 52.011, this Ordinance shall be effective immediately following its publication in the local newspaper.

**PASSED AND APPROVED THIS 23<sup>RD</sup> DAY OF APRIL 2020.**

**CITY OF HELOTES, TEXAS**

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Thomas A. Schoolcraft, Mayor

**ATTEST:**

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Celina Perez, City Secretary

Published: April \_\_\_\_\_, 2020 and April \_\_\_\_\_, 2020  
San Antonio Express News

ORDINANCE NO. \_\_\_\_\_

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF HELOTES, TEXAS CONTINUING A CURFEW FOR MINORS UNDER SEVENTEEN (17) YEARS OF AGE AND OVER ~~NINE-TEN~~ (910) YEARS OF AGE; PROHIBITING MINORS FROM BEING IN ANY PUBLIC PLACE BETWEEN THE HOURS OF MIDNIGHT AND 6:00 A.M.; PROHIBITING MINORS FROM BEING IN ANY PUBLIC PLACE BETWEEN THE HOURS OF 9:00A.M. AND 2:30 P.M. ON SCHOOL DAYS; PROVIDING FOR A TRIENNIAL REVIEW OF THE ORDINANCE, IN COMPLIANCE WITH MUNICIPAL CODE OF ORDINANCES CHAPTER 58 OFFENSES AND MISCELLANEOUS PROVISIONS, ARTICLE III MINORS, DIVISION I CURFEW, SECTION 58-36 TRIENNIAL REVIEW; PROVIDING FOR ENFORCEMENT; ADOPTING A SAVINGS CLAUSE, A REPEALER CLAUSE, AND A PENALTY CLAUSE; AND ADOPTING AN EFFECTIVE DATE.**

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**WHEREAS**, persons under the age of seventeen (17) are particularly susceptible, by their lack of maturity and experience, to participate in unlawful and gang-related activities and to be victims of older perpetrators of crime; and

**WHEREAS**, the City of Helotes has and continues to provide for the protection of minors from themselves and from other persons; for the enforcement of parental control of and responsibility for their children; for the protection of the general public; and for the reduction in the incidence of juvenile criminal activities; and

**WHEREAS**, it is believed that the continuation of the current curfew ordinance, as modified and amended, for minors over the age of ~~nine-ten~~ (910) years and under seventeen (17) years of age is in the interest of the public health, safety, and general welfare and will help to attain the aforementioned objectives and diminish the undesirable impact of such conduct on the citizens of the City of Helotes; and

**WHEREAS**, Ordinance No. 17-04 continuing the curfew for minors was passed and approved on April 27, 2017; and

**WHEREAS**, the Texas Local Government Code Section 370.002 requires triennial review of the curfew ordinance and public hearings held thereon; and

**WHEREAS**, after receiving a report on the curfew for minors from the Chief of Police and holding a public hearing on the curfew for minors on April 9, 2020 and April 23, 2020, in compliance with TLGC Section 370.002, the City Council has determined there is a continuing

## Attachment D

need to keep the curfew ordinance in place, as amended and modified, in the manner provided by State Law.

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*Minor* shall mean any person under seventeen (17) years of age and ~~over nine (9)~~ over ten (10) years of age.

*Parent* shall mean a person who is the natural or adoptive parent of a person. As used herein, "parent" shall also include a court-appointed guardian or other person eighteen (18) years of age or older, authorized by the parent, by a court order, or by the court-appointed guardian to have the care and custody of a person.

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- (c) It shall be unlawful for the parent having legal custody of a minor to knowingly allow or permit the minor to be in violation of the curfew imposed in Subsections (a) and (b) hereof.

### **Sec. 58-33. Defenses.**

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- (d) The minor was attending a school, government-sponsored, or religious activity or is going to or coming from a school, religious, or government-sponsored activity without detour or stop;
- (e) The minor was engaged in lawful employment or volunteer work at a recognized charity institution or other organization or is going to or coming directly from such activity without detour or stop;
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- (j) With respect to Subsection 58-32 (b) of this Division, that the offense occurred during the scheduled vacation of or on a holiday observed by the school in which the minor is enrolled; or that the minor has graduated from high school or received a high school equivalency certificate; or that the minor has permission to be absent from school or be in a public place from an authorized school official. In the case of a minor being educated in a home school, a parent shall be deemed a school official.

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## Attachment D

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- (b) Any police officer, upon finding a minor in violation of Section 58-32 of this Division, who has previously been found in violation and issued a warning, as provided for in Subsection (a) herein, shall transfer the case to proper authorities charged with handling such cases under the provisions of V.T.C.A. Family Code Title 3. In addition, a complaint will be filed against the parent(s) or guardian(s) in the Municipal Court for violation of Section 58-32. The Police Department shall file all necessary legal papers, supply all necessary documentation, and provide necessary testimony, as required, for pursuing violations of this Division by either the minor or by any parent or guardian.

### **Sec. 58-35. Penalty.**

- (a) Any minor violating the provisions of this Division shall be guilty of a Class "C" misdemeanor, as defined in the Texas Penal Code, and shall be dealt with in accordance with the provisions of V.T.C.A. Family Code Title 3.
- (b) A parent or guardian of a minor violating the provisions of this Division shall be guilty of a misdemeanor, which shall be punishable by a fine of not less than fifty dollars (\$50.00) nor more than five hundred dollars (\$500.00).
- (c) In assessing punishment for a parent, guardian, or minor, the Municipal Court Judges are encouraged to consider the community service program.

### **Sec. 58-36. Triennial Review.**

- (a) Within three (3) years of the adoption, modification, or renewal of this Division, the Chief of Police shall review the Division, prepare a written report, and make recommendations to the City Council concerning its effectiveness and continuing need. The report shall review the Division or order's effects on the community and on problems the Division or order was intended to remedy.
- (b) After presentation of the Chief's report to the City Council, as required by Subsection (a) of this Section, the City shall:
  - (1) Make a determination on the need to continue the Division or order; and
  - (2) Abolish, continue, or modify the Division."

**Section Two. Repealer.** All ordinances or parts of ordinances in conflict herewith are hereby repealed to the extent of such conflict.

**Section Three. Severability.** If any section, subsection, sentence, clause, or phrase of this Ordinance is for any reason held to be unconstitutional or illegal, such decision shall not affect the validity of the remaining sections of this Ordinance. The City Council hereby declares

## Attachment D

that it would have passed this Ordinance, and each section, subsection, clause, or phrase thereof, irrespective of the fact that any one or more sections, subsections, sentences, clauses, or phrases be declared void.

**Section Four. *Effective Date.*** As provided by TLGC Sections 370.002 and 52.011, this Ordinance shall be effective immediately following its publication in the local newspaper.

**PASSED AND APPROVED THIS 23<sup>RD</sup> DAY OF APRIL 2020.**

**CITY OF HELOTES, TEXAS**

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Thomas A. Schoolcraft, Mayor

**ATTEST:**

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Celina Perez, City Secretary

Published: April \_\_\_\_\_, 2020 and April \_\_\_\_\_, 2020  
San Antonio Express News

MINUTES  
REGULAR MEETING  
HELOTES CITY COUNCIL

The City of Helotes City Council met for a regular meeting Thursday, March 26, 2020 at 7:00 p.m. in the City Hall Council Chamber, 12951 Bandera Road, Helotes, Texas. This was an open meeting, subject to the open meeting laws of the State of Texas.

Present: Thomas A. Schoolcraft, Mayor  
Alex Blue, Mayor Pro Tem  
Alan Holmes  
Bert Buys  
Cynthia Massey  
Paul Friedrichs ( Via Teleconference)

Staff Present: Marian Mendoza, City Administrator  
Celina Perez, City Secretary  
Scott Moreland, Fire Chief

**1. Call to Order.**

Mayor Schoolcraft called the meeting to order at 7:00 p.m. and advised a few things would be done differently, due to COVID-19. The 10 people maximum is being adhered to, physical distancing is being maintained, and Council Member Friedrichs is joining the meeting via teleconference.

Council Member Friedrichs led the invocation. Mayor Schoolcraft led the pledge to the U.S. flag and the Texas flag.

OPEN SESSION:

**2. Citizens to be Heard.**

No one signed up to speak on this item.

Mayor Schoolcraft requested to suspend the rules and move Item No. 3 after Item No. 5. There being no objections, Item No. 3 was moved to follow Item No. 5.

ITEMS FOR INDIVIDUAL CONSIDERATION:

**4. Approval of the minutes of the Regular Meeting dated March 12, 2020. (Staff)**

Motion was made by Council Member Massey, second by Mayor Pro Tem Blue, to discuss and act on this item as written.

Motion to approve carried unanimously.

5. **Discussion of and action on an Ordinance approving a Development Agreement between the City of Helotes and Versaterra Development for the purpose of setting forth the terms and obligations between the City and the Developer with respect to the development of approximately 9.511 acres of real property described as Bandera Oaks Subdivision, Block 2, Lots 7 and 901 (BCAD Prop. ID Nos. 1308636 & 1308638), generally located behind 12510 Bandera Road, Helotes, Texas 78023. (Applicant)**

Motion was made by Council Member Buys, second by Council Member Holmes, to discuss and act on this item as written.

Discussion included the 10 foot front setback and 15 foot rear setback for cul-de-sac lots. Speaking on this item was Wayne Flores, KFW Engineers. The 10 foot front set back applies to lot numbers 17, 18 and 19. The 15 foot rear setback applies to lot numbers 9, 10, 17, 18, and 19. Mayor Pro Tem Blue requested that the aforementioned lot numbers be included in the agreement and specified in the motion. Additionally, Mayor Pro Tem Blue noted for the record that the monument sign will go to Planning & Zoning Commission for recommendation and to Council for final approval.

Motion to amend was made by Council Member Buys, second by Council Member Holmes, to approve the development agreement with the clarification that a 10 foot front set back apply to cul-de-sac lot numbers 17, 18 and 19 and a 15 foot rear setback apply to cul-de-sac lot numbers 9, 10, 17, 18, and 19.

Motion to approve carried unanimously.

#### UNFINISHED BUSINESS:

3. **Discussion of and action on a request by Versaterra Development for a change in zoning from Overlay District (B-3 OD) to Single-Family Residential District (R-1) for 9.511 acres described as Bandera Oaks Subdivision, Block 2, Lots 7 and 901 (BCAD Prop. ID Nos. 1308636 & 1308638), generally located behind 12510 Bandera Road, Helotes, Texas 78023. (Applicant)**

Motion was made by Council Member Buys, second by Mayor Pro Tem Blue, to discuss and act on this item as written.

Motion to approve carried unanimously.

#### ITEMS FOR INDIVIDUAL CONSIDERATION CONTD:

6. **Discussion of and action on considering an offer by Versaterra Development to donate to the City approximately 1.8 acres of real property described as Bandera Oaks Subdivision, Block 2, remainder of Lot 901, more particularly described as BCAD Prop. ID No. 1308638. (Applicant)**

Motion was made by Council Member Massey, second by Council Member Holmes, to discuss and act on this item as written.

Council discussed the land donation offer to be used as a City park. Comments included inconvenient access to the property, additional expenses to maintain the property, and the requirement to manage the existing detention pond in accordance with the provisions set out by Texas Commission on Environmental Quality (TCEQ). Paul Basaldua, Versaterra Development, advised via teleconference that the development will still move forward, should Council decide not to accept the land offer. The general consensus of Council was that this offer was not a good move for the City.

Motion to accept the land offer was denied unanimously.

- 7. Discussion of and action on an Ordinance suspending Section 41.0052(a) of the Texas Election Code to the extent necessary to allow the City of Helotes to move its general election scheduled for Saturday, May 2, 2020 to the next uniform election date on Tuesday, November 3, 2020 at the request of the Secretary of State and for the safety of the voters and election officials from the COVID-19 virus. (Staff)**

Motion was made by Council Member Massey, second by Council Member Buys, to discuss and act on this item as written.

Council Member Massey provided a document and stated she had points to make for the record. The document contained research on COVID-19 and included pieces of information for Council to consider in making their decision. The Council acknowledged Council Member Massey's comments, but believed postponing the election was inevitable.

Motion to approve carried: 4 Ayes – Council Member Holmes, Mayor Pro Tem Blue, Council Member Buys and Council Member Friedrichs; 1 Nay – Council Member Massey.

- 8. Discussion of and action on a Declaration of the City of Helotes, Texas extending a declaration order of local disaster and public health emergency for the City of Helotes as a result of the COVID-19 virus. (Staff)**

Motion was made by Council Member Buys, second by Council Member Friedrichs, to discuss and act on this item as written.

Motion to approve carried unanimously.

### **Adjourn**

With no more business to come before Council, Mayor Schoolcraft adjourned the meeting at 7:52 p.m.

ATTEST:

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Thomas A. Schoolcraft, Mayor

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Celina Perez, City Secretary

CITY OF HELOTES  
REVENUE & EXPENSE REPORT - UNAUDITED  
AS OF: APRIL 30TH, 2020

6

01 -GENERAL FUND  
FINANCIAL SUMMARY

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>REVENUE SUMMARY</u>					
PROPERTY TAXES	3,210,265.16	0.00	2,729,282.34	480,982.82	85.02
NON-PROPERTY TAXES	2,985,138.00	0.00	1,575,647.73	1,409,490.27	52.78
FRANCHISE TAXES	746,183.79	0.00	358,232.70	387,951.09	48.01
LICENSES & FEES	512,818.04	4,269.32	146,305.55	366,512.49	28.53
MUNICIPAL COURT FINES	570,612.35	6,186.50	314,977.00	255,635.35	55.20
MISCELLANEOUS REVENUE	219,109.45	106.64	227,268.73	( 8,159.28)	103.72
FIRE DEPARTMENT REVENUE	130,199.41	0.00	74,300.25	55,899.16	57.07
DESIGNATED REVENUES	32,515.13	1,177.90	15,333.00	17,182.13	47.16
<b>TOTAL REVENUES</b>	<b>8,406,841.33</b>	<b>11,740.36</b>	<b>5,441,347.30</b>	<b>2,965,494.03</b>	<b>64.73</b>
<u>EXPENDITURE SUMMARY</u>					
CITY COUNCIL	4,528.00	0.00	1,042.77	3,485.23	23.03
ADMINISTRATION	2,463,319.48	13,391.95	1,385,655.25	1,077,664.23	56.25
DISPATCH	525,423.26	19,064.10	277,045.60	248,377.66	52.73
CITY SECRETARY	94,364.26	2,640.74	45,593.02	48,771.24	48.32
MUNICIPAL COURT	525,158.66	9,321.55	266,463.47	258,695.19	50.74
HUMAN RESOURCES	155,035.74	2,132.39	73,299.90	81,735.84	47.28
DEVELOPMENT SERVICES	132,177.02	4,666.71	66,349.13	65,827.89	50.20
ANIMAL CONTROL PUB WKS	455,472.17	11,826.43	211,245.08	244,227.09	46.38
BUILDING & GROUNDS	461,971.02	0.00	142,692.69	319,278.33	30.89
POLICE DEPARTMENT	1,812,183.41	63,595.28	956,615.98	855,567.43	52.79
FIRE DEPARTMENT	1,281,351.49	52,547.14	689,712.67	591,638.82	53.83
EMS	404,130.64	8,774.62	246,544.85	157,585.79	61.01
<b>TOTAL EXPENDITURES</b>	<b>8,315,115.15</b>	<b>187,960.91</b>	<b>4,362,260.41</b>	<b>3,952,854.74</b>	<b>52.46</b>
<b>REVENUES OVER/(UNDER) EXPENDITURES</b>	<b>91,726.18</b>	<b>( 176,220.55)</b>	<b>1,079,086.89</b>	<b>( 987,360.71)</b>	<b>1,176.42</b>

CITY OF HELOTES  
REVENUE & EXPENSE REPORT - UNAUDITED  
AS OF: APRIL 30TH, 2020

01 -GENERAL FUND  
REVENUES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>PROPERTY TAXES</u>					
400-3110 AD VALOREM	3,199,197.16	0.00	2,724,572.70	474,624.46	85.16
400-3120 DELINQUENT	11,068.00	0.00	4,709.64	6,358.36	42.55
TOTAL PROPERTY TAXES	3,210,265.16	0.00	2,729,282.34	480,982.82	85.02
<u>NON-PROPERTY TAXES</u>					
401-3140 SALES	2,940,467.00	0.00	1,551,320.13	1,389,146.87	52.76
401-3150 MIXED BEVERAGE	43,923.00	0.00	22,695.44	21,227.56	51.67
401-3170 BINGO	748.00	0.00	1,632.16	(884.16)	218.20
TOTAL NON-PROPERTY TAXES	2,985,138.00	0.00	1,575,647.73	1,409,490.27	52.78
<u>FRANCHISE TAXES</u>					
402-3200 ELECTRIC	393,155.00	0.00	222,079.57	171,075.43	56.49
402-3210 CABLE	117,895.79	0.00	45,208.45	72,687.34	38.35
402-3220 SOLID WASTE	58,410.00	0.00	36,768.06	21,641.94	62.95
402-3230 NATURAL GAS	62,169.00	0.00	25,516.17	36,652.83	41.04
402-3240 TELECOMMUNICATIONS	20,720.00	0.00	10,509.38	10,210.62	50.72
402-3250 WATER SYSTEM	34,307.00	0.00	0.00	34,307.00	0.00
402-3260 TELECOMMUNICATIONS TOWER	48,502.00	0.00	18,151.07	30,350.93	37.42
402-3270 TOWING FRANCHISE FEES	11,025.00	0.00	0.00	11,025.00	0.00
TOTAL FRANCHISE TAXES	746,183.79	0.00	358,232.70	387,951.09	48.01
<u>LICENSES &amp; FEES</u>					
404-3300 BUILDING PERMITS	297,821.29	2,216.02	102,390.35	195,430.94	34.38
404-3305 REINSPECTION FEES	82,328.01	877.80	18,867.20	63,460.81	22.92
404-3310 SIGN PERMITS	4,757.22	11.50	1,921.78	2,835.44	40.40
404-3320 CERT OF OCCUPANCY PERMITS	3,100.67	125.20	2,282.10	818.57	73.60
404-3330 SUBCONTRACTOR PERMITS	5,458.85	91.70	3,112.30	2,346.55	57.01
404-3340 PLATTING FEES	34,125.72	0.00	2,545.74	31,579.98	7.46
404-3350 PLANNING & ZONING FEES	2,792.23	384.30	1,214.50	1,577.73	43.50
404-3370 ANIMAL CONTROL FEES	3,066.96	448.80	2,821.20	245.76	91.99
404-3380 FOOD LICENSES	32,251.63	0.00	5,178.98	27,072.65	16.06
404-3390 LIQUOR LICENSES	9,026.25	0.00	1,000.00	8,026.25	11.08
404-3440 ENCROACHMENT LICENSES	200.00	0.00	0.00	200.00	0.00
404-3460 PEDDLER LICENSES	2,390.86	0.00	501.60	1,889.26	20.98
404-3500 STREET CUT PERMITS	1,115.26	0.00	278.00	837.26	24.93
404-3504 FEES IN LIEU - DETENTION	5,946.00	0.00	0.00	5,946.00	0.00
404-3510 DRIVEWAY PERMITS	688.36	0.00	125.20	563.16	18.19
404-3520 TREE REMOVAL PERMITS	22,545.20	114.00	( 18,103.70)	40,648.90	80.30-
404-3525 TREE MITIGATION FUND	0.00	0.00	19,920.00	( 19,920.00)	0.00
404-3530 FALSE ALARM FEES	1,084.62	0.00	1,100.00	( 15.38)	101.42
404-3540 OTHER PERMITS & FEES	790.49	0.00	250.80	539.69	31.73
404-3570 FLOOD PLAIN DEV. PERMITS	3,328.42	0.00	899.50	2,428.92	27.02
TOTAL LICENSES & FEES	512,818.04	4,269.32	146,305.55	366,512.49	28.53



CITY OF HELOTES  
REVENUE & EXPENSE REPORT - UNAUDITED  
AS OF: APRIL 30TH, 2020

01 -GENERAL FUND  
REVENUES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>MUNICIPAL COURT FINES</u>					
405-1010 COURT FINES	400,610.06	6,186.50	254,947.26	145,662.80	63.64
405-1020 WARRANT FINES	<u>170,002.29</u>	<u>0.00</u>	<u>60,029.74</u>	<u>109,972.55</u>	<u>35.31</u>
TOTAL MUNICIPAL COURT FINES	570,612.35	6,186.50	314,977.00	255,635.35	55.20
<u>MISCELLANEOUS REVENUE</u>					
406-1010 INTEREST EARNED	76,776.00	0.00	13,786.75	62,989.25	17.96
406-1020 MISCELLANEOUS	14,796.00	56.75	18,278.34 (	3,482.34)	123.54
406-1021 TRANSFERS IN/OUT	0.00	0.00	112,200.24 (	112,200.24)	0.00
406-1025 CREDIT CARD FEES	0.00	49.89	934.63 (	934.63)	0.00
406-1030 SALE OF SURPLUS ASSETS	100.00	0.00	0.00	100.00	0.00
406-1040 MONEY FROM OTHER ENTITIES	100.00	0.00	0.00	100.00	0.00
406-1050 REIMBURSEMENT FROM EDC	5,400.00	0.00	15,000.00 (	9,600.00)	277.78
406-1080 DISPATCH FEES	5,004.00	0.00	3,336.00	1,668.00	66.67
406-1085 MARKETPLACE @ OTHSD	<u>116,933.45</u>	<u>0.00</u>	<u>63,732.77</u>	<u>53,200.68</u>	<u>54.50</u>
TOTAL MISCELLANEOUS REVENUE	219,109.45	106.64	227,268.73 (	8,159.28)	103.72
<u>FIRE DEPARTMENT REVENUE</u>					
407-1050 FIRE DEPT SERVICE FEES	306.39	0.00	0.00	306.39	0.00
407-1055 EMS SERVICE FEES	<u>129,893.02</u>	<u>0.00</u>	<u>74,300.25</u>	<u>55,592.77</u>	<u>57.20</u>
TOTAL FIRE DEPARTMENT REVENUE	130,199.41	0.00	74,300.25	55,899.16	57.07
<u>DESIGNATED REVENUES</u>					
408-1060 IMPOUND FEES	<u>32,515.13</u>	<u>1,177.90</u>	<u>15,333.00</u>	<u>17,182.13</u>	<u>47.16</u>
TOTAL DESIGNATED REVENUES	32,515.13	1,177.90	15,333.00	17,182.13	47.16
<hr/>					
TOTAL REVENUES	<u>8,406,841.33</u>	<u>11,740.36</u>	<u>5,441,347.30</u>	<u>2,965,494.03</u>	<u>64.73</u>

CITY OF HELOTES  
REVENUE & EXPENSE REPORT - UNAUDITED  
AS OF: APRIL 30TH, 2020

01 -GENERAL FUND  
CITY COUNCIL  
EXPENDITURES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>CONTRACTUAL SERVICES</u>					
500-5203 SCHOOLS & SEMINARS	830.00	0.00	18.00	812.00	2.17
TOTAL CONTRACTUAL SERVICES	830.00	0.00	18.00	812.00	2.17
<u>COMMODITIES</u>					
500-5326 EXPENSE REIMBURSEMENT	1,898.00	0.00	298.90	1,599.10	15.75
500-5328 UNIFORM ALLOWANCE	1,800.00	0.00	725.87	1,074.13	40.33
TOTAL COMMODITIES	3,698.00	0.00	1,024.77	2,673.23	27.71
TOTAL CITY COUNCIL	4,528.00	0.00	1,042.77	3,485.23	23.03

CITY OF HELOTES  
REVENUE & EXPENSE REPORT - UNAUDITED  
AS OF: APRIL 30TH, 2020

01 -GENERAL FUND  
ADMINISTRATION  
EXPENDITURES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>PERSONNEL</u>					
510-5101 SALARIES	314,068.92	11,235.46	134,687.33	179,381.59	42.88
510-5102 OVERTIME	1,806.00	0.00	408.29	1,397.71	22.61
510-5103 SOCIAL SECURITY	24,471.50	842.53	10,019.60	14,451.90	40.94
510-5104 RETIREMENT	22,804.02	822.47	8,890.91	13,913.11	38.99
510-5105 HEALTH INSURANCE	18,060.48	56.49	5,681.82	12,378.66	31.46
510-5107 WORKER'S COMPENSATION	67,918.00	0.00	67,918.00	0.00	100.00
510-5108 UNEMPLOYMENT	1,089.00	0.00	20.14	1,068.86	1.85
510-5111 LONGEVITY PAY	3,540.00	0.00	1,970.00	1,570.00	55.65
510-5115 LIFE INSURANCE & DISABILITY	3,584.52	0.00	1,307.54	2,276.98	36.48
510-5116 VISION & DENTAL INSURANCE	1,659.36	0.00	634.85	1,024.51	38.26
510-5117 CELLULAR ALLOWANCE	1,680.00	210.00	707.64	972.36	42.12
TOTAL PERSONNEL	460,681.80	13,166.95	232,246.12	228,435.68	50.41
<u>CONTRACTUAL SERVICES</u>					
510-5201 BANK FEES	8,952.00	0.00	3,463.53	5,488.47	38.69
510-5202 MEMBERSHIPS & LICENSES	5,260.00	0.00	6,312.68	1,052.68	120.01
510-5203 SCHOOLS & SEMINARS	12,377.00	0.00	1,467.91	10,909.09	11.86
510-5204 ACCOUNTANT	0.00	0.00	750.00	750.00	0.00
510-5206 CITY ATTORNEY	39,669.82	0.00	16,263.05	23,406.77	41.00
510-5207 CITY AUDITOR	16,300.00	0.00	7,300.00	9,000.00	44.79
510-5208 BEXAR APPRAISAL DIST	14,420.00	0.00	8,858.00	5,562.00	61.43
510-5214 COMPUTER CONTRACTS	75,842.00	0.00	37,288.19	38,553.81	49.17
510-5229 CITY ENGINEER	29,617.09	0.00	3,775.89	25,841.20	12.75
510-5231 BUILDING OFFICIAL	156,987.27	0.00	47,505.00	109,482.27	30.26
510-5234 HEALTH INSPECTOR	15,600.00	0.00	5,850.00	9,750.00	37.50
TOTAL CONTRACTUAL SERVICES	375,025.18	0.00	138,834.25	236,190.93	37.02
<u>COMMODITIES</u>					
510-5301 OFFICE SUPPLIES	7,695.00	0.00	1,678.67	6,016.33	21.82
510-5302 OPERATING SUPPLIES	19,411.00	0.00	5,749.02	13,661.98	29.62
510-5305 TECHNOLOGY & EQUIPMENT	28,912.00	0.00	23,724.96	5,187.04	82.06
510-5323 POSTAGE & POSTAL EQUIPMENT	12,809.00	0.00	7,960.32	4,848.68	62.15
510-5324 UNIFORM ALLOWANCE	600.00	225.00	450.00	150.00	75.00
510-5330 COPIERS & PRINTERS	26,395.00	0.00	10,456.16	15,938.84	39.61
510-5332 PRINTING & ADVERTISING	600.00	0.00	0.00	600.00	0.00
510-5333 380 AGMT. EXPENSES	1,168,434.00	0.00	604,308.59	564,125.41	51.72
510-5334 TRANSFER OUT TO CAP. FUND	237,270.50	0.00	237,270.50	0.00	100.00
TOTAL COMMODITIES	1,502,126.50	225.00	891,598.22	610,528.28	59.36
<u>LIABILITY/HAZARD/FIDELTY</u>					
510-5401 INSURANCES	125,486.00	0.00	122,976.66	2,509.34	98.00
TOTAL LIABILITY/HAZARD/FIDELTY	125,486.00	0.00	122,976.66	2,509.34	98.00
<b>TOTAL ADMINISTRATION</b>	<b>2,463,319.48</b>	<b>13,391.95</b>	<b>1,385,655.25</b>	<b>1,077,664.23</b>	<b>56.25</b>

CITY OF HELOTES  
REVENUE & EXPENSE REPORT - UNAUDITED  
AS OF: APRIL 30TH, 2020

01 -GENERAL FUND  
DISPATCH  
EXPENDITURES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>PERSONNEL</u>					
515-5101 SALARIES	364,876.24	13,666.26	197,994.67	166,881.57	54.26
515-5102 OVERTIME	3,977.00	223.52	1,857.62	2,119.38	46.71
515-5103 SOCIAL SECURITY	29,436.91	1,217.60	15,913.68	13,523.23	54.06
515-5104 RETIREMENT	29,706.27	1,277.46	15,638.78	14,067.49	52.64
515-5105 HEALTH INSURANCE	40,636.08	0.00	16,285.31	24,350.77	40.08
515-5106 PSYCH & DRUG TESTING	250.00	0.00	1,100.60	( 850.60)	440.24
515-5108 UNEMPLOYMENT	1,458.00	0.00	0.00	1,458.00	0.00
515-5111 LONGEVITY PAY	5,700.00	0.00	5,420.00	280.00	95.09
515-5112 CERTIFICATION PAY	7,200.00	219.26	3,485.08	3,714.92	48.40
515-5115 LIFE INSURANCE & DISABILITY	4,717.20	0.00	2,216.20	2,501.00	46.98
515-5116 VISION & DENTAL INSURANCE	3,733.56	0.00	1,590.22	2,143.34	42.59
515-5117 CELLULAR ALLOWANCE	3,780.00	840.00	2,730.00	1,050.00	72.22
TOTAL PERSONNEL	495,471.26	17,444.10	264,232.16	231,239.10	53.33
<u>CONTRACTUAL SERVICES</u>					
515-5200 COMMUNICATION EQUIPMENT	2,553.00	0.00	234.65	2,318.35	9.19
515-5203 SCHOOLS & SEMINARS	4,551.00	0.00	1,803.01	2,747.99	39.62
515-5211 HARRIS RADIO AGREEMENT	2,888.00	0.00	0.00	2,888.00	0.00
515-5212 FLEETMatics GPS	3,056.00	0.00	774.80	2,281.20	25.35
TOTAL CONTRACTUAL SERVICES	13,048.00	0.00	2,812.46	10,235.54	21.55
<u>COMMODITIES</u>					
515-5302 OPERATING SUPPLIES	1,500.00	0.00	1,066.43	433.57	71.10
515-5324 UNIFORM ALLOWANCE	3,240.00	1,620.00	3,210.00	30.00	99.07
515-5330 TECHNOLOGY & EQUIPMENT	12,164.00	0.00	5,724.55	6,439.45	47.06
TOTAL COMMODITIES	16,904.00	1,620.00	10,000.98	6,903.02	59.16
TOTAL DISPATCH	525,423.26	19,064.10	277,045.60	248,377.66	52.73

CITY OF HELOTES  
REVENUE & EXPENSE REPORT - UNAUDITED  
AS OF: APRIL 30TH, 2020

01 -GENERAL FUND  
CITY SECRETARY  
EXPENDITURES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>PERSONNEL</u>					
520-5101 SALARIES	54,087.58	2,068.60	28,698.28	25,389.30	53.06
520-5103 SOCIAL SECURITY	4,202.72	162.28	2,126.03	2,076.69	50.59
520-5104 RETIREMENT	4,241.18	173.37	2,144.03	2,097.15	50.55
520-5105 HEALTH INSURANCE	4,515.12	56.49	2,263.40	2,251.72	50.13
520-5108 UNEMPLOYMENT	162.00	0.00	0.00	162.00	0.00
520-5111 LONGEVITY PAY	280.00	0.00	280.00	0.00	100.00
520-5115 LIFE INSURANCE & DISABILITY	664.92	0.00	327.43	337.49	49.24
520-5116 VISION & DENTAL INSURANCE	414.84	0.00	207.42	207.42	50.00
520-5117 CELLULAR ALLOWANCE	420.00	105.00	315.00	105.00	75.00
TOTAL PERSONNEL	68,988.36	2,565.74	36,361.59	32,626.77	52.71
<u>CONTRACTUAL SERVICES</u>					
520-5202 MEMBERSHIPS & LICENSES	145.00	0.00	145.00	0.00	100.00
520-5203 SCHOOLS & SEMINARS	274.00	0.00	94.02	179.98	34.31
520-5210 OTHER CONTRACTUAL SERVICES	5,693.00	0.00	5,263.23	429.77	92.45
520-5211 ELECTION OFFICIALS	11,493.90	0.00	0.00	11,493.90	0.00
520-5216 CODIFICATION	1,825.00	0.00	692.00	1,133.00	37.92
TOTAL CONTRACTUAL SERVICES	19,430.90	0.00	6,194.25	13,236.65	31.88
<u>COMMODITIES</u>					
520-5324 UNIFORM ALLOWANCE	150.00	75.00	150.00	0.00	100.00
520-5331 ADVERTISING	5,795.00	0.00	2,887.18	2,907.82	49.82
TOTAL COMMODITIES	5,945.00	75.00	3,037.18	2,907.82	51.09
TOTAL CITY SECRETARY	94,364.26	2,640.74	45,593.02	48,771.24	48.32

CITY OF HELOTES  
REVENUE & EXPENSE REPORT - UNAUDITED  
AS OF: APRIL 30TH, 2020

01 -GENERAL FUND  
MUNICIPAL COURT  
EXPENDITURES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<b>PERSONNEL</b>					
530-5101 SALARIES	200,296.02	7,017.81	101,154.93	99,141.09	50.50
530-5102 OVERTIME	710.00	40.59	493.99	216.01	69.58
530-5103 SOCIAL SECURITY	15,956.07	614.77	8,272.30	7,683.77	51.84
530-5104 RETIREMENT	14,629.09	600.73	7,518.93	7,110.16	51.40
530-5105 HEALTH INSURANCE	18,060.48	56.49	8,866.69	9,193.79	49.09
530-5108 UNEMPLOYMENT	972.00	0.00	4.83	967.17	0.50
530-5111 LONGEVITY PAY	3,450.00	0.00	3,450.00	0.00	100.00
530-5112 CERTIFICATION PAY	900.00	46.16	577.00	323.00	64.11
530-5115 LIFE INSURANCE & DISABILITY	2,303.64	0.00	1,139.08	1,164.56	49.45
530-5116 VISION & DENTAL INSURANCE	1,659.36	0.00	829.68	829.68	50.00
530-5117 CELLULAR ALLOWANCE	1,680.00	255.00	810.00	870.00	48.21
TOTAL PERSONNEL	260,616.66	8,631.55	133,117.43	127,499.23	51.08
<b>CONTRACTUAL SERVICES</b>					
530-5200 COMMUNICATION EQUIPMENT	2,553.00	0.00	234.65	2,318.35	9.19
530-5201 SUBSCRIPTIONS	197.00	0.00	375.00	178.00	190.36
530-5203 SCHOOLS & SEMINARS	4,747.00	0.00	2,267.46	2,479.54	47.77
530-5219 MUNICIPAL COURT JUDGES	15,818.00	0.00	7,400.00	8,418.00	46.78
530-5221 PROSECUTOR	29,359.00	0.00	16,230.71	13,128.29	55.28
530-5222 OPERATIONAL SUPPLIES	9,384.00	0.00	4,838.04	4,545.96	51.56
530-5224 SOFTWARE & HARDWARE	4,111.00	0.00	0.00	4,111.00	0.00
TOTAL CONTRACTUAL SERVICES	66,169.00	0.00	31,345.86	34,823.14	47.37
<b>COMMODITIES</b>					
530-5324 UNIFORM ALLOWANCE	2,250.00	690.00	1,815.00	435.00	80.67
530-5330 COURT FEES	196,123.00	0.00	100,185.18	95,937.82	51.08
TOTAL COMMODITIES	198,373.00	690.00	102,000.18	96,372.82	51.42
<b>TOTAL MUNICIPAL COURT</b>	<b>525,158.66</b>	<b>9,321.55</b>	<b>266,463.47</b>	<b>258,695.19</b>	<b>50.74</b>

CITY OF HELOTES  
REVENUE & EXPENSE REPORT - UNAUDITED  
AS OF: APRIL 30TH, 2020

01 -GENERAL FUND  
HUMAN RESOURCES  
EXPENDITURES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>PERSONNEL</u>					
535-5101 SALARIES	110,559.54	1,619.50	51,802.17	58,757.37	46.85
535-5103 SOCIAL SECURITY	8,814.29	137.66	4,295.96	4,518.33	48.74
535-5104 RETIREMENT	8,894.95	138.74	4,052.49	4,842.46	45.56
535-5105 HEALTH INSURANCE	9,030.24	56.49	4,464.49	4,565.75	49.44
535-5108 UNEMPLOYMENT	324.00	0.00	0.00	324.00	0.00
535-5111 LONGEVITY	3,520.00	0.00	3,520.00	0.00	100.00
535-5115 LIFE INSURANCE & DISABILITY	1,379.04	0.00	679.76	699.28	49.29
535-5116 VISION & DENTAL INSURANCE	829.68	0.00	397.95	431.73	47.96
535-5117 CELLULAR ALLOWANCE	840.00	105.00	525.00	315.00	62.50
TOTAL PERSONNEL	144,191.74	2,057.39	69,737.82	74,453.92	48.36
<u>CONTRACTUAL SERVICES</u>					
535-5201 COBRA	1,244.00	0.00	825.50	418.50	66.36
535-5202 TECHNOLOGY & EQUIPMENT	5,000.00	0.00	1,470.00	3,530.00	29.40
535-5203 SUBSCRIPTIONS	2,000.00	0.00	398.88	1,601.12	19.94
535-5204 SCHOOLS & SEMINARS	1,500.00	0.00	498.82	1,001.18	33.25
TOTAL CONTRACTUAL SERVICES	9,744.00	0.00	3,193.20	6,550.80	32.77
<u>COMMODITIES</u>					
535-5324 UNIFORM ALLOWANCE	300.00	75.00	225.00	75.00	75.00
535-5325 EMPLOYEE RECOGNITION	800.00	0.00	143.88	656.12	17.99
TOTAL COMMODITIES	1,100.00	75.00	368.88	731.12	33.53
TOTAL HUMAN RESOURCES	155,035.74	2,132.39	73,299.90	81,735.84	47.28

CITY OF HELOTES  
REVENUE & EXPENSE REPORT - UNAUDITED  
AS OF: APRIL 30TH, 2020

01 -GENERAL FUND  
DEVELOPMENT SERVICES  
EXPENDITURES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>PERSONNEL</u>					
540-5101 SALARIES	95,575.39	3,663.14	50,842.63	44,732.76	53.20
540-5102 OVERTIME	213.00	0.00	176.62	36.38	82.92
540-5103 SOCIAL SECURITY	7,628.99	308.53	4,171.57	3,457.42	54.68
540-5104 RETIREMENT	7,698.80	311.96	3,974.72	3,724.08	51.63
540-5105 HEALTH INSURANCE	9,030.24	0.00	2,201.10	6,829.14	24.37
540-5108 UNEMPLOYMENT	324.00	0.00	0.00	324.00	0.00
540-5111 LONGEVITY PAY	2,410.00	0.00	2,410.00	0.00	100.00
540-5112 CERTIFICATION PAY	600.00	23.08	323.12	276.88	53.85
540-5115 LIFE INSURANCE & DISABILITY	1,192.92	0.00	591.06	601.86	49.55
540-5116 VISION & DENTAL INSURANCE	829.68	0.00	207.42	622.26	25.00
540-5117 CELLULAR ALLOWANCE	840.00	210.00	630.00	210.00	75.00
TOTAL PERSONNEL	126,343.02	4,516.71	65,528.24	60,814.78	51.87
<u>CONTRACTUAL SERVICES</u>					
540-5203 SCHOOLS & SEMINARS	135.00	0.00	0.00	135.00	0.00
540-5205 TECHNOLOGY & EQUIPMENT	5,399.00	0.00	520.89	4,878.11	9.65
TOTAL CONTRACTUAL SERVICES	5,534.00	0.00	520.89	5,013.11	9.41
<u>COMMODITIES</u>					
540-5324 UNIFORM ALLOWANCE	300.00	150.00	300.00	0.00	100.00
TOTAL COMMODITIES	300.00	150.00	300.00	0.00	100.00
TOTAL DEVELOPMENT SERVICES	132,177.02	4,666.71	66,349.13	65,827.89	50.20



CITY OF HELOTES  
REVENUE & EXPENSE REPORT - UNAUDITED  
AS OF: APRIL 30TH, 2020

01 -GENERAL FUND  
ANIMAL CONTROL PUB WKS  
EXPENDITURES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>PERSONNEL</u>					
545-5101 SALARIES	263,172.00	10,133.31	140,054.56	123,117.44	53.22
545-5102 OVERTIME	8,286.00	27.91	2,802.42	5,483.58	33.82
545-5103 SOCIAL SECURITY	20,919.08	782.34	11,105.13	9,813.95	53.09
545-5104 RETIREMENT	21,110.50	790.55	10,740.00	10,370.50	50.88
545-5105 HEALTH INSURANCE	31,605.84	0.00	14,789.53	16,816.31	46.79
545-5108 UNEMPLOYMENT	1,134.00	0.00	0.00	1,134.00	0.00
545-5111 LONGEVITY	3,440.00	0.00	3,440.00	0.00	100.00
545-5112 CERTIFICATION PAY	1,800.00	92.32	1,223.24	576.76	67.96
545-5115 LIFE INSURANCE & DISABILITY	3,472.92	0.00	1,737.19	1,735.73	50.02
545-5116 VISION & DENTAL INSURANCE	2,903.88	0.00	1,451.94	1,451.94	50.00
TOTAL PERSONNEL	357,844.22	11,826.43	187,344.01	170,500.21	52.35
<u>CONTRACTUAL SERVICES</u>					
545-5200 COMMUNICATION EQUIPMENT	8,364.00	0.00	3,331.15	5,032.85	39.83
545-5202 MEMBERSHIPS & LICENSES	3,247.00	0.00	1,380.00	1,867.00	42.50
545-5203 SCHOOLS & SEMINARS	4,102.00	0.00	3,898.76	203.24	95.05
545-5228 ANIMAL CONTROL	8,961.00	0.00	2,732.14	6,228.86	30.49
545-5230 STREET IMPROVEMENTS	501.00	0.00	1,404.30	(903.30)	280.30
545-5231 DRAINAGE IMPROVEMENTS	1,833.00	0.00	593.17	1,239.83	32.36
545-5236 TRAFFIC SIGNAL MAINTENANCE	212.00	0.00	2,105.15	(1,893.15)	993.00
TOTAL CONTRACTUAL SERVICES	27,220.00	0.00	15,444.67	11,775.33	56.74
<u>COMMODITIES</u>					
545-5306 MOTOR FUEL & LUBRICANTS	13,145.45	0.00	1,132.23	12,013.22	8.61
545-5324 UNIFORM ALLOWANCE	5,040.00	0.00	2,610.60	2,429.40	51.80
TOTAL COMMODITIES	18,185.45	0.00	3,742.83	14,442.62	20.58
<u>CAPITAL OUTLAY</u>					
545-5501 VEHICLES & EQUIPMENT	52,222.50	0.00	4,713.57	47,508.93	9.03
TOTAL CAPITAL OUTLAY	52,222.50	0.00	4,713.57	47,508.93	9.03
TOTAL ANIMAL CONTROL PUB WKS	455,472.17	11,826.43	211,245.08	244,227.09	46.38

CITY OF HELOTES  
REVENUE & EXPENSE REPORT - UNAUDITED  
AS OF: APRIL 30TH, 2020

01 -GENERAL FUND  
BUILDING & GROUNDS  
EXPENDITURES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>CONTRACTUAL SERVICES</u>					
550-5210 OTHER CONTRACTUAL SERVICES	10,483.25	0.00	3,959.02	6,524.23	37.77
550-5231 COVID19 VIRUS	0.00	0.00	0.00	0.00	0.00
550-5237 WATER	9,652.00	0.00	4,462.26	5,189.74	46.23
550-5238 GAS	4,777.00	0.00	2,885.36	1,891.64	60.40
550-5239 ELECTRIC	65,739.27	0.00	32,422.33	33,316.94	49.32
550-5240 TELEPHONE	26,399.00	0.00	10,793.72	15,605.28	40.89
550-5241 BUILDING MAINTENANCE	84,273.50	0.00	30,216.98	54,056.52	35.86
550-5242 CITY CUSTODIAN	16,806.00	0.00	5,832.60	10,973.40	34.71
550-5243 GROUNDS MAINTENANCE	17,026.00	0.00	1,678.43	15,347.57	9.86
550-5244 LANDSCAPING SERVICES	5,202.00	0.00	358.15	4,843.85	6.88
550-5245 INTERNET & CABLE	6,647.00	0.00	3,420.70	3,226.30	51.46
TOTAL CONTRACTUAL SERVICES	247,005.02	0.00	96,029.55	150,975.47	38.88
<u>COMMODITIES</u>					
550-5302 OPERATING SUPPLIES	3,277.00	0.00	1,822.13	1,454.87	55.60
TOTAL COMMODITIES	3,277.00	0.00	1,822.13	1,454.87	55.60
<u>CAPITAL OUTLAY</u>					
550-5510 MISCELLANEOUS EXPENSES	40,000.00	0.00	0.00	40,000.00	0.00
550-5520 PARKS & RECREATION	150,000.00	0.00	26,643.21	123,356.79	17.76
550-5521 HELOTES AREA COMMUNITY BAND	5,000.00	0.00	3,277.55	1,722.45	65.55
550-5525 MARKETPLACE @ OTHSD	16,689.00	0.00	14,920.25	1,768.75	89.40
TOTAL CAPITAL OUTLAY	211,689.00	0.00	44,841.01	166,847.99	21.18
TOTAL BUILDING & GROUNDS	461,971.02	0.00	142,692.69	319,278.33	30.89

CITY OF HELOTES  
REVENUE & EXPENSE REPORT - UNAUDITED  
AS OF: APRIL 30TH, 2020

01 -GENERAL FUND  
POLICE DEPARTMENT  
EXPENDITURES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>PERSONNEL</u>					
560-5101 SALARIES	1,189,044.30	43,493.48	638,896.30	550,148.00	53.73
560-5102 OVERTIME	28,331.00	1,195.24	28,770.85 (	439.85)	101.55
560-5103 SOCIAL SECURITY	95,985.64	4,125.44	54,066.59	41,919.05	56.33
560-5104 RETIREMENT	95,032.76	4,230.40	52,382.19	42,650.57	55.12
560-5105 HEALTH INSURANCE	103,847.76	112.98	46,711.43	57,136.33	44.98
560-5108 UNEMPLOYMENT	4,050.00	0.00	26.26	4,023.74	0.65
560-5111 LONGEVITY PAY	29,670.00	0.00	25,730.00	3,940.00	86.72
560-5112 CERTIFICATION PAY	10,200.00	357.74	6,116.12	4,083.88	59.96
560-5115 LIFE INSURANCE & DISABILITY	14,486.88	0.00	7,171.64	7,315.24	49.50
560-5116 VISION & DENTAL INSURANCE	9,541.32	0.00	4,563.24	4,978.08	47.83
560-5117 CELLULAR ALLOWANCE	9,660.00	2,260.00	6,990.00	2,670.00	72.36
TOTAL PERSONNEL	1,589,849.66	55,775.28	871,424.62	718,425.04	54.81
<u>CONTRACTUAL SERVICES</u>					
560-5200 COMMUNICATION EQUIPMENT	3,063.00	0.00	2,822.06	240.94	92.13
560-5201 SUBSCRIPTIONS	144.00	0.00	0.00	144.00	0.00
560-5210 OTHER CONTRACTUAL SERVICES	16,535.00	0.00	17,217.44 (	682.44)	104.13
560-5250 IMPOUND FEES - WRECKER	7,570.00	0.00	0.00	7,570.00	0.00
560-5251 IMPOUND FEES - MISC	805.00	0.00	0.00	805.00	0.00
TOTAL CONTRACTUAL SERVICES	28,117.00	0.00	20,039.50	8,077.50	71.27
<u>COMMODITIES</u>					
560-5301 OFFICE SUPPLIES	3,885.00	0.00	1,467.12	2,417.88	37.76
560-5302 OPERATING SUPPLIES	7,974.00	0.00	2,348.88	5,625.12	29.46
560-5303 TECHNOLOGY & EQUIPMENT	104,327.00	0.00	29,596.39	74,730.61	28.37
560-5306 MOTOR FUEL & LUBRICANT	24,647.00	0.00	6,993.55	17,653.45	28.37
560-5310 AMMUNITION	2,500.00	0.00	0.00	2,500.00	0.00
560-5311 BULLET-PROOF VESTS	3,174.75	0.00	2,762.36	412.39	87.01
560-5318 VEHICLE MAINTENANCE	14,069.00	0.00	5,135.17	8,933.83	36.50
560-5324 UNIFORM ALLOWANCE	16,140.00	7,820.00	15,365.00	775.00	95.20
560-5326 SCHOOLS & SEMINARS	16,500.00	0.00	1,483.39	15,016.61	8.99
560-5332 PRINTING	500.00	0.00	0.00	500.00	0.00
TOTAL COMMODITIES	193,716.75	7,820.00	65,151.86	128,564.89	33.63
<u>CAPITAL OUTLAY</u>					
560-5501 VEHICLE PURCHASES	0.00	0.00	0.00	0.00	0.00
560-5502 FURNITURE & FIXTURES	500.00	0.00	0.00	500.00	0.00
TOTAL CAPITAL OUTLAY	500.00	0.00	0.00	500.00	0.00
<b>TOTAL POLICE DEPARTMENT</b>	<b>1,812,183.41</b>	<b>63,595.28</b>	<b>956,615.98</b>	<b>855,567.43</b>	<b>52.79</b>

CITY OF HELOTES  
REVENUE & EXPENSE REPORT - UNAUDITED  
AS OF: APRIL 30TH, 2020

01 -GENERAL FUND  
FIRE DEPARTMENT  
EXPENDITURES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>PERSONNEL</u>					
580-5101 SALARIES	853,924.80	31,611.40	449,824.13	404,100.67	52.68
580-5102 OVERTIME	59,239.00	5,864.15	52,554.25	6,684.75	88.72
580-5103 SOCIAL SECURITY	67,761.01	3,425.84	39,772.75	27,988.26	58.70
580-5104 RETIREMENT	62,572.51	3,138.49	35,332.03	27,240.48	56.47
580-5105 HEALTH INSURANCE	63,211.68	112.98	23,961.57	39,250.11	37.91
580-5108 UNEMPLOYMENT	3,564.00	0.00	38.29	3,525.71	1.07
580-5110 PRE-EMPLOYMENT PHYSICALS	7,678.00	0.00	223.30	7,454.70	2.91
580-5111 LONGEVITY	10,710.00	0.00	9,060.00	1,650.00	84.59
580-5112 CERTIFICATION PAY	10,500.00	369.28	3,992.84	6,507.16	38.03
580-5115 LIFE INSURANCE & DISABILITY	9,586.56	0.00	4,204.61	5,381.95	43.86
580-5116 VISION & DENTAL INSURANCE	5,807.76	0.00	2,550.32	3,257.44	43.91
580-5117 CELLULAR ALLOWANCE	5,880.00	1,830.00	5,575.00	305.00	94.81
TOTAL PERSONNEL	1,160,435.32	46,352.14	627,089.09	533,346.23	54.04
<u>CONTRACTUAL SERVICES</u>					
580-5200 COMMUNICATION EQUIPMENT	1,417.00	0.00	679.17	737.83	47.93
580-5201 SUBSCRIPTIONS	2,379.00	0.00	1,832.95	546.05	77.05
580-5202 MEMBERSHIPS & LICENSES	2,551.00	0.00	3,101.00	550.00	121.56
580-5203 SCHOOLS & SEMINARS	13,188.00	0.00	6,946.61	6,241.39	52.67
580-5210 OTHER CONTRACTUAL SERVICES	11,969.00	0.00	757.94	11,211.06	6.33
TOTAL CONTRACTUAL SERVICES	31,504.00	0.00	13,317.67	18,186.33	42.27
<u>COMMODITIES</u>					
580-5301 OFFICE SUPPLIES	1,546.00	0.00	743.14	802.86	48.07
580-5302 OPERATING SUPPLIES	10,117.00	0.00	4,180.41	5,936.59	41.32
580-5303 TECHNOLOGY & EQUIPMENT	2,329.62	0.00	4,413.00	2,083.38	189.43
580-5305 EQUIPT. PURCHASE / MAINTENANCE	35,000.00	0.00	21,014.96	13,985.04	60.04
580-5306 MOTOR FUEL & LUBRICANT	8,094.55	0.00	877.39	7,217.16	10.84
580-5312 VEHICLES & RELATED EXP.	9,000.00	0.00	2,539.10	6,460.90	28.21
580-5322 VEHICLE MAINTENANCE	10,215.00	0.00	3,597.91	6,617.09	35.22
580-5324 UNIFORM ALLOWANCE	13,110.00	6,195.00	11,940.00	1,170.00	91.08
TOTAL COMMODITIES	89,412.17	6,195.00	49,305.91	40,106.26	55.14
<b>TOTAL FIRE DEPARTMENT</b>	<b>1,281,351.49</b>	<b>52,547.14</b>	<b>689,712.67</b>	<b>591,638.82</b>	<b>53.83</b>

CITY OF HELOTES  
REVENUE & EXPENSE REPORT - UNAUDITED  
AS OF: APRIL 30TH, 2020

01 -GENERAL FUND  
EMS  
EXPENDITURES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>PERSONNEL</u>					
585-5101 SALARIES	180,254.78	5,152.87	132,102.77	48,152.01	73.29
585-5102 OVERTIME	74,036.00	918.82	17,523.52	56,512.48	23.67
585-5103 SOCIAL SECURITY	14,396.90	563.90	11,915.23	2,481.67	82.76
585-5104 RETIREMENT	14,528.64	583.68	11,104.81	3,423.83	76.43
585-5105 HEALTH INSURANCE	18,060.48	56.49	8,552.31	9,508.17	47.35
585-5108 UNEMPLOYMENT	648.00	0.00	0.00	648.00	0.00
585-5111 LONGEVITY	680.00	0.00	2,060.00 (	1,380.00)	302.94
585-5112 CERTIFICATION PAY	2,700.00	103.86	2,111.82	588.18	78.22
585-5115 LIFE INSURANCE & DISABILITY	2,259.48	0.00	1,278.05	981.43	56.56
585-5116 VISION & DENTAL INSURANCE	1,659.36	0.00	941.25	718.11	56.72
585-5117 CELLULAR ALLOWANCE	1,680.00	315.00	1,305.00	375.00	77.68
TOTAL PERSONNEL	310,903.64	7,694.62	188,894.76	122,008.88	60.76
<u>CONTRACTUAL SERVICES</u>					
585-5200 COMMUNICATION EQUIPMENT	2,953.00	0.00	837.49	2,115.51	28.36
585-5201 SUBSCRIPTIONS	276.00	0.00	0.00	276.00	0.00
585-5202 MEMBERSHIPS & LICENSES	1,515.00	0.00	0.00	1,515.00	0.00
585-5203 SCHOOLS & SEMINARS	2,029.00	0.00	966.21	1,062.79	47.62
585-5210 OTHER CONTRACTUAL SERVICES	16,352.00	0.00	11,992.05	4,359.95	73.34
585-5211 MEDICAL DIRECTION	16,391.00	0.00	8,444.73	7,946.27	51.52
TOTAL CONTRACTUAL SERVICES	39,516.00	0.00	22,240.48	17,275.52	56.28
<u>COMMODITIES</u>					
585-5302 OPERATING EXPENSES	1,285.00	0.00	333.22	951.78	25.93
585-5305 EQUIPT. PURCHASE & MAINTENANCE	16,943.00	0.00	11,689.49	5,253.51	68.99
585-5306 MOTOR FUEL & LUBRICANTS	4,411.00	0.00	807.49	3,603.51	18.31
585-5317 MEDICAL SUPPLIES	26,044.00	0.00	19,329.91	6,714.09	74.22
585-5322 VEHICLE MAINTENANCE	2,148.00	0.00	9.50	2,138.50	0.44
585-5324 UNIFORM ALLOWANCE	2,880.00	1,080.00	3,240.00 (	360.00)	112.50
TOTAL COMMODITIES	53,711.00	1,080.00	35,409.61	18,301.39	65.93
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TOTAL EMS	404,130.64	8,774.62	246,544.85	157,585.79	61.01
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TOTAL EXPENDITURES	8,315,115.15	187,960.91	4,362,260.41	3,952,854.74	52.46
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REVENUES OVER/(UNDER) EXPENDITURES	91,726.18 (	176,220.55)	1,079,086.89 (	987,360.71)	1,176.42

\*\*\* END OF REPORT \*\*\*

CITY OF HELOTES  
REVENUE & EXPENSE REPORT - UNAUDITED  
AS OF: APRIL 30TH, 2020

02 -DEBT SERVICE- BONDS  
FINANCIAL SUMMARY

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>REVENUE SUMMARY</u>					
PROPERTY TAXES	827,492.41	0.00	917,091.34 (	89,598.93)	110.83
FRANCHISE TAXES	329,210.22	0.00	323,156.28	6,053.94	98.16
MISCELLANEOUS REVENUE	<u>2,003.98</u>	<u>0.00</u>	<u>1,260.94</u>	<u>743.04</u>	<u>62.92</u>
TOTAL REVENUES	<u>1,158,706.61</u>	<u>0.00</u>	<u>1,241,508.56 (</u>	<u>82,801.95)</u>	<u>107.15</u>
<u>EXPENDITURE SUMMARY</u>					
ADMINISTRATION	500.00	0.00	0.00	500.00	0.00
DEVELOPMENT SERVICES	<u>1,164,455.63</u>	<u>0.00</u>	<u>1,004,172.88</u>	<u>160,282.75</u>	<u>86.24</u>
TOTAL EXPENDITURES	<u>1,164,955.63</u>	<u>0.00</u>	<u>1,004,172.88</u>	<u>160,782.75</u>	<u>86.20</u>
REVENUES OVER/(UNDER) EXPENDITURES	( 6,249.02)	0.00	237,335.68 (	243,584.70)	3,797.97-

CITY OF HELOTES  
REVENUE & EXPENSE REPORT - UNAUDITED  
AS OF: APRIL 30TH, 2020

02 -DEBT SERVICE- BONDS  
REVENUES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>PROPERTY TAXES</u>					
400-3140 DEBT SERVICE (INT & SINKING)	827,492.41	0.00	917,091.34	( 89,598.93)	110.83
TOTAL PROPERTY TAXES	827,492.41	0.00	917,091.34	( 89,598.93)	110.83
<u>FRANCHISE TAXES</u>					
402-3270 EDC \$4M DEBT SERVICE	329,210.22	0.00	323,156.28	6,053.94	98.16
TOTAL FRANCHISE TAXES	329,210.22	0.00	323,156.28	6,053.94	98.16
<u>MISCELLANEOUS REVENUE</u>					
406-1010 INTEREST EARNED	2,003.98	0.00	1,260.94	743.04	62.92
TOTAL MISCELLANEOUS REVENUE	2,003.98	0.00	1,260.94	743.04	62.92
<b>TOTAL REVENUES</b>	<b>1,158,706.61</b>	<b>0.00</b>	<b>1,241,508.56</b>	<b>( 82,801.95)</b>	<b>107.15</b>

CITY OF HELOTES  
 REVENUE & EXPENSE REPORT - UNAUDITED  
 AS OF: APRIL 30TH, 2020

02 -DEBT SERVICE- BONDS  
 ADMINISTRATION  
 EXPENDITURES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
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<u>CONTRACTUAL SERVICES</u>					
510-5200 BANK FEES	<u>500.00</u>	<u>0.00</u>	<u>0.00</u>	<u>500.00</u>	<u>0.00</u>
TOTAL CONTRACTUAL SERVICES	500.00	0.00	0.00	500.00	0.00
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TOTAL ADMINISTRATION	500.00	0.00	0.00	500.00	0.00



CITY OF HELOTES  
REVENUE & EXPENSE REPORT - UNAUDITED  
AS OF: APRIL 30TH, 2020

02 -DEBT SERVICE- BONDS  
DEVELOPMENT SERVICES  
EXPENDITURES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>DEBT SERVICE</u>					
540-5602 PROCESSING FEES	9,753.00	0.00	175.00	9,578.00	1.79
TOTAL DEBT SERVICE	9,753.00	0.00	175.00	9,578.00	1.79
<u>DEBT SERVICE</u>					
540-5800 PRINCIPAL BOND - 2007 CofO	550,000.00	0.00	550,000.00	0.00	100.00
540-5801 INTEREST BOND - 2007 CofO	189,229.50	0.00	100,018.50	89,211.00	52.86
540-5804 LITIGATION EXPENSES	201,135.63	0.00	201,135.63	0.00	100.00
TOTAL DEBT SERVICE	940,365.13	0.00	851,154.13	89,211.00	90.51
<u>DEBT SERVICE</u>					
540-5900 PRINCIPAL BOND - 2015 CofO	90,000.00	0.00	90,000.00	0.00	100.00
540-5901 INTEREST BOND - 2015 CofO	124,337.50	0.00	62,843.75	61,493.75	50.54
TOTAL DEBT SERVICE	214,337.50	0.00	152,843.75	61,493.75	71.31
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TOTAL DEVELOPMENT SERVICES	1,164,455.63	0.00	1,004,172.88	160,282.75	86.24
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TOTAL EXPENDITURES	1,164,955.63	0.00	1,004,172.88	160,782.75	86.20
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REVENUES OVER/(UNDER) EXPENDITURES	( 6,249.02)	0.00	237,335.68	( 243,584.70)	3,797.97-
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\*\*\* END OF REPORT \*\*\*

CITY OF HELOTES  
REVENUE & EXPENSE REPORT - UNAUDITED  
AS OF: APRIL 30TH, 2020

03 -CAPITAL REPLACEMENT  
FINANCIAL SUMMARY

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>REVENUE SUMMARY</u>					
MISCELLANEOUS REVENUE	249,947.91	0.00	136,742.61	113,205.30	54.71
TOTAL REVENUES	249,947.91	0.00	136,742.61	113,205.30	54.71
<u>EXPENDITURE SUMMARY</u>					
ADMINISTRATION	500.00	0.00	0.00	500.00	0.00
BUILDING & GROUNDS	943,143.98	0.00	103,153.57	839,990.41	10.94
TOTAL EXPENDITURES	943,643.98	0.00	103,153.57	840,490.41	10.93
REVENUES OVER/(UNDER) EXPENDITURES	( 693,696.07)	0.00	33,589.04	( 727,285.11)	4.84-

CITY OF HELOTES  
REVENUE & EXPENSE REPORT - UNAUDITED  
AS OF: APRIL 30TH, 2020

03 -CAPITAL REPLACEMENT  
REVENUES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>MISCELLANEOUS REVENUE</u>					
406-1010 INTEREST	12,676.91	0.00	4,289.81	8,387.10	33.84
406-1018 PD MISC REVENUES	0.00	0.00	1,000.00 (	1,000.00)	0.00
406-1019 FD MISC REVENUES	0.00	0.00 (	2,251.50)	2,251.50	0.00
406-1020 EDC MISC REVENUES	0.00	0.00	0.00	0.00	0.00
406-1021 TRANSFERS IN/OUT	0.00	0.00 (	103,566.20)	103,566.20	0.00
406-1023 ADMIN MISC REVENUES	<u>237,271.00</u>	<u>0.00</u>	<u>237,270.50</u>	<u>0.50</u>	<u>100.00</u>
TOTAL MISCELLANEOUS REVENUE	<u>249,947.91</u>	<u>0.00</u>	<u>136,742.61</u>	<u>113,205.30</u>	<u>54.71</u>
<hr/>					
TOTAL REVENUES	<u>249,947.91</u>	<u>0.00</u>	<u>136,742.61</u>	<u>113,205.30</u>	<u>54.71</u>

CITY OF HELOTES  
 REVENUE & EXPENSE REPORT - UNAUDITED  
 AS OF: APRIL 30TH, 2020

03 -CAPITAL REPLACEMENT  
 ADMINISTRATION  
 EXPENDITURES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
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<u>CONTRACTUAL SERVICES</u>					
510-5200 BANK CHARGES	500.00	0.00	0.00	500.00	0.00
TOTAL CONTRACTUAL SERVICES	500.00	0.00	0.00	500.00	0.00
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TOTAL ADMINISTRATION	500.00	0.00	0.00	500.00	0.00

CITY OF HELOTES  
REVENUE & EXPENSE REPORT - UNAUDITED  
AS OF: APRIL 30TH, 2020

03 -CAPITAL REPLACEMENT  
BUILDING & GROUNDS  
EXPENDITURES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>CAPITAL OUTLAY</u>					
550-5501 FIRE DEPT PURCHASES	2,251.50	0.00	4,210.70 (	1,959.20}	187.02
550-5509 EDC PURCHASES	7,880.40	0.00	7,804.88	75.52	99.04
550-5510 POLICE DEPT PURCHASES	8,640.08	0.00	0.00	8,640.08	0.00
550-5512 ADMINISTRATION PURCHASES	687,101.00	0.00	0.00	687,101.00	0.00
550-5514 VEHICLE PURCHASES	237,271.00	0.00	91,137.99	146,133.01	38.41
TOTAL CAPITAL OUTLAY	943,143.98	0.00	103,153.57	839,990.41	10.94
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TOTAL BUILDING & GROUNDS	943,143.98	0.00	103,153.57	839,990.41	10.94
<hr/>					
TOTAL EXPENDITURES	943,643.98	0.00	103,153.57	840,490.41	10.93
<hr/>					
REVENUES OVER/(UNDER) EXPENDITURES	( 693,696.07)	0.00	33,589.04 (	727,285.11)	4.84-
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*** END OF REPORT ***					
REVENUES OVER/(UNDER) EXPENDITURES	0.00	0.00	0.00	0.00	0.00
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*** END OF REPORT ***					

CITY OF HELOTES  
REVENUE & EXPENSE REPORT - UNAUDITED  
AS OF: APRIL 30TH, 2020

05 -ECONOMIC DEVELOPMENT CORP  
FINANCIAL SUMMARY

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>REVENUE SUMMARY</u>					
NON-PROPERTY TAXES	1,475,766.64	0.00	780,768.02	694,998.62	52.91
MISCELLANEOUS REVENUE	21,315.10	0.00	9,098.03	12,217.07	42.68
TOTAL REVENUES	1,497,081.74	0.00	789,866.05	707,215.69	52.76
<u>EXPENDITURE SUMMARY</u>					
ADMINISTRATION	1,244,126.50	3,163.40	731,425.55	512,700.95	58.79
TOTAL EXPENDITURES	1,244,126.50	3,163.40	731,425.55	512,700.95	58.79
REVENUES OVER/(UNDER) EXPENDITURES	252,955.24	( 3,163.40)	58,440.50	194,514.74	23.10

CITY OF HELOTES  
REVENUE & EXPENSE REPORT - UNAUDITED  
AS OF: APRIL 30TH, 2020

05 -ECONOMIC DEVELOPMENT CORP  
REVENUES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>NON-PROPERTY TAXES</u>					
401-3140 SALES TAX	1,465,951.64	0.00	775,660.03	690,291.61	52.91
401-3150 MIXED BEVERAGE	<u>9,815.00</u>	<u>0.00</u>	<u>5,107.99</u>	<u>4,707.01</u>	<u>52.04</u>
TOTAL NON-PROPERTY TAXES	1,475,766.64	0.00	780,768.02	694,998.62	52.91
<u>MISCELLANEOUS REVENUE</u>					
406-1010 INTEREST	21,315.10	0.00	9,098.03	12,217.07	42.68
406-1060 TRANSFERS IN/OUT	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
TOTAL MISCELLANEOUS REVENUE	21,315.10	0.00	9,098.03	12,217.07	42.68
<b>TOTAL REVENUES</b>	<u><u>1,497,081.74</u></u>	<u><u>0.00</u></u>	<u><u>789,866.05</u></u>	<u><u>707,215.69</u></u>	<u><u>52.76</u></u>

CITY OF HELOTES  
 REVENUE & EXPENSE REPORT - UNAUDITED  
 AS OF: APRIL 30TH, 2020

05 -ECONOMIC DEVELOPMENT CORP  
 ADMINISTRATION  
 EXPENDITURES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<b>PERSONNEL</b>					
510-5101 SALARIES	72,544.50	2,742.20	38,016.49	34,528.01	52.40
510-5111 LONGEVITY	1,220.00	0.00	1,220.00	0.00	100.00
510-5113 BENEFITS	18,266.42	421.20	8,689.33	9,577.09	47.57
TOTAL PERSONNEL	92,030.92	3,163.40	47,925.82	44,105.10	52.08
<b>CONTRACTUAL SERVICES</b>					
510-5201 MEMBERSHIPS, DUES & LICENSES	16,000.00	0.00	11,377.80	4,622.20	71.11
510-5202 AUDIT FEES	3,200.00	0.00	1,650.00	1,550.00	51.56
510-5203 SCHOOLS, SEMINARS, CONFERENCES	3,000.00	0.00	0.00	3,000.00	0.00
510-5204 INTL. CONF. SHOPPING CENTERS	8,915.93	0.00	1,928.04	6,987.89	21.62
510-5205 BANK FEES	500.00	0.00	0.00	500.00	0.00
510-5206 LEGAL FEES / MDD CREATION	5,000.00	0.00	340.00	4,660.00	6.80
510-5208 CONC. DESIGN & LAND USE PLANS	15,000.00	0.00	0.00	15,000.00	0.00
510-5210 WORKSHOPS & PROMOTIONS	3,000.00	0.00	0.00	3,000.00	0.00
510-5211 MARKETING / TOURISM	35,000.00	0.00	3,766.51	31,233.49	10.76
510-5212 WEBSITE DEV. & MAINTENANCE	9,790.83	0.00	5,712.15	4,078.68	58.34
510-5214 MANAGED SVCS. AGREEMENT	5,400.00	0.00	15,000.00 (	9,600.00)	277.78
510-5215 DEBT SERVICE	329,210.22	0.00	329,210.22	0.00	100.00
510-5224 OFFICE RENTAL	10,800.00	0.00	5,200.00	5,600.00	48.15
510-5225 OTHSD PARKING LOT LEASE	5,520.00	0.00	2,400.00	3,120.00	43.48
510-5227 CAPACITY / GAP ANALYSES	15,000.00	0.00	0.00	15,000.00	0.00
510-5228 VISITOR CENTER	50,000.00	0.00	0.00	50,000.00	0.00
510-5229 GATEWAY SIGNAGE	50,000.00	0.00	0.00	50,000.00	0.00
TOTAL CONTRACTUAL SERVICES	565,336.98	0.00	376,584.72	188,752.26	66.61
<b>COMMODITIES</b>					
510-5301 OFFICE SUPPLIES	3,000.00	0.00	222.04	2,777.96	7.40
510-5302 OPERATIONAL EXPENSES	14,361.70	0.00	4,356.19	10,005.51	30.33
510-5305 COMMUNICATION EQUIPMENT	1,231.63	0.00	563.10	668.53	45.72
510-5326 EXPENSE REIMBURSEMENT	183.27	0.00	82.23	101.04	44.87
510-5333 380 AGREEMENT REIMBURSEMENTS	567,982.00	0.00	301,691.45	266,290.55	53.12
TOTAL COMMODITIES	586,758.60	0.00	306,915.01	279,843.59	52.31
<b>TOTAL ADMINISTRATION</b>					
	1,244,126.50	3,163.40	731,425.55	512,700.95	58.79
<b>TOTAL EXPENDITURES</b>					
	1,244,126.50	3,163.40	731,425.55	512,700.95	58.79
<b>REVENUES OVER/(UNDER) EXPENDITURES</b>					
	252,955.24 (	3,163.40)	58,440.50	194,514.74	23.10

\*\*\* END OF REPORT \*\*\*



CITY OF HELOTES  
 REVENUE & EXPENSE REPORT - UNAUDITED  
 AS OF: APRIL 30TH, 2020

06 -MUNICIPAL COURT SECURITY  
 FINANCIAL SUMMARY

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>REVENUE SUMMARY</u>					
MISCELLANEOUS REVENUE	<u>8,049.18</u>	<u>0.00</u>	<u>3,269.56</u>	<u>4,779.62</u>	<u>40.62</u>
TOTAL REVENUES	<u>8,049.18</u>	<u>0.00</u>	<u>3,269.56</u>	<u>4,779.62</u>	<u>40.62</u>
<u>EXPENDITURE SUMMARY</u>					
ADMINISTRATION	<u>5,765.00</u>	<u>0.00</u>	<u>3,268.90</u>	<u>2,496.10</u>	<u>56.70</u>
TOTAL EXPENDITURES	<u>5,765.00</u>	<u>0.00</u>	<u>3,268.90</u>	<u>2,496.10</u>	<u>56.70</u>
REVENUES OVER/(UNDER) EXPENDITURES	2,284.18	0.00	0.66	2,283.52	0.03

CITY OF HELOTES  
 REVENUE & EXPENSE REPORT - UNAUDITED  
 AS OF: APRIL 30TH, 2020

06 -MUNICIPAL COURT SECURITY  
 REVENUES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>MISCELLANEOUS REVENUE</u>					
406-1010 INTEREST	14.18	0.00	0.84	13.34	5.92
406-1080 DEDICATED REVENUE	<u>8,035.00</u>	<u>0.00</u>	<u>3,269.72</u>	<u>4,766.28</u>	<u>40.68</u>
TOTAL MISCELLANEOUS REVENUE	<u>8,049.18</u>	<u>0.00</u>	<u>3,269.56</u>	<u>4,779.62</u>	<u>40.62</u>
<hr/>					
TOTAL REVENUES	<u>8,049.18</u>	<u>0.00</u>	<u>3,269.56</u>	<u>4,779.62</u>	<u>40.62</u>

CITY OF HELOTES  
REVENUE & EXPENSE REPORT - UNAUDITED  
AS OF: APRIL 30TH, 2020

06 -MUNICIPAL COURT SECURITY  
ADMINISTRATION  
EXPENDITURES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>CONTRACTUAL SERVICES</u>					
510-5200 BANK FEES	250.00	0.00	0.00	250.00	0.00
TOTAL CONTRACTUAL SERVICES	250.00	0.00	0.00	250.00	0.00
<u>CAPITAL OUTLAY</u>					
510-5501 OTHER EXPENDITURES	5,515.00	0.00	0.00	5,515.00	0.00
510-5502 TRANSFER TO GENERAL FUND	0.00	0.00	3,268.90	( 3,268.90)	0.00
TOTAL CAPITAL OUTLAY	5,515.00	0.00	3,268.90	2,246.10	59.27
<hr/>					
TOTAL ADMINISTRATION	5,765.00	0.00	3,268.90	2,496.10	56.70
<hr/>					
TOTAL EXPENDITURES	5,765.00	0.00	3,268.90	2,496.10	56.70
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REVENUES OVER/(UNDER) EXPENDITURES	2,284.18	0.00	0.66	2,283.52	0.03
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\*\*\* END OF REPORT \*\*\*

CITY OF HELOTES  
REVENUE & EXPENSE REPORT - UNAUDITED  
AS OF: APRIL 30TH, 2020

07 -MUNICIPAL CRT TECHNOLOGY  
FINANCIAL SUMMARY

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>REVENUE SUMMARY</u>					
NON-PROPERTY TAXES	10,716.00	0.00	4,358.77	6,357.23	40.68
MISCELLANEOUS REVENUE	<u>236.73</u>	<u>0.00</u>	<u>88.42</u>	<u>148.31</u>	<u>37.35</u>
TOTAL REVENUES	<u>10,952.73</u>	<u>0.00</u>	<u>4,447.19</u>	<u>6,505.54</u>	<u>40.60</u>
<u>EXPENDITURE SUMMARY</u>					
ADMINISTRATION	<u>14,784.00</u>	<u>0.00</u>	<u>4,488.80</u>	<u>10,295.20</u>	<u>30.36</u>
TOTAL EXPENDITURES	<u>14,784.00</u>	<u>0.00</u>	<u>4,488.80</u>	<u>10,295.20</u>	<u>30.36</u>
REVENUES OVER/(UNDER) EXPENDITURES	( 3,831.27)	0.00	( 41.61)	( 3,789.66)	1.09

CITY OF HELOTES  
REVENUE & EXPENSE REPORT - UNAUDITED  
AS OF: APRIL 30TH, 2020

07 -MUNICIPAL CRT TECHNOLOGY  
REVENUES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>NON-PROPERTY TAXES</u>					
401-3140 DEDICATED REVENUES	<u>10,716.00</u>	<u>0.00</u>	<u>4,358.77</u>	<u>6,357.23</u>	<u>40.68</u>
TOTAL NON-PROPERTY TAXES	10,716.00	0.00	4,358.77	6,357.23	40.68
<u>MISCELLANEOUS REVENUE</u>					
406-1010 INTEREST	<u>236.73</u>	<u>0.00</u>	<u>88.42</u>	<u>148.31</u>	<u>37.35</u>
TOTAL MISCELLANEOUS REVENUE	236.73	0.00	88.42	148.31	37.35
<b>TOTAL REVENUES</b>	<u><u>10,952.73</u></u>	<u><u>0.00</u></u>	<u><u>4,447.19</u></u>	<u><u>6,505.54</u></u>	<u><u>40.60</u></u>

CITY OF HELOTES  
 REVENUE & EXPENSE REPORT - UNAUDITED  
 AS OF: APRIL 30TH, 2020

07 -MUNICIPAL CRT TECHNOLOGY  
 ADMINISTRATION  
 EXPENDITURES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>CONTRACTUAL SERVICES</u>					
510-5200 BANK FEES	<u>250.00</u>	<u>0.00</u>	<u>0.00</u>	<u>250.00</u>	<u>0.00</u>
TOTAL CONTRACTUAL SERVICES	250.00	0.00	0.00	250.00	0.00
<u>CAPITAL OUTLAY</u>					
510-5501 OTHER EXPENDITURES	<u>14,534.00</u>	<u>0.00</u>	<u>4,488.80</u>	<u>10,045.20</u>	<u>30.88</u>
TOTAL CAPITAL OUTLAY	14,534.00	0.00	4,488.80	10,045.20	30.88
<hr/>					
TOTAL ADMINISTRATION	14,784.00	0.00	4,488.80	10,295.20	30.36
<hr/>					
TOTAL EXPENDITURES	<u>14,784.00</u>	<u>0.00</u>	<u>4,488.80</u>	<u>10,295.20</u>	<u>30.36</u>
<hr/>					
REVENUES OVER/(UNDER) EXPENDITURES	( 3,831.27)	0.00	( 41.61)	( 3,789.66)	1.09

\*\*\* END OF REPORT \*\*\*

CITY OF HELOTES  
 REVENUE & EXPENSE REPORT - UNAUDITED  
 AS OF: APRIL 30TH, 2020

08 -POLICE TRAINING  
 FINANCIAL SUMMARY

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>REVENUE SUMMARY</u>					
MISCELLANEOUS REVENUE	<u>2,577.09</u>	<u>0.00</u>	<u>2,375.18</u>	<u>201.91</u>	<u>92.17</u>
TOTAL REVENUES	<u>2,577.09</u>	<u>0.00</u>	<u>2,375.18</u>	<u>201.91</u>	<u>92.17</u>
<u>EXPENDITURE SUMMARY</u>					
ADMINISTRATION	<u>5,820.00</u>	<u>0.00</u>	<u>2,250.00</u>	<u>3,570.00</u>	<u>38.66</u>
TOTAL EXPENDITURES	<u>5,820.00</u>	<u>0.00</u>	<u>2,250.00</u>	<u>3,570.00</u>	<u>38.66</u>
REVENUES OVER/(UNDER) EXPENDITURES	( 3,242.91)	0.00	125.18 (	3,368.09)	3.86-

CITY OF HELOTES  
REVENUE & EXPENSE REPORT - UNAUDITED  
AS OF: APRIL 30TH, 2020

08 -POLICE TRAINING  
REVENUES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>MISCELLANEOUS REVENUE</u>					
406-1010 INTEREST	109.09	0.00	21.50	87.59	19.71
406-1015 DEDICATED REVENUE	<u>2,468.00</u>	<u>0.00</u>	<u>2,353.68</u>	<u>114.32</u>	<u>95.37</u>
TOTAL MISCELLANEOUS REVENUE	<u>2,577.09</u>	<u>0.00</u>	<u>2,375.18</u>	<u>201.91</u>	<u>92.17</u>
<hr/>					
TOTAL REVENUES	<u>2,577.09</u>	<u>0.00</u>	<u>2,375.18</u>	<u>201.91</u>	<u>92.17</u>



CITY OF HELOTES  
REVENUE & EXPENSE REPORT - UNAUDITED  
AS OF: APRIL 30TH, 2020

08 -POLICE TRAINING  
ADMINISTRATION  
EXPENDITURES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>PERSONNEL</u>					
510-5101 TRAINING	<u>5,570.00</u>	<u>0.00</u>	<u>2,250.00</u>	<u>3,320.00</u>	<u>40.39</u>
TOTAL PERSONNEL	5,570.00	0.00	2,250.00	3,320.00	40.39
<u>CONTRACTUAL SERVICES</u>					
510-5200 BANK FEES	<u>250.00</u>	<u>0.00</u>	<u>0.00</u>	<u>250.00</u>	<u>0.00</u>
TOTAL CONTRACTUAL SERVICES	250.00	0.00	0.00	250.00	0.00
<hr/>					
TOTAL ADMINISTRATION	5,820.00	0.00	2,250.00	3,570.00	38.66
<hr/>					
TOTAL EXPENDITURES	<u>5,820.00</u>	<u>0.00</u>	<u>2,250.00</u>	<u>3,570.00</u>	<u>38.66</u>
<hr/>					
REVENUES OVER/(UNDER) EXPENDITURES	( <u>3,242.91</u> )	<u>0.00</u>	<u>125.18</u>	( <u>3,368.09</u> )	<u>3.86-</u>

\*\*\* END OF REPORT \*\*\*

CITY OF HELOTES  
 REVENUE & EXPENSE REPORT - UNAUDITED  
 AS OF: APRIL 30TH, 2020

09 -SCHOOL SAFETY  
 FINANCIAL SUMMARY

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>REVENUE SUMMARY</u>					
MISCELLANEOUS REVENUE	18,663.09	0.00	10,925.48	7,737.61	58.54
TOTAL REVENUES	18,663.09	0.00	10,925.48	7,737.61	58.54
<u>EXPENDITURE SUMMARY</u>					
ADMINISTRATION	23,782.00	0.00	26,444.76	( 2,662.76)	111.20
TOTAL EXPENDITURES	23,782.00	0.00	26,444.76	( 2,662.76)	111.20
REVENUES OVER/(UNDER) EXPENDITURES	( 5,118.91)	0.00	( 15,519.28)	10,400.37	303.18

CITY OF HELOTES  
 REVENUE & EXPENSE REPORT - UNAUDITED  
 AS OF: APRIL 30TH, 2020

09 -SCHOOL SAFETY  
 REVENUES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>MISCELLANEOUS REVENUE</u>					
406-1000 DEDICATED REVENUES	18,062.00	0.00	10,769.10	7,292.90	59.62
406-1010 INTEREST	<u>601.09</u>	<u>0.00</u>	<u>156.38</u>	<u>444.71</u>	<u>26.02</u>
TOTAL MISCELLANEOUS REVENUE	<u>18,663.09</u>	<u>0.00</u>	<u>10,925.48</u>	<u>7,737.61</u>	<u>58.54</u>
<hr/>					
TOTAL REVENUES	<u>18,663.09</u>	<u>0.00</u>	<u>10,925.48</u>	<u>7,737.61</u>	<u>58.54</u>

CITY OF HELOTES  
 REVENUE & EXPENSE REPORT - UNAUDITED  
 AS OF: APRIL 30TH, 2020

09 -SCHOOL SAFETY  
 ADMINISTRATION  
 EXPENDITURES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>PERSONNEL</u>					
510-5102 OTHER EXPENDITURES	23,532.00	0.00	26,444.76 (	2,912.76)	112.38
TOTAL PERSONNEL	23,532.00	0.00	26,444.76 (	2,912.76)	112.38
<u>CONTRACTUAL SERVICES</u>					
510-5200 BANK CHARGES	250.00	0.00	0.00	250.00	0.00
TOTAL CONTRACTUAL SERVICES	250.00	0.00	0.00	250.00	0.00
<hr/>					
TOTAL ADMINISTRATION	23,782.00	0.00	26,444.76 (	2,662.76)	111.20
<hr/>					
TOTAL EXPENDITURES	23,782.00	0.00	26,444.76 (	2,662.76)	111.20
<hr/>					
REVENUES OVER/(UNDER) EXPENDITURES	( 5,118.91)	0.00	( 15,519.28)	10,400.37	303.18
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\*\*\* END OF REPORT \*\*\*

CITY OF HELOTES  
 REVENUE & EXPENSE REPORT - UNAUDITED  
 AS OF: APRIL 30TH, 2020

10 -PEG  
 FINANCIAL SUMMARY

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>REVENUE SUMMARY</u>					
MISCELLANEOUS REVENUE	<u>25,122.62</u>	<u>0.00</u>	<u>27,556.07</u>	<u>( 2,433.45)</u>	<u>109.69</u>
TOTAL REVENUES	<u>25,122.62</u>	<u>0.00</u>	<u>27,556.07</u>	<u>( 2,433.45)</u>	<u>109.69</u>
<u>EXPENDITURE SUMMARY</u>					
ADMINISTRATION	<u>98,818.00</u>	<u>0.00</u>	<u>3,602.79</u>	<u>95,215.21</u>	<u>3.65</u>
TOTAL EXPENDITURES	<u>98,818.00</u>	<u>0.00</u>	<u>3,602.79</u>	<u>95,215.21</u>	<u>3.65</u>
REVENUES OVER/(UNDER) EXPENDITURES	( 73,695.38)	0.00	23,953.28	( 97,648.66)	32.50-

CITY OF HELOTES  
REVENUE & EXPENSE REPORT - UNAUDITED  
AS OF: APRIL 30TH, 2020

10 -PEG  
REVENUES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>MISCELLANEOUS REVENUE</u>					
406-1000 DEDICATED REVENUES	23,579.00	0.00	27,014.16 (	3,435.16)	114.57
406-1010 INTEREST	<u>1,543.62</u>	<u>0.00</u>	<u>541.91</u>	<u>1,001.71</u>	<u>35.11</u>
TOTAL MISCELLANEOUS REVENUE	<u>25,122.62</u>	<u>0.00</u>	<u>27,556.07 (</u>	<u>2,433.45)</u>	<u>109.69</u>
<hr/>					
TOTAL REVENUES	<u>25,122.62</u>	<u>0.00</u>	<u>27,556.07 (</u>	<u>2,433.45)</u>	<u>109.69</u>

CITY OF HELOTES  
 REVENUE & EXPENSE REPORT - UNAUDITED  
 AS OF: APRIL 30TH, 2020

10 - PEG  
 ADMINISTRATION  
 EXPENDITURES

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	BUDGET BALANCE	% OF BUDGET
<u>GRANT EXPENSES</u>					
510-5000 PUBLIC ACCESS EXPENDITURES	98,568.00	0.00	3,602.79	94,965.21	3.66
TOTAL GRANT EXPENSES	98,568.00	0.00	3,602.79	94,965.21	3.66
<u>CONTRACTUAL SERVICES</u>					
510-5200 BANK FEES	250.00	0.00	0.00	250.00	0.00
TOTAL CONTRACTUAL SERVICES	250.00	0.00	0.00	250.00	0.00
TOTAL ADMINISTRATION	98,818.00	0.00	3,602.79	95,215.21	3.65
TOTAL EXPENDITURES	98,818.00	0.00	3,602.79	95,215.21	3.65
REVENUES OVER/(UNDER) EXPENDITURES	( 73,695.38)	0.00	23,953.28	( 97,648.66)	32.50-

\*\*\* END OF REPORT \*\*\*

## 01 -GENERAL FUND

ACCOUNT# TITLE

ASSETS

101-0100	PETTY CASH	1,650.00
101-2000	OPERATING CASH ACCOUNT	177,716.18
101-2100	GENERAL FUND	269,692.37
101-3100	LOGIC CITY	2,157,778.97
101-3150	TEXPOOL-CITY	66.27
101-4100	MEDICAL BILLING ACCOUNT	14,041.76
105-0000	RECEIVABLE - TAXES	49,966.88
105-0500	ALLOWANCE FOR UNCOLLECTABLES (	3,497.68)
105-1000	RECEIVABLES PRIOR YEAR	0.00
105-1001	SALES TAX RECEIVABLE	525,512.11
105-1002	FRANCHISE RECEIVABLE	155,596.83
105-1004	EMS ALLOWANCE FOR UNCOLLECT (	323,421.83)
105-1100	GRANTS RECEIVABLE	0.00
105-1500	RECEIVABLES EMPLOYEES	431.90
105-2500	CREDIT CARD RECEIVABLES (	3,724.03)
120-0000	DUE FROM EDC	9,891.62
120-0500	DUE FROM BLDG SECURITY	0.00
120-1000	DUE FROM DEBT SERVICE	0.00
120-2000	DUE FROM CAPITAL PROJECTS	0.00
120-3000	DUE FROM FIRE DEPT	0.00
120-3500	DUE FROM CRT TECH	0.00
120-4000	DUE FROM DISPATCH	0.00
120-5000	EMS FEE RECEIVABLE	377,830.29
120-6000	DUE FROM PEG	0.00
120-7000	DUE FROM SCHOOL SAFETY	0.00
120-8000	DUE FROM POLICE FORFEITURE-ST	0.00
160-0000	PREPAID ASSETS	18,151.07
		<u>3,427,682.71</u>

TOTAL ASSETS

3,427,682.71LIABILITIES

201-0000	ACCOUNTS PAYABLE	97,766.81
201-0200	PAYABLES - PRIOR YEAR (	60,773.22)
201-1000	WAGES PAYABLE	0.00
201-2000	DEFERRED TAX REVENUE	43,665.05
201-2100	380 AGREEMENT PAYABLE	303,806.05
201-2200	DEFERRED GRANT REVENUE	0.00
201-2300	DEFERRED EMS REVENUE	54,408.46
201-2500	DEFERRED LEASE REVENUE	120,394.70
201-2600	CONTINGENT LIABILITY - NISD	0.00
202-0100	ACCRUED FICA (	89.34)
202-0200	FEDERAL WITHHOLDING (	285.17)
202-0500	RETIREMENT TMRS	77.51
202-0600	CHILD SUPPORT LIABILITY (	1,434.92)
202-0650	SCHOOL LOAN LIABILITY (	298.79)
202-0700	HEALTH INS PAYABLE	12,013.79
202-0800	DENTAL INS PAYABLE (	1,605.67)
202-0900	LIFE INS PAYABLE	1,213.62



## 01 -GENERAL FUND

ACCOUNT#	TITLE		
202-0910	PREPAID PAYABLES	(	36,895.35)
202-0920	VISION INS PAYABLE	(	1,187.46)
202-1000	RETIREMENT ICMA		0.00
202-1100	CURRENT YEAR INTEREST PAYABLE		0.00
202-1200	FICA & MED PAYABLE	(	150.97)
202-1300	DUE TO EDC		190,646.33
202-1301	DUE TO DEBT SERVICE		0.00
202-1304	DUE TO CAP PROJ		0.00
202-1306	DUE TO/FROM PER BANK RECON		0.00
202-1308	DUE TO PEG		0.00
202-1309	DUE TO SCHOOL SAFETY		0.00
202-1310	DUE TO STREET MAINT		0.00
202-1320	DUE TO HOT TAX		0.00
203-1200	ACCRUED VACATION LEAVE		0.00
203-1300	CAPITAL LEASE PAYABLE		0.00
TOTAL LIABILITIES			721,271.43
<u>EQUITY</u>			
380-0200	COURT BUILDING SECURITY FUND		0.00
380-0700	RESERVE FOR PREPAIDS		0.00
380-0800	UNAVAILABLE REVENUE		0.00
390-0000	FUND BALANCE/RETAINED EARN		1,627,324.39
390-1000	INVESTMENT IN FIXED ASSETS		0.00
390-9999	SUSPENSE		0.00
TOTAL BEGINNING EQUITY			1,627,324.39
TOTAL REVENUE			5,441,347.30
TOTAL EXPENSES			4,362,260.41
REVENUE OVER/(UNDER) EXPENSES			1,079,086.89
TOTAL EQUITY & OVER/(UNDER)			2,706,411.28
TOTAL LIABILITIES, EQUITY & OVER/(UNDER)			3,427,682.71

## 02 -DEBT SERVICE- BONDS

ACCOUNT#	TITLE		
<b>ASSETS</b>			
101-2000	DEBT SERVICE CASH	243,397.27	
105-0000	RECEIVABLE - AD VALOREM	20,322.73	
120-0000	DUE FROM GF OPERATING	190,646.33	
150-0000	DEFERRED BOND ISSUE COST	0.00	
			454,366.33
<b>TOTAL ASSETS</b>			<b>454,366.33</b>
<b>LIABILITIES</b>			
201-0000	ACCOUNTS PAYABLE	0.00	
201-0200	PAYABLES-PRIOR YEAR	0.00	
201-1000	PRINCIPAL PAYABLE - 1993 GO	0.00	
201-1500	PRINCIPAL PAYABLE - 2002 CofO	0.00	
201-2000	DEFERRED TAX REVENUE	17,759.63	
202-0910	PREPAID PAYABLES	0.00	
202-1300	DUE TO CAPITAL	0.00	
202-1310	DUE TO GENERAL FUND	0.00	
202-1400	ALLOWANCE FOR UNCOLLECTABLES	1,422.59	
203-1000	CURRENT PORTION LT DEBT	0.00	
203-1100	ACCRUED INTEREST	0.00	
<b>TOTAL LIABILITIES</b>			<b>19,182.22</b>
<b>EQUITY</b>			
390-0000	FUND BALANCE/RETAINED EARN	197,848.43	
390-9999	SUSPENSE	0.00	
<b>TOTAL BEGINNING EQUITY</b>		<b>197,848.43</b>	
<b>TOTAL REVENUE</b>		<b>1,241,508.56</b>	
<b>TOTAL EXPENSES</b>		<b>1,004,172.88</b>	
<b>REVENUE OVER/(UNDER) EXPENSES</b>		<b>237,335.68</b>	
<b>TOTAL EQUITY &amp; OVER/(UNDER)</b>			<b>435,184.11</b>
<b>TOTAL LIABILITIES, EQUITY &amp; OVER/(UNDER)</b>			<b>454,366.33</b>

## 03 -CAPITAL REPLACEMENT

ACCOUNT#	TITLE		
<b>ASSETS</b>			
101-2000	TEXPOOL CAPITAL PROJECTS	677.81	
101-2200	SAFEKEEPING - CITY	0.00	
101-2300	SAFEKEEPING - EDC	0.00	
101-2400	CAPITAL CASH	581.05	
101-2500	EDC CAPITAL CASH	( 2,645.12)	
101-2600	FIRE DEPT CAPITAL CASH	0.00	
101-2700	POLICE DEPT CAPITAL CASH	559.38	
101-2800	ADMIN CAPITAL CASH	152,058.23	
101-3000	LOGIC CAPITAL CASH	610,940.61	
101-3010	LOGIC CAPITAL EDC	0.00	
120-0000	DUE FROM CITY	0.00	
120-0001	DUE FROM DEBT SERVICE	0.00	
120-1000	PREPAID PAYABLES	0.00	
			762,171.96
<b>TOTAL ASSETS</b>			<b>762,171.96</b>
<b>LIABILITIES</b>			
201-0000	ACCOUNTS PAYABLE	71,346.15	
201-0100	RETAINAGE PAYABLE	0.00	
201-0200	PAYABLES PRIOR YEAR	( 6,715.00)	
202-0910	PREPAID PAYABLES	0.00	
202-1300	DUE TO CITY GEN FUND	0.00	
202-1305	DUE FROM OTHER ACCOUNTS	0.00	
<b>TOTAL LIABILITIES</b>			<b>64,631.15</b>
<b>EQUITY</b>			
390-0000	FUND BALANCE/RETAINED EARN	663,951.77	
<b>TOTAL BEGINNING EQUITY</b>			<b>663,951.77</b>
<b>TOTAL REVENUE</b>		136,742.61	
<b>TOTAL EXPENSES</b>		103,153.57	
<b>REVENUE OVER/(UNDER) EXPENSES</b>		33,589.04	
<b>TOTAL EQUITY &amp; OVER/(UNDER)</b>			<b>697,540.81</b>
<b>TOTAL LIABILITIES, EQUITY &amp; OVER/(UNDER)</b>			<b>762,171.96</b>

## 04 -FIXED ASSET FUND

ACCOUNT#	TITLE		
<b>ASSETS</b>			
120-0000	LAND	1,715,631.00	
130-0410	BUILDINGS	6,873,540.00	
130-0460	VEHICLES & EQUIPMENT	4,156,184.71	
130-0480	EQUIPMENT UNDER CAPITAL LEASE	0.00	
130-0490	INFRASTRUCTURE	11,277,268.00	
130-0500	CONSTRUCTION IN PROGRESS	0.00	
			24,022,623.71
<b>TOTAL ASSETS</b>			<b>24,022,623.71</b>
<b>LIABILITIES</b>			
201-0100	ACCUMULATED DEPRECIATION	14,503,296.69	
201-0200	2000 F5500 BRUSH TRUCK	0.00	
201-0300	2003 FIRE ENGINE	0.00	
203-1000	CURRENT PORTION BONDS PAYABLE	764,904.32	
203-1100	LONG TERM PORTION BONDS PAYBLE	8,778,051.09	
203-1200	BOND PREMIUM	0.00	
203-1500	BOND PREMIUM	117,686.00	
230-0100	ACCRUED INTEREST	0.00	
<b>TOTAL LIABILITIES</b>			<b>24,163,938.10</b>
<b>EQUITY</b>			
390-0000	FUND BALANCE/RETAINED EARN	( 141,314.39)	
390-1000	CAPITAL CONTRIBUTIONS	0.00	
390-9999	SUSPENSE	0.00	
<b>TOTAL BEGINNING EQUITY</b>			<b>( 141,314.39)</b>
<b>TOTAL EQUITY &amp; OVER/(UNDER)</b>			<b>( 141,314.39)</b>
<b>TOTAL LIABILITIES, EQUITY &amp; OVER/(UNDER)</b>			<b>24,022,623.71</b>

05 -ECONOMIC DEVELOPMENT CORP

ACCOUNT#	TITLE		
<b>ASSETS</b>			
101-2000	EDC OPERATING CASH	20,651.64	
101-2100	EDC TEXPOOL	26.82	
101-2600	LOGIC	1,231,017.75	
101-3100	FARM BUREAU EDC 6 MONTH CD	0.00	
101-3200	FARM BUREAU BANK MM	0.00	
105-1000	RECEIVABLE - SALES TAX	259,837.03	
120-0000	DUE FROM GENERAL FUND	0.00	
120-1000	DUE FROM EDC CAP PROJ	0.00	
			<u>1,511,533.24</u>
<b>TOTAL ASSETS</b>			<u><u>1,511,533.24</u></u>
<b>LIABILITIES</b>			
201-0000	ACCOUNTS PAYABLE	0.00	
201-0200	PRIOR YEAR PAYABLES	( 383.27)	
201-0300	380 AGREEMENT PAYABLE	151,665.45	
201-1000	WAGES PAYABLE	383.27	
202-0910	PREPAID PAYABLES	0.00	
202-1300	DUE TO CITY OF	9,891.62	
			<u>161,557.07</u>
<b>TOTAL LIABILITIES</b>			<u>161,557.07</u>
<b>EQUITY</b>			
390-0000	FUND BALANCE/RETAINED EARNINGS	1,291,095.68	
390-1000	PREPAID ITEMS	439.99	
			<u>1,291,535.67</u>
<b>TOTAL BEGINNING EQUITY</b>			<u>1,291,535.67</u>
<b>TOTAL REVENUE</b>		789,866.05	
<b>TOTAL EXPENSES</b>		731,425.55	
<b>REVENUE OVER/(UNDER) EXPENSES</b>		<u>58,440.50</u>	
<b>TOTAL EQUITY &amp; OVER/(UNDER)</b>			<u>1,349,976.17</u>
<b>TOTAL LIABILITIES, EQUITY &amp; OVER/(UNDER)</b>			<u><u>1,511,533.24</u></u>

## 06 -MUNICIPAL COURT SECURITY

ACCOUNT#	TITLE		
<u>ASSETS</u>			
101-2000	COURT SECURITY CASH	0.76	
105-1000	RECEIVABLES - PRIOR YEAR	1,723.76	
120-000	DUE FROM	0.00	
130-0460	VEHICLES AND EQUIPMENT	0.00	
130-9000	ACCUMULATED DEPRECIATION	0.00	
			<u>1,724.52</u>
TOTAL ASSETS			<u>1,724.52</u>
<u>LIABILITIES</u>			
201-0000	ACCOUNTS PAYABLE	0.00	
201-0200	PAYABLES-PRIOR YEAR	0.00	
201-1000	WAGES PAYABLE	0.00	
202-0800	DENTAL INS	0.00	
202-0910	PREPAID PAYABLES	0.00	
202-1000	DUE TO GENERAL FUND	0.00	
202-1300	DUE TO OPERATING	0.00	
TOTAL LIABILITIES			<u>0.00</u>
<u>EQUITY</u>			
390-0000	FUND BALANCE/RETAINED EARNINGS	1,723.86	
390-1000	INVESTMENT IN CAPITAL ASSETS	0.00	
TOTAL BEGINNING EQUITY		1,723.86	
TOTAL REVENUE		3,269.56	
TOTAL EXPENSES		3,268.90	
REVENUE OVER/(UNDER) EXPENSES		0.66	
TOTAL EQUITY & OVER/(UNDER)		1,724.52	
TOTAL LIABILITIES, EQUITY & OVER/(UNDER)			<u>1,724.52</u>

07 -MUNICIPAL CRT TECHNOLOGY

ACCOUNT#	TITLE		
<b>ASSETS</b>			
101-2100	CRT TECH CASH	13,518.00	
105-1000	ACCOUNTS RECEIVABLE	0.00	
120-0000	DUE FROM	0.00	
			<u>13,518.00</u>
<b>TOTAL ASSETS</b>			<u><u>13,518.00</u></u>
<b>LIABILITIES</b>			
201-0000	ACCOUNTS PAYABLE	0.00	
201-0200	PRIOR YEAR PAYABLES	0.00	
202-0910	PREPAID PAYABLES	0.00	
202-1300	DUE TO	0.00	
<b>TOTAL LIABILITIES</b>			<u>0.00</u>
<b>EQUITY</b>			
390-0000	FUND BALANCE/RETAINED EARNINGS	13,559.61	
<b>TOTAL BEGINNING EQUITY</b>			<u>13,559.61</u>
<b>TOTAL REVENUE</b>		4,447.19	
<b>TOTAL EXPENSES</b>		4,488.80	
<b>REVENUE OVER/(UNDER) EXPENSES</b>		(41.61)	
<b>TOTAL EQUITY &amp; OVER/(UNDER)</b>			<u>13,518.00</u>
<b>TOTAL LIABILITIES, EQUITY &amp; OVER/(UNDER)</b>			<u><u>13,518.00</u></u>

08 -POLICE TRAINING

ACCOUNT#	TITLE		
<b>ASSETS</b>			
101-2100	PD TRAINING OPERATING ACCOUNT	3,614.69	
105-1000	RECEIVABLES - PRIOR YEAR	0.00	
105-9000	ALLOWANCE FOR DOUBTFUL ACCOUNT	0.00	
120-0000	DUE FROM	0.00	
130-0460	VEHICLES AND EQUIPMENT	0.00	
130-9000	ACCUMULATED DEPRECIATION	0.00	
			3,614.69
<b>TOTAL ASSETS</b>			<b>3,614.69</b>
<b>LIABILITIES</b>			
201-0000	ACCOUNTS PAYABLE	0.00	
201-0200	ACCOUNTS PAYABLE-PRIOR YEAR	0.00	
201-0300	WAGES PAYABLE	0.00	
202-0910	PREPAID PAYABLES	0.00	
202-1300	DUE TO	0.00	
203-1200	ACCRUED VACATION	0.00	
<b>TOTAL LIABILITIES</b>			<b>0.00</b>
<b>EQUITY</b>			
390-0000	FUND BALANCE/RETAINED EARNINGS	3,489.51	
390-1000	INVESTMENT IN CAPITAL ASSETS	0.00	
<b>TOTAL BEGINNING EQUITY</b>		<b>3,489.51</b>	
<b>TOTAL REVENUE</b>		<b>2,375.18</b>	
<b>TOTAL EXPENSES</b>		<b>2,250.00</b>	
<b>REVENUE OVER/(UNDER) EXPENSES</b>		<b>125.18</b>	
<b>TOTAL EQUITY &amp; OVER/(UNDER)</b>			<b>3,614.69</b>
<b>TOTAL LIABILITIES, EQUITY &amp; OVER/(UNDER)</b>			<b>3,614.69</b>



09 -SCHOOL SAFETY

ACCOUNT#	TITLE		
<u>ASSETS</u>			
101-2000	SCHOOL SAFETY CASH	14,225.35	
105-1000	ACCOUNTS RECEIVABLE	2,699.48	
120-0000	DUE FROM STREETS	0.00	
			<u>16,924.83</u>
TOTAL ASSETS			<u>16,924.83</u>
<u>LIABILITIES</u>			
201-0000	ACCOUNTS PAYABLE	0.00	
201-0200	PRIOR YEAR PAYABLES	0.00	
202-1300	DUE TO OPERATING	0.00	
202-1400	DUE TO OTHER FUNDS	0.00	
TOTAL LIABILITIES			<u>0.00</u>
<u>EQUITY</u>			
390-0000	FUND BALANCE/RETAINED EARNINGS	32,444.11	
TOTAL BEGINNING EQUITY			<u>32,444.11</u>
TOTAL REVENUE		10,925.48	
TOTAL EXPENSES		26,444.76	
REVENUE OVER/(UNDER) EXPENSES		( 15,519.28)	
TOTAL EQUITY & OVER/(UNDER)			<u>16,924.83</u>
TOTAL LIABILITIES, EQUITY & OVER/(UNDER)			<u>16,924.83</u>

10 -PEG

ACCOUNT#	TITLE		
<u>ASSETS</u>			
101-2000	PEG CASH	88,858.38	
105-1002	ACCOUNTS RECEIVABLES-FRANCHISE	205.53	
120-0000	ACCOUNTS RECEIVABLE FRANCHISE	5,721.55	
120-1000	DUE FROM OPERATING	0.00	
			<u>94,785.46</u>
TOTAL ASSETS			<u><u>94,785.46</u></u>
<u>LIABILITIES</u>			
201-0000	ACCOUNTS PAYABLE	313.94	
201-0200	PAYABLES - PRIOR YEAR	( 313.94)	
202-1301	DUE TO OPERATING	0.00	
TOTAL LIABILITIES			<u>0.00</u>
<u>EQUITY</u>			
390-0000	FUND BALANCE/RETAINED EARNINGS	70,832.18	
TOTAL BEGINNING EQUITY			<u>70,832.18</u>
TOTAL REVENUE		27,556.07	
TOTAL EXPENSES		3,602.79	
REVENUE OVER/(UNDER) EXPENSES			<u>23,953.28</u>
TOTAL EQUITY & OVER/(UNDER)			<u>94,785.46</u>
TOTAL LIABILITIES, EQUITY & OVER/(UNDER)			<u><u>94,785.46</u></u>

## 11 -FORFEITURE STATE

ACCOUNT#	TITLE		
<u>ASSETS</u>			
101-2000	FORFEIT STATE CASH	9,118.00	
120-0000	DUE FROM	0.00	
			9,118.00
TOTAL ASSETS			<u>9,118.00</u>
<u>LIABILITIES</u>			
201-0000	ACCOUNTS PAYABLE	0.00	
201-0200	PAYABLES- PRIOR YEAR	( 289.73)	
202-1300	DUE TO	0.00	
TOTAL LIABILITIES		( 289.73)	
<u>EQUITY</u>			
390-0000	FUND BALANCE/RETAINED EARNINGS	9,407.73	
TOTAL BEGINNING EQUITY		9,407.73	
TOTAL REVENUE		0.00	
TOTAL EXPENSES		0.00	
REVENUE OVER/(UNDER) EXPENSES		0.00	
TOTAL EQUITY & OVER/(UNDER)		9,407.73	
TOTAL LIABILITIES, EQUITY & OVER/(UNDER)			<u>9,118.00</u>

## 14 -STREET MAINTENANCE

ACCOUNT#.	TITLE		
<b>ASSETS</b>			
101-2000	STREET MAINT CASH	19,665.46	
101-3100	LOGIC STREET MAINTENANCE	652,578.59	
105-1000	ACCOUNTS RECEIVABLE	128,776.29	
120-0000	DUE FROM	0.00	
			<u>801,020.34</u>
<b>TOTAL ASSETS</b>			<u><u>801,020.34</u></u>
<b>LIABILITIES</b>			
201-0000	ACCOUNTS PAYABLE	281,962.54	
201-0200	PRIOR YEAR PAYABLES	( 255,453.34)	
202-1300	DUE TO	0.00	
<b>TOTAL LIABILITIES</b>			<u>26,509.20</u>
<b>EQUITY</b>			
390-0000	FUND BALANCE/RETAINED EARN	439,727.48	
<b>TOTAL BEGINNING EQUITY</b>			<u>439,727.48</u>
<b>TOTAL REVENUE</b>		392,282.78	
<b>TOTAL EXPENSES</b>		57,499.12	
<b>REVENUE OVER/(UNDER) EXPENSES</b>			<u>334,783.66</u>
<b>TOTAL EQUITY &amp; OVER/(UNDER)</b>			<u>774,511.14</u>
<b>TOTAL LIABILITIES, EQUITY &amp; OVER/(UNDER)</b>			<u><u>801,020.34</u></u>

15 -HOT TAX

ACCOUNT#	TITLE		
<u>ASSETS</u>			
101-2000	HOT TAX CASH	33,201.78	
105-1000	ACCOUNTS RECEIVABLE	7,642.52	
120-0000	DUE FROM	0.00	
			<u>40,844.30</u>
TOTAL ASSETS			<u>40,844.30</u>
<u>LIABILITIES</u>			
201-0000	ACCOUNTS PAYABLE	0.00	
202-1300	DUE TO	0.00	
TOTAL LIABILITIES			<u>0.00</u>
<u>EQUITY</u>			
390-0000	FUND BALANCE/RETAINED EARNINGS	21,661.76	
TOTAL BEGINNING EQUITY			<u>21,661.76</u>
TOTAL REVENUE		19,182.54	
TOTAL EXPENSES		0.00	
REVENUE OVER/(UNDER) EXPENSES			<u>19,182.54</u>
TOTAL EQUITY & OVER/(UNDER)			<u>40,844.30</u>
TOTAL LIABILITIES, EQUITY & OVER/(UNDER)			<u>40,844.30</u>

FUND # : 01 GENERAL FUND  
 G/L RANGE : ALL  
 ISSUE DATE: 0/00/0000 - 99/99/9999  
 REPORTED THRU: CURRENT BALANCES

STATUS: ALL  
 VENDOR RANGE: ALL  
 DEPT BREAK: N

DETAILED REPORT

G/L ACCOUNT	ACCOUNT NAME	PO NO#	ISSUE DATE	VENDOR	VENDOR NAME	ITEM DESCRIPTION	AMOUNT OUTSTANDING
01 510-5203	SCHOOLS & SEMINARS	20-01041	1/13/2020	2069	PRAETORIAN GROUP I	HB 3834 TRAINING	907.80
						** TOTAL **	907.80
01 510-5305	TECHNOLOGY & EQUIPMENT	20-01035	12/20/2019	0809	RX TECHNOLOGY		59,643.00
		20-01054	3/18/2020	2106	CDW GOVERNEMNT LLC	TECH SUPPLIES	234.76
		20-01057	3/20/2020	0764	TYLER TECHNOLOGIES	ADMIN INCODE MODULE	2,063.00
						** TOTAL **	61,940.76
01 540-5205	TECHNOLOGY & EQUIPMENT	20-01056	3/20/2020	0764	TYLER TECHNOLOGIES	DS INCODE MODULE	3,200.00
						** TOTAL **	3,200.00
01 550-5241	BUILDING MAINTENANCE	20-01037	12/20/2019	1704	KENTECH INC	GENERATOR REPAIR	740.00
						** TOTAL **	740.00
01 550-5243	GROUNDS MAINTENANCE	20-01031	12/09/2019	0069	HOME DEPOT INC		225.76
						** TOTAL **	225.76
01 550-5244	LANDSCAPING SERVICES	20-01042	1/16/2020	1316	STONE & SOIL DEPOT	soil	100.00
						** TOTAL **	100.00
01 550-5520	PARKS & RECREATION	20-01055	3/20/2020	1306	MAGIC IN THE SKY L	2020 FIREWORK DISPLAY	6,125.00
						** TOTAL **	6,125.00
01 560-5302	OPERATING SUPPLIES	20-01036	12/20/2019	0058	G T DISTRIBUTORS I		109.92
						** TOTAL **	109.92
01 560-5303	TECHNOLOGY & EQUIPMENT	20-01033	12/12/2019	1779	STALKER RADAR	BODY CAMERAS	62,328.00
						** TOTAL **	62,328.00
01 580-5202	MEMBERSHIPS & LICENSES	20-01048	1/28/2020	2076	TEXAS FIRE CHIEFS		1,000.00
						** TOTAL **	1,000.00
01 580-5305	EQUIPT. PURCHASE / MAINT	20-01052	2/11/2020	1966	W S DARLEY & CO		187.50
						** TOTAL **	187.50

FUND # : 01 GENERAL FUND  
 G/L RANGE : ALL  
 ISSUE DATE: 0/00/0000 - 99/99/9999  
 REPORTED THRU: CURRENT BALANCES

STATUS: ALL  
 VENDOR RANGE: ALL  
 DEPT BREAK: N

DETAILED REPORT

G/L ACCOUNT	ACCOUNT NAME	PO NO#	ISSUE			ITEM DESCRIPTION	AMOUNT
			DATE	VENDOR	VENDOR NAME		OUTSTANDING
01 580-5312	VEHICLES & RELATED EXP.	20-01044	1/24/2020	2074	AMAZON CAPITOL SER	154.72	
** TOTAL **						154.72	

FUND # : ALL  
G/L RANGE : ALL  
ISSUE DATE: 0/00/0000 - 99/99/9999  
REPORTED THRU: CURRENT BALANCES

STATUS: ALL  
VENDOR RANGE: ALL  
DEPT BREAK: N

REPORT TOTALS

FUND: 01	GENERAL FUND		
DEPT: 510	ADMINISTRATION		62,848.56
DEPT: 540	DEVELOPMENT SERVICES		3,200.00
DEPT: 550	BUILDING & GROUNDS		7,190.76
DEPT: 560	POLICE DEPARTMENT		62,437.92
DEPT: 580	FIRE DEPARTMENT		1,342.22
			-----
	** FUND TOTAL **		137,019.46
	** GRAND TOTAL **		137,019.46



FUND # : ALL  
G/L RANGE : ALL  
ISSUE DATE: 0/00/0000 - 99/99/9999  
REPORTED THRU: CURRENT BALANCES

STATUS: ALL  
VENDOR RANGE: ALL  
DEPT BREAK: N

REPORT TOTALS

GL WARNINGS

\*\*\*\* NOTE: PARTIAL REPORT SELECTED. PO'S NOT VERIFIED AGAINST GENERAL LEDGER.

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SELECTION CRITERIA  
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REPORT OPTIONS

REPORTED THRU: CURRENT BALANCES  
REPORT TYPE: DETAIL  
BREAK BY DEPT: NO

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STATUS: OUTSTANDING  
RECEIVED  
PARTIAL  
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FUND : ALL  
G/L RANGE : ALL  
ISSUE DATE: 0/00/0000 - 99/99/9999  
VENDOR RANGE: ALL  
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\*\*\*\* END OF REPORT \*\*\*\*



# CITY COUNCIL AGENDA ITEM REQUEST FORM

**MEETING DATE:** April 9, 2020

**AGENDA PLACEMENT:**

- PRESENTATION
- UNFINISHED BUSINESS
- CONSENT
- INDIVIDUAL
- CLOSED

**CAPTION:**

Discussion of and action on a request by Double DP Investments, Inc., for approval of a wall sign, pursuant to Municipal Code of Ordinances Chapter 98 *Zoning*, Section 98-72 *Old Town Helotes Special District*, Subparagraph (g)(6)(b)(2) *Commercial Signs – Projecting, Wall, Hanging, or In/On Windows*, for the Shops at Old Town Conference Room, located at 14743 Old Bandera Road, #7, more particularly described as BCAD Property ID No. 1154308. (Recommendation Item; Applicant)

**EXECUTIVE SUMMARY:**

The applicant is requesting to install a sign specifically for Double DP Investments staff and clients to be able easily locate the conference room, due to multiple buildings currently located on the property located at 14743 Old Bandera Rd #7. The applicant is also the owner of the entire development known as the “The Shops At Old Town Helotes”.

The sign specifications are as follows:

- Sign Dimensions – 6” x 24” (1 square foot)
- Sign Color – Wood Grain
- Lighting – Non-illuminated
- Sign Type – Wall

The requirements for *Signs Authorized Specifically in the Old Town Helotes Subdistricts* are as follows:

Code	Compliant	Variance Required
<i>Wall Signs.</i> Wall signs by single businesses or an individual business in a multi-tenant shopping center, office complex, or business park shall be regulated as follows:		
1) <i>Area.</i> Wall signs shall have a maximum	Yes	No

sign area of 32 square feet, including sign face, framing, and mounting hardware.		
2) <i>Height.</i> The top of the sign shall be below the eave line and at a height no greater than 20 feet above the ground immediately adjacent to the sign.	Yes	No
3) <i>Number.</i> One sign per street or pedestrian way which the building faces or abuts, with a maximum of two signs.	Yes	No
4) <i>Location.</i> All wall signs shall be installed flat against the wall of a building and shall not extend from the wall more than 12 inches. Not allowed in conjunction with a monument sign on the same frontage	Yes (No monument sign exists on the same side of proposed wall sign location)	No
5) <i>Lighting.</i> Indirect, internally illuminated, or neon.	Yes (non-illuminated)	No
6) An individual business with a basement entrance with no calculable frontage may have one wall sign with a maximum area of six square feet.	N/A	N/A

**ATTACHMENTS:**

Attachment A – Application

**PREPARED BY:** Ernest Cruz, Development Services Director

**DATE SUBMITTED:** March 23, 2020

**Ernest Cruz**

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**From:** City of Helotes <info@helotes-tx.gov>  
**Sent:** Wednesday, March 11, 2020 11:05 AM  
**To:** Ernest Cruz; Belenda Parker  
**Subject:** New Form Submission: Sign Permit

Someone submitted the Sign Permit form: Date: 03/11/2020 11:04 AM

1. Date: : 11/03/2020
2. Applicant Name: : Phillip Manea (Shops At Old Town)
3. Applicant Phone No.: : 2103162864
4. Applicant Email: : [Phillip@wine101tx.com](mailto:Phillip@wine101tx.com)
5. Sign Location Address: : Address: 14743 Old Bandera Rd. #7  
Address 2:  
City: Helotes  
State: TX  
Zip: 78240  
Country: United States
6. Business Use: : Conference Room
7. No. of Businesses: : 1
8. Current Zoning: : OTHSD
9. Property Owner Name (if different from applicant): : Phillip Manea
10. Property Owner's Address (if different from applicant): : Address: 6134 S Jolie Court  
Address 2:  
City: San Antonio  
State: TX  
Zip: 78240  
Country: United States
11. Master Sign License Holder Name: : N/A
12. Master Sign Contractor's License No.: : N/A
13. Master Sign Contractor's Phone No.: : N/A
14. Master Sign Contractor's Email: : [Phillip@wine101tx.com](mailto:Phillip@wine101tx.com)
15. Sign Company Name : N/A

16. Sign Company Business Address: : Address: N/A  
Address 2: N/A  
City: N/A  
State: N/A  
Zip: N/A  
Country: United States

17. Sign Type: : ~~Monument, Multi-Tenant~~ WALL

18. Linear Feet of Applicable Building or Lease Space Frontage: : 50

19. Sign Dimensions: : 6 inch X 24 inch

20. Sign Square Footage: : ~~1.5 Ft.~~ 1

21. Sign Height: : N/A

22. Sign Colors: : Wood Grain

23. Sign Text: : Conference Room

24. Sign Lighting: : Non-Illuminated

25. If illuminated, indicate type of lighting: :

26. Signage Plans: : 1583942679\_cconferenceroomsign.pdf

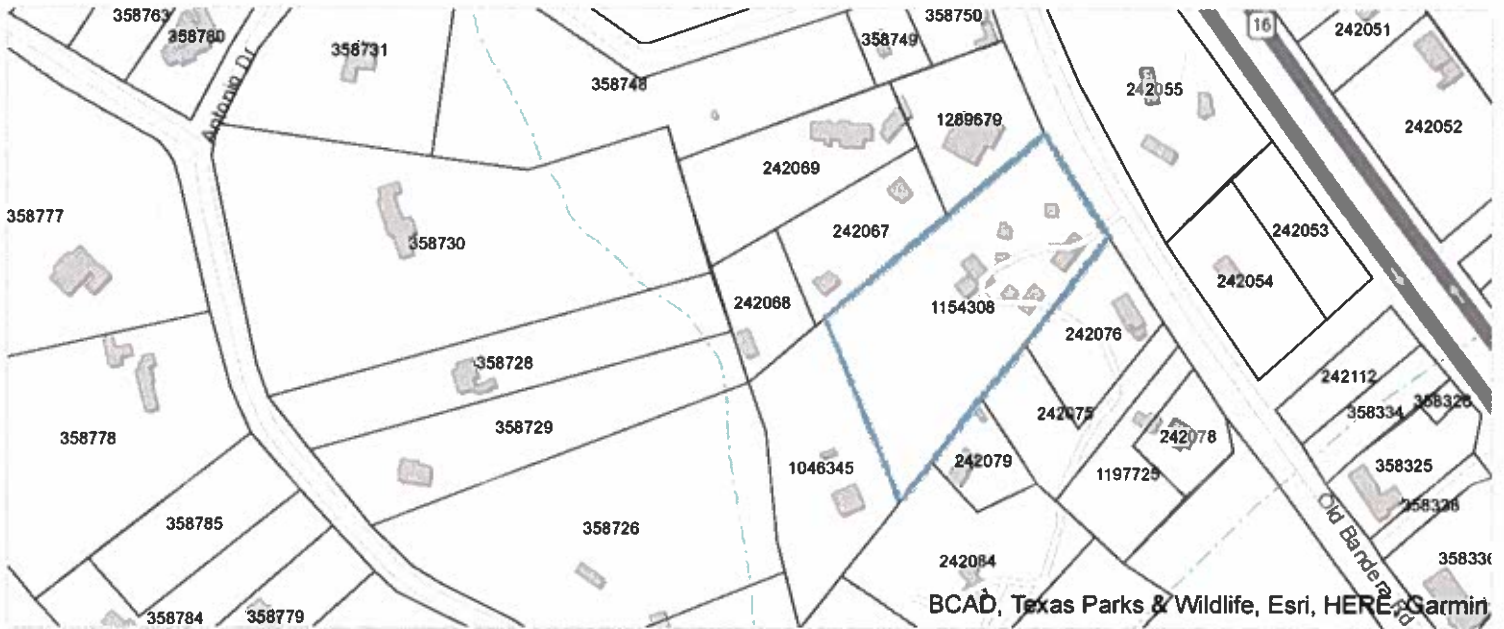
27. Signage Color Sketches and Photographs: : 1583942679\_cconferenceroomsign.pdf

28. Signage Site Plan: : 1583942679\_conferenceroom\_siteplan.pdf

29. Property Owner's Consent: : Phillip MANEA

30. Applicant Signature : Phillip Manea

Property Identification #: 1154308	Property Information: 2020	Owner Identification #: 3100181
Geo ID: 04524-001-0020 Situs: 14743 OLD BANDERA RD HELOTES, Address: TX 78023 Property Type: Real State: F1 Code: F1	Legal: CB 4524H (HELOTES OLD Description: TOWN), BLOCK 1 LOT 2 Abstract: 9619/58-59 Neighborhood: NBHD code51310 Appraised Value: N/A Jurisdictions: 42, 08, 56, 10, 09, CAD, 11, 06	Name: DOUBLE DP INVESTMENTS INC Exemptions: DBA: Null



BCAD, Texas Parks & Wildlife, Esri, HERE, Garmin

Bexar CAD Map Search

This product is for informational purposes only and may not have been prepared for or be suitable for legal, engineering, or surveying purposes. It does not represent an on-the-ground survey and represents only the approximate relative location of property boundaries. The Bexar County Appraisal District expressly disclaims any and all liability in connection herewith.



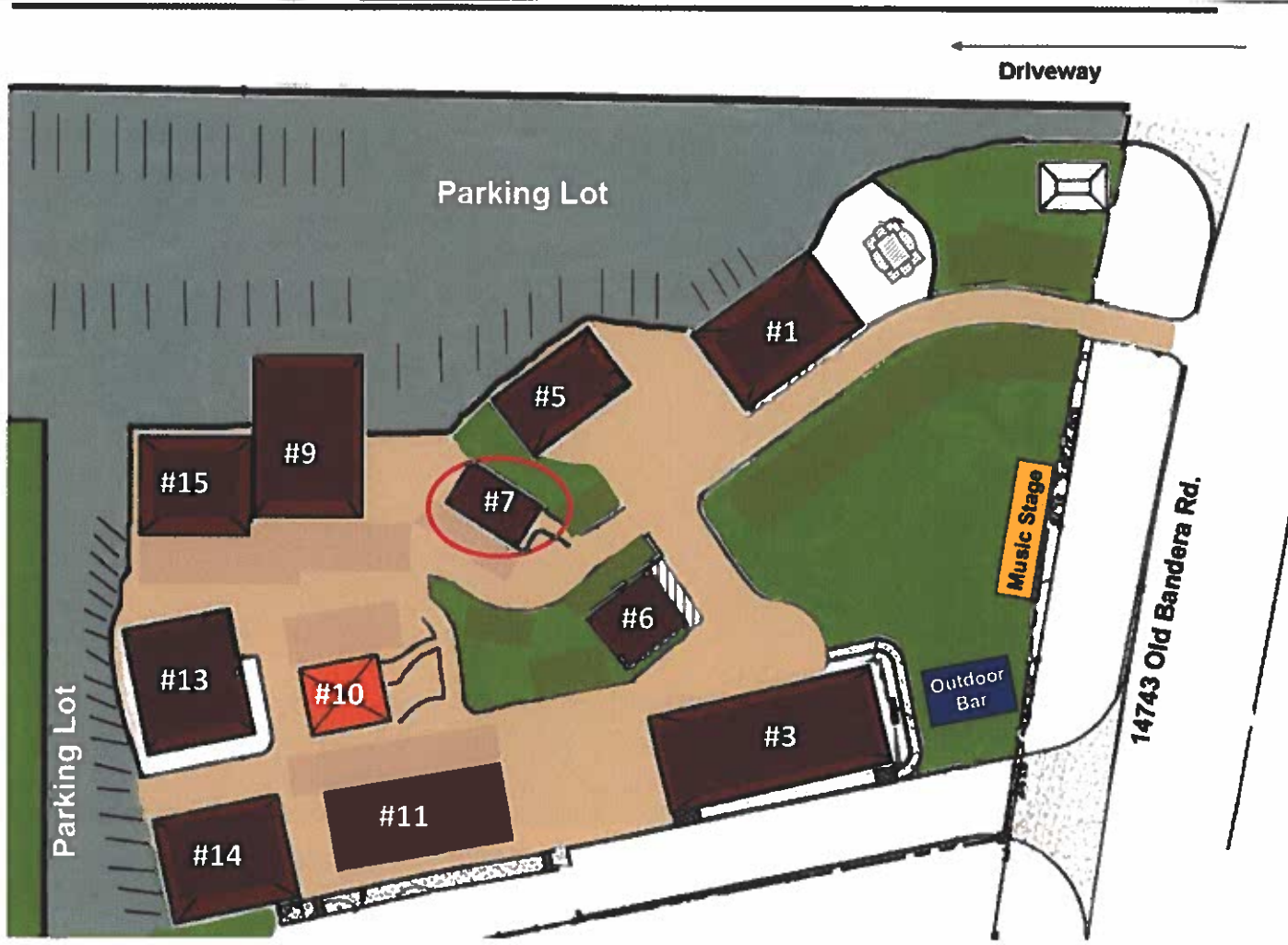
Image capture: May 2019 © 2020 Google

Helotes, Texas

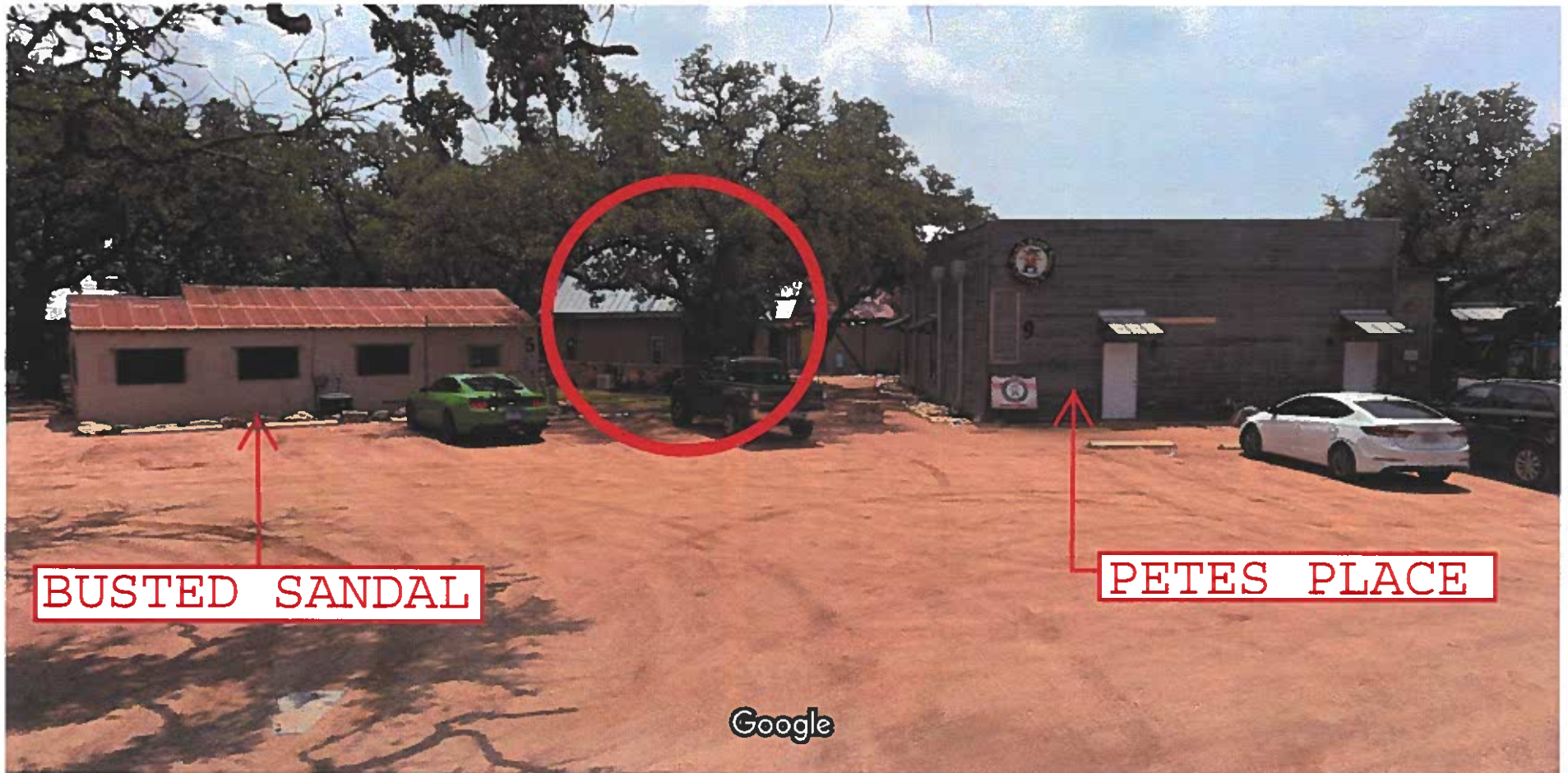


Street View





- Building #1 - Cracked Mug Coffee House
- Building #3—Wine 101
- Building #5—Busted Sandal Brewing Co.
- Building #6—Congelato Frozen Treats
- Building#7—The Conference Room**
- Building #9—Pete’s Place
- Building#10—Public Restrooms
- Building #11—Rosie’s Barber & Harvest Realty
- Building #13— Country Elegance Boutique Shop
- Building#14—Lutz Insurance & Positive Soul Therapy



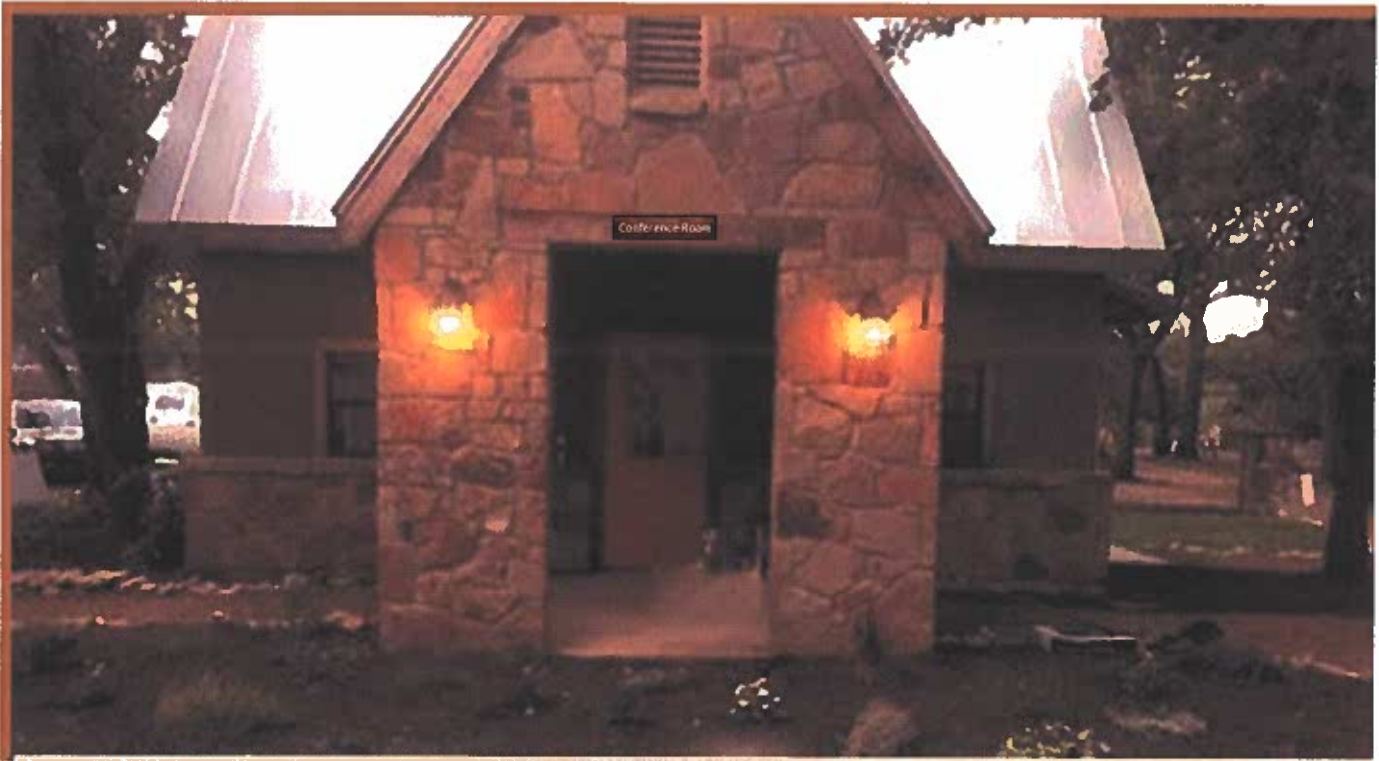
Shops At Old Town

Conference Center

14743 Old Bandera Rd.

Helotes, TX 78023

## Site Plan



Shops At Old Town Helotes

14743 Old Bandera Rd.

Helotes, TX 78023



Printed Wood Grain Aluminum Sign

Attachment: Anchored on wall

Size: 6" X 24" (1.5 square feet)

1

**Material Features:**

63 mil thick aluminum with 3M High-Intensity Grade film.

10+ year durability backed by a 3M warranty



**CITY COUNCIL  
AGENDA ITEM REQUEST FORM**

**MEETING DATE:** April 9, 2020

**AGENDA PLACEMENT:**

- PRESENTATION
- UNFINISHED BUSINESS
- CONSENT
- INDIVIDUAL
- CLOSED

**CAPTION:**

Discussion of and action on a request by Helotes RLCC Properties LLC, for approval of a wall sign, pursuant to Municipal Code of Ordinances, Chapter 66 *Signs*, Section 66-51 *Commercial Signs: Projecting, Wall, Hanging, or In or on Windows* for Young Brothers Fire Protection, located at 14107 Bandera Road, more particularly described as BCAD Property ID No. 242275. (Recommendation Item; Applicant)

**EXECUTIVE SUMMARY:**

The applicant is requesting to install a new attached wall sign at the existing commercial structure located at 14107 Bandera Road (Young Brothers Fire Protection). Currently, the building has no wall signage.

*Note: Please note that the existing free-standing sign located on the property was in existence prior to the city's incorporation, therefore is a grandfathered non-conforming sign.*

Proposed wall sign specifications:

Overall Height: First Row of Letters – 34”, and Second Row of Letters – 22”  
 Overall Length: 11’-2”, 8’-8”, 17’-8”  
 Total Square Footage: 88.58 Square Feet  
 Colors: Red & Black  
 Lighting: LED Internally Illuminated

Municipal Code of Ordinances Chapter 66 *Signs*, Section 66-51 *Commercial Signs: Projecting, Wall and Hanging, or In or On Windows* regulates the proposed signage as follows:

Code	Compliant	Variance Required
<i>Wall Signs.</i> Wall signs by single businesses or an individual business in a multi-tenant shopping center, office complex or business park shall be regulated as		

follows:		
(1) <i>Purpose.</i> To identify a business or organization.	Yes	No
(2) <i>Size.</i> One square foot per linear foot of building or unit facade to which it is attached; a maximum of 100 square feet. A minimum area of ten square feet will be allowed if a business has insufficient footage. The size of a multi-paneled sign shall be determined by dividing the maximum size allowed by the number of panels.	Yes	No
(3) <i>Height.</i> The top of the sign shall be below the lower roofline and at a height no greater than 20 feet above the ground immediately adjacent to the sign.	Yes	No
(4) <i>Number.</i> One sign per street or pedestrian way which the building faces or abuts with a maximum of two signs, subject to review by the P&Z.	Yes	No
(5) <i>Location.</i> All wall signs shall be installed flat against the wall of a building and shall not extend from the wall more than 12 inches.	Yes	No
(6) <i>Design.</i> Reference Chapter 98 Zoning, Article IX Architectural Review by Planning and Zoning Commission, Section 98-253, Subsection (f) signage. Sign content shall be limited to appropriate information necessary to identify the business and to carry out the normally accepted activities for a business of its type.	Yes	No
(7) <i>Lighting.</i> Indirect, internally illuminated, or neon.	Yes; Proposed sign is internally illuminated.	No
(8) <i>Landscaping.</i> Not applicable.	N/A	N/A
(9) <i>Duration.</i> The sign shall be permitted so long as the business or office is open for business.	Yes	No
(10) <i>Special provisions.</i>	N/A	N/A
(11) <i>Permit.</i> A permit approval must be obtained in accordance with the provisions of this chapter prior to installation.	Yes	No

**ATTACHMENTS:**

Attachment A – Application

**PREPARED BY:** Ernest Cruz, Development Services Director

**DATE SUBMITTED:** March 23, 2020



City of Helotes  
Development Services  
Department  
P.O. Box 507  
12951 Bandera Road  
Helotes, TX 78022  
Phone (210) 695.8877  
Fax (210) 695.2020

RECEIVED

MAR 18 2020

CITY OF HELOTES

## SIGN PERMIT APPLICATION

CHAPTER 66,

Sign Administrative Procedures

Name of Applicant: H&M Signs Date: 3/16/2020  
 Sign Location Address: 14107 Bandera Rd  
 Legal Description: Lot #: \_\_\_\_\_ Block #: \_\_\_\_\_ CB/NCB #: \_\_\_\_\_  
 Use of Building: Commercial / Fire Protection  
 No. of Businesses: one Zoning: \_\_\_\_\_  
 Name of Property Owner: Russell & Lori Young Phone #: 210 695 2266  
 Property Owner's Address: same  
 Name of Sign Contractor: H&M Signs  
 Contractor's License #: TESC #18710 Phone #: 210 3649363  
 E-mail Address: 210 mobile media@gmail.com  
 Contractor's Business Address: PO Box 782275, San Antonio, 78278

Type of Sign:  Monument, Multi-Tenant  Wall Mount  Window  Residential Entry  
 Monument, Single Business  Hanging  Public/ Non-Profit Signage  
 Traffic Control  Projecting  Miscellaneous Signage  
 Other \_\_\_\_\_

Linear Feet of Building or Lease Space Frontage: 100  
 Sign Dimensions: see attached Square Footage: 95.5 Height: 34"/22" Sign Colors: red/black  
 Sign Text: Young Bros Fire Protection  
 Non-Illuminated Sign:  Illuminated Sign:  Type of Lighting: LED Internal

**Applicant must attach the following documents:**

- Thirteen (13) sets of plans indicating sign size, color, type of material, and its parts; message size and style of lettering; type of lighting; method of attachment; associated landscaping.
- Thirteen (13) sets of color sketches, color photographs, or similar scaled presentation of the sign and building that shows how each would appear in relation to the other.
- Site plan showing location of proposed sign and copy of plat, if available, to determine easement locations.
- Written consent from the property owner.

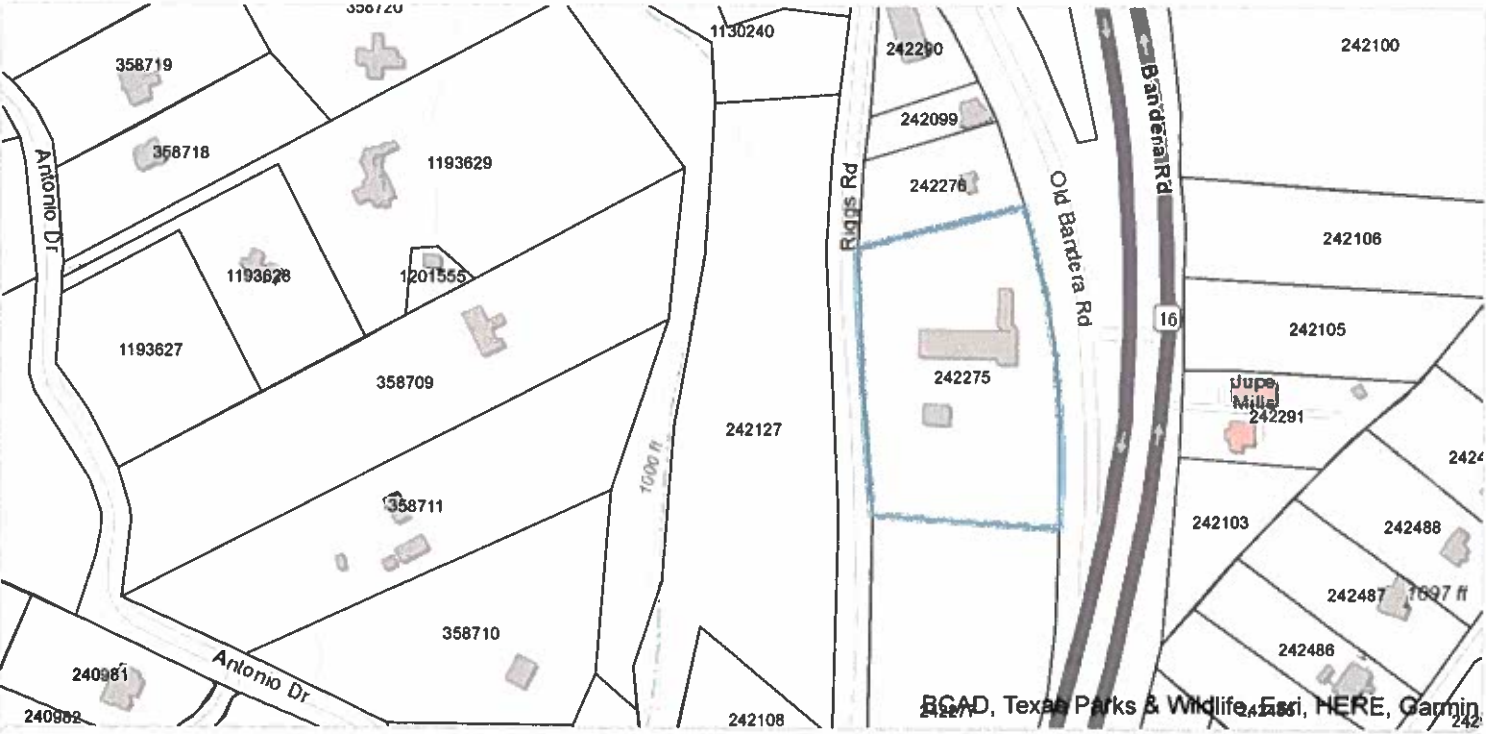
Applicant's Signature: [Signature] Date: 3/16/2020  
 Printed Name: Harvey Morales / H&M Signs Phone #: 210 3649363

Applicant's Address: \_\_\_\_\_

Note: All exterior signage requires Planning & Zoning Commission and City Council approval prior to permitting and installation. The Commission meets on the 1st Tuesday of each month, and the deadline submittal date is 14 calendar days prior to the meeting date.



<b>Property Identification #:</b> 242275	<b>Property Information:</b> 2020	<b>Owner Identification #:</b> 3144021
<b>Geo ID:</b> 04524-401-0010 <b>Situs:</b> 14107 BANDERA RD HELOTES, TX <b>Address:</b> 78023 <b>Property Type:</b> Real <b>State Code:</b> F1	<b>Legal:</b> CB 4524D BLK 1 LOT S IRR <b>Description:</b> 586.45 FT OF 1 <b>Abstract:</b> A04524 <b>Neighborhood:</b> NBHD code51310 <b>Appraised Value:</b> N/A <b>Jurisdictions:</b> 42, 56, 11, CAD, 10, 08, 09, 06	<b>Name:</b> HELOTES RLCC PROPERTIES LLC <b>Exemptions:</b> <b>DBA:</b> YOUNG BROTHERS FIRE PROTECTION



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Image capture: Nov 2017 © 2020 Google

Helotes, Texas



Street View



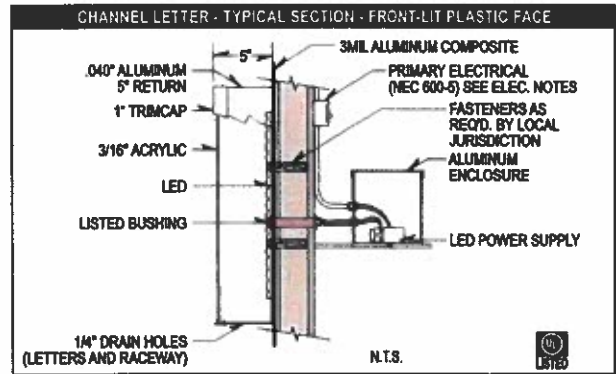
Front-Lit channel Letters ! Flush Mount ! Helotes ! Texas



**A** Front-Lit, Plex-Face Channel Letters w/ LED, Flush Mounted #Front View

**QUANTITY:** ONE (1)  
**Overall Height:** 34", 22"  
**Overall Length:** 11' - 2", 8' - 8", 17' - 8"  
**Total Sq.Ft.:** 95.5 ft<sup>2</sup>  
**Returns:** .063 Aluminum, Black  
**Backs:** .063 Aluminum, White  
**Trimcap:** 11 colors Black  
**Face:** #2793 Red  
**Illumination:** LED White 6500K  
 3mm Black Composite Backer Panel

**NOTES:**  
 #WHITE interiors for increased illumination  
 #All paint two-stage automotive acrylic

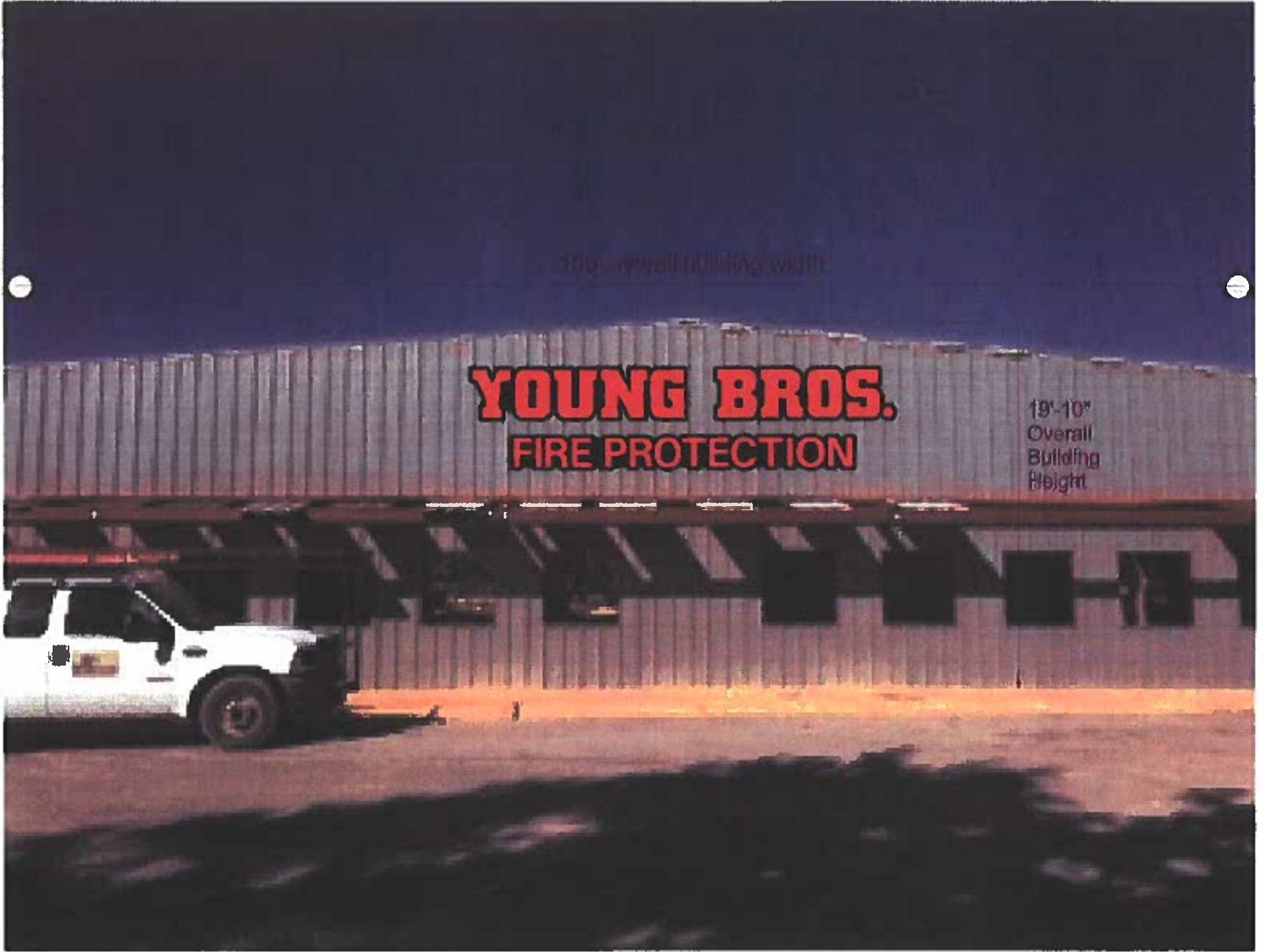


	<b>CLIENT APPROVAL</b>	<b>Contact:</b>
	<input type="checkbox"/> APPROVED AS SUBMITTED <input type="checkbox"/> APPROVED AS NOTED <input type="checkbox"/> REVISE AND RESUBMIT	_____ Client Signature                      Date



3/23/2020

1584131479\_youngbros\_drawing2.jpg (2880x2160)



[https://www.helotes-tx.gov/assets/uploads/general/1584131479\\_youngbros\\_drawing2.jpg](https://www.helotes-tx.gov/assets/uploads/general/1584131479_youngbros_drawing2.jpg)